



AGENDA

**MEETING OF THE BOARD OF DIRECTORS
Of
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

Will Be Held At
9:00 A.M.
November 18, 2025

at
6550 Walden Road
Beaumont, Texas 77707

- A. Meeting called to order.
- B. Call Roll.
- C. Pledge of Allegiance.
- D. Invocation.
- E. Public Comments.

Public Comments (3 minutes each) – An opportunity for the public to address the Jefferson County Drainage District No. 6 Board of Directors on agenda items or concerns not on the agenda – those wishing to speak must complete the blue comment card, present the comment card to the District’s Executive Assistant prior to the beginning of the meeting, and observe a three-minute time limit. Members of the public who utilize a translator to address the Board shall be allowed six (6) minutes to address the Board.

- F. Workshop Session.
 - 1. Easements, street abandonments, and plat reviews.
 - 2. General discussion and reports on various drainage plans and projects.

- G. Approve the meeting minutes of October 14, 2025.

- H. Business Session:
 - 1. Consider a resolution authorizing the payment of routine bills received for the month of October 2025 that were not expressly authorized or denied for payment elsewhere on this agenda.
 - 2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6’s “Investment Schedules for September and October 2025.”
 - 3. Consider a resolution approving Jefferson County’s “Certified Roll Jurisdiction Summary” of the tax roll for Tax Year 2025, pursuant to the Texas Property Tax Code, Section 26.09.

4. Consider a resolution approving Chambers County's "Certified Roll Jurisdiction Summary" of the tax roll for Tax Year 2025, pursuant to the Texas Property Tax Code, Section 26.09.
5. Consider a resolution authorizing the execution of a "Professional Services Agreement" with Milliman, Inc. to perform the 2026 and 2027 actuarial services for Jefferson County Drainage District No. 6, in accordance with the Government Accounting Standards Board, Statement No. 75 (financial reporting for post-employment benefits other than pensions), in the amounts listed below:

\$10,725.00 for year ending 2026,
\$ 4,650.00 for year ending 2027 (roll-forward).
6. Consider a resolution authorizing the casting of the District's 74 votes for the Jefferson Central Appraisal District Board of Directors for the 2026-2029 term of office.
7. Consider a resolution authorizing a revision to the District's Personnel Policy and Procedures Manual to incorporate the addition of Presidents' Day to the District's official paid holidays for regular and full-time District employees.
8. Consider a resolution adopting Drainage District No. 6's Holiday Schedule for the Year 2026 as noted below:

January 1 (Thursday)

New Year's Day

January 19 (Monday)

Martin Luther King, Jr. Day

February 16 (Monday)

Presidents' Day

April 3 (Friday)

Good Friday

May 25 (Monday)

Memorial Day

June 19 (Friday)

Juneteenth Day

July 3 (Friday)

Independence Day (*Observed*)

September 7 (Monday)

Labor Day

November 11 (Wednesday)

Veteran's Day

November 26 & 27 (Thursday & Friday)

Thanksgiving

December 24 & 25 (Thursday & Friday)

Christmas Eve and Christmas Day

9. Consider a resolution approving an "Insurance Consulting and Risk Management Service Agreement" with J. S. Edwards and Sherlock Insurance Agency for professional risk management services for one year, with an effective date of January 1, 2026, and expiring December 31, 2026, with a fee of \$6,423.00; no increase in price from the previous year.

10. Consider a resolution ratifying the execution of Amendment No. 3 to the September 23, 2021, FIF Regional Watershed Study contract with Texas Water Development Board (TWDB Commitment No. G1001280) extending the Project Completion Date in Section I, Article I, Item 12 to August 28, 2025, and the Contract Expiration Date in Section I, Article I, Item 13 to October 30, 2026, with all other terms and conditions of the contract remaining in effect.
11. In connection with a contract for Professional Engineering Services for 2022 Funding of HMGP, BRIC, and/or FMA Grant, (PROF-22-021/KJS) awarded to Freese and Nichols on November 23, 2022, consider a resolution authorizing the execution of Amendment No. 1 for Post Grant Award Engineering Services for Bayou Din Detention Basin for Phase I FMA Grant, in an amount not to exceed \$3,790,525.
12. In connection with bids received for Borley Pipe and Fusion (IFB 25-024/SC) opened during an open administrative meeting on October 9, 2025, and pursuant to the authority granted the General Manager on October 14, 2025, consider a resolution ratifying an award and the October 15, 2025 execution of an Acceptance of Offer to Brystar Contracting, Inc. for \$212.00/unit, as shown on the Final Tabulation below:

 Final Tabulation: October 10, 2025					
IFB 25-024/SC Borley Pipe and Fusion				Brystar	
Bids Opened: October 9, 2025				8385 Chemical Rd.	
Preliminary Tabulation: October 9, 2025				Beaumont, Texas 77705	
Date Awarded: October 15, 2025				Attn: Bryan Phelps	
Final Tabulation: October 10, 2025				bryan@brystar.com	
One bids received - one awarded vendors				Phone: 409-284-2393	
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
1	36" SDR 32.5 IPS *The contractor will be responsible for supplying & fusing the pipe.	LF	4,320	\$ 212.00	\$ 915,840.00

13. In connection with the Term Contract for Publication of Legal Notices (IFB 23-021/SC), awarded on January 9, 2024, consider a resolution authorizing the execution of the second of four 1-year renewal options with *The Examiner*, extending the contract expiration date from January 2, 2026 to January 1, 2027.
14. In connection with an invitation for bids for South Nome Relief Pipe (IFB 25-027/SC), consider a resolution authorizing the General Manager to award a contract to the bidder representing the best value to the District, with ratification of the award at the meeting following the award.
15. In connection with an invitation for bids for the Term Contract for Corrugated High Density Polyethylene Pipe (IFB 25-028/SC), consider a resolution authorizing the General Manager to award a contract to the bidder representing the best value to the District, with ratification of the award at the meeting following the award.
16. In connection with bids received for Marsh Master with Cutter or Equivalent (IFB 25-025/SC), opened during an open administrative meeting on November 4, 2025, consider a resolution authorizing an award and the execution of an Acceptance of Offer to Coast Machinery LLC in the amount of \$254,495.00 as shown on the final bid tabulation below:

 Final Tabulation: November 7, 2025					
IFB 25-025/SC Marsh Master with Cutter or Equivalent				Coast Machinery LLC	
Bids Opened: November 4, 2025				10012 Umbehagen Ln.	
Preliminary Tabulation: November 6, 2025				Stowell, TX 77661	
Date Awarded: November 18, 2025				Attn: Tommy Lebeau	
Final Tabulation: November 7, 2025				tommy@marshmaster.com	
One bid received - one awarded vendor				Phone: 225-753-1323	
Item No.	Description	Unit	Estimated Quantity	Unit Price	
1	Marsh Master MM-2MX-KC with Cutter or Equivalent	EA	1	\$ 232,995.00	
2	MM-2 Trailer or Equivalent	EA	1	\$ 21,500.00	
Total Cost:				\$ 254,495.00	
Availability Date:				10 months ARO	

This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held at the Date, Time, and Place stated above. The Board of Directors of the Governmental Body will Deliberate upon the items listed in the Agenda above. Any Agenda item is subject to discussion only, action only, or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified, by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the Governing Body may enter into a Closed Meeting, whether or not the Agenda item below states that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed in the Agenda. Any Agenda item(s) may be tabled for Deliberation at a later Meeting, or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act.

- A. Board and Staff comments, no action items.
- B. Adjournment.

Posted on November 12, 2025


Wallace "Butch" Wilson, PE, CFM
General Manager