

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

**HELD ON
JUNE 10, 2025**

A. The meeting was called to order by the President, Joshua W. Allen Sr.

B. The following Directors were present:

Joshua W. Allen Sr.	President
Bernard Daleo, Jr.	Vice President
Charles “Chuck” Guillory	Secretary
Anthony “Tony” Malley III	Director
Charlie O. Reneau	Director

Directors Absent: None

Staff present:

Darin Auer	Fleet Supervisor
Jamar Banks	Safety & Training Coordinator
Doug S Canant, Jr., PE, RPLS, CFM	Chief Operating Officer
Shelby Clodfelter	Buyer/Contract Administrator
Kristin Ferguson, CPA	Chief Financial Officer
J. Thad Heartfield	Lead Legal Counsel
Steve Hubert	Fleet Maintenance Manager
Karen K. Johnson, MBA, CTCD, CTCM	Chief Business Officer
Jason Jones	Maintenance Coordinator
Paula Karasek	Executive Assistant
Chace Mann	Program and HR Manager
James McDonald	Construction Coordinator
Nelson Nixon	Maintenance Specialist
Remmington Whitt	Engineering Assistant
Wallace Wilson, PE, CFM	District Engineer

Visitors: Gary Saurage, resident of Beaumont, Texas
Bud Merendino, Representative of Bevil Oaks City Council

C. Mr. Allen led the Pledge of Allegiance.

D. Invocation was given by Mr. Nixon

E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.

Gary Saurage addressed the Board to express his interest in the Green Pond Detention hunting club lease off Hwy-365.

Bud Merendino thanked the Board and District Staff on behalf of the residents of the City of Bevil Oaks for the District’s continuing maintenance efforts and prompt responses to cleaning out ditches when needed, as well as the immediate actions taken on rights-of-way donated to the District. The Citizens are very appreciative of all the District’s work in their community, which has made a big difference.

F. Workshop Session.

1. General discussion and reports on various drainage plans and projects: Mr. Canant updated the board on the status of the District's current grant project and projects proposed for the future.
2. There were no easements, street abandonments, or plat review discussions.

G. The Minutes of May 13 and May 23, 2025, were approved on a motion made by Mr. Daleo and seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.

H. Business session:

1. The Board acknowledged Jefferson County Commissioners Court's appointment of Charlie O. Reneau to the Board of Directors for Jefferson County Drainage District No. 6 as a Director for the 2025-2029 term and also acknowledged the receipt and filing of his Oath of Office and Statement of Officer dated May 13, 2025.

2. Consider a resolution authorizing the payment of routine bills received for the month of May 2025, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED

3. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's "Investment Schedule for April 2025.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: RECEIPT AND FILING ACKNOWLEDGED

4. Consider a resolution authorizing Jefferson County Drainage District No. 6's nominee for the Jefferson Central Appraisal District Board of Directors elections for the 2026-2029 term of office.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED LAURE MASON WILLIAMS AS NOMINEE

5. Consider a resolution ratifying the February 21, 2025, execution of a "FEMA FY 2022 New Master Plan and Watershed Study of Taylor's Bayou" grant contract between Jefferson County Drainage District No. 6 and the Texas Water Development Board (TWDB Contract 2200012789), with the Total Contract Amount of \$907,348.66; Federal Share of \$816,613.79 (90%) and Local Share of \$90,734.87 (10%), and a contract period of performance of September 15, 2023 to June 30, 2026.

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: RATIFIED

6. Consider a resolution ratifying the February 21, 2025, execution of a “FEMA FY 2022 New Master Plan and Watershed Study of Pine Island Bayou” grant contract between Jefferson County Drainage District No. 6 and the Texas Water Development Board (TWDB Contract 2200012799), with the Total Contract Amount of \$907,348.66; Federal Share of \$816,613.79 (90%) and Local Share of \$90,734.87 (10%), and a contract period of performance of September 15, 2023 to June 30, 2026.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau

Opposed: None

Action: RATIFIED

7. Consider a resolution ratifying the February 21, 2025, execution of a “FEMA FY 2022 New Master Plan and Watershed Study of Hillebrandt Bayou” grant contract between Jefferson County Drainage District No. 6 and the Texas Water Development Board (TWDB Contract 2200012803), with the Total Contract Amount of \$907,348.66; Federal Share of \$816,613.79 (90%) and Local Share of \$90,734.87 (10%), and a contract period of performance of September 15, 2023 to June 30, 2026.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau

Opposed: None

Action: RATIFIED

8. Consider a resolution authorizing the execution of a 5-year “Hunting Lease and Indemnity” between Jefferson County Drainage District No. 6 and B & B Hunting Club consisting of 3,428.053 acres in the Green Pond Detention area for an annual lease fee of \$22,556.59 (\$6.58/acre), effective August 1, 2025, and ending on July 31, 2030.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Reneau

Opposed: Mr. Guillory

Action: AUTHORIZED

9. Consider a resolution authorizing the execution of an April 30, 2025, “Letter of Agreement” (on file in District records) between Christopher Nichols and Jefferson County Drainage District No. 6, outlining each party’s responsibilities related to the conveyance of a drainage easement along Ditch 1204 (Bevil Oaks).

Motion made by: Mr. Daleo

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau

Opposed: None

Action: AUTHORIZED

10. In connection with drainage improvements on Ditch 1204 (Bevil Oaks), and pursuant to an April 30, 2025, Letter of Agreement, consider a resolution accepting a "Drainage Easement" donated by Christopher Nichols, consisting of the actual width of Ditch 1204 where it is located on his property, and 15 feet on each side of the ditch tops that lie on his property located in the William C. Dyches Survey, Abstract 112, Bevil Oaks, Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: ACCEPTED

11. Consider a resolution authorizing the execution of an April 29, 2025 "Letter of Agreement" (on file in District records) between Stuart L. Horn, Susan D. Horn, and Jefferson County Drainage District No. 6, outlining each party's responsibilities related to the conveyance of drainage easements along Ditches 1102, 1102-C, and 1103-A (east Nome).

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED

12. In connection with drainage improvements on Ditches 1102, 1102-C and 1103-A (east Nome) and pursuant to an April 29, 2025, Letter of Agreement, consider a resolution accepting a "Drainage Easement" donated by Stuart L. Horn and Susan D. Horn, consisting of the actual width of Ditches 1102, 1102-C, and 1103-A where they are located on the Horn's property, and 25 feet on each side of the ditch tops that lie on the Horn's property located in the S. Horton Survey, Abstract 30, Jefferson County, Texas.


Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED

13. In connection with drainage improvements on Ditches 700 and 713 (Hwy-124/S. Fork Taylor's), consider a resolution accepting a "Drainage Easement" donated by Chery H. Shenk and Donald W. Shenk Sr., consisting of the actual width of Ditches 700 and 713 where they are located on the their property, and 25 feet on each side of the ditch tops that lie on the their property located in the L. Hamshire Survey, Abstract 667 and the Wesley D. Cotton Survey, Abstract 108, Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: ACCEPTED

14. In connection with the “Term Contract for Fencing Materials for Jefferson County Drainage District No. 6” (IFB 23-006/SC) awarded on June 27, 2023, consider a resolution authorizing the execution of the second of four 1-year renewal options, with M & J Fertilizer Company, extending the contract expiration date from June 25, 2025, to June 24, 2026, and no other contract changes.
- Motion made by:** Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED
15. In connection with the “Term Contract for Hazardous Waste Control for Jefferson County Drainage District No. 6” (IFB 23-009/KJS) awarded on July 11, 2023, consider a resolution authorizing the execution of the second of four 1-year renewal options, with E3 Environmental, LLC, extending the contract expiration date from July 09, 2025, to July 8, 2026, and no other contract changes.
- Motion made by:** Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED
16. In connection with a “Term Contract for Litter Removal Services for District Rights-of-Way and Other Specified Areas for Jefferson County Drainage District No. 6” (Agreement 23-008/KJS) awarded to WorkQuest and Beaumont Products & Services, Inc. and ratified on July 11, 2023, consider a resolution authorizing the final 1-year renewal option extending the contract effective date from June 29, 2025, to June 28, 2026, and no other contract changes.
- Motion made by:** Mr. Guillory
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED
17. In connection with the “Term Contract for Corrugated High Density Polyethylene Pipe for Jefferson County Drainage District No. 6” (IFB 22-010/KJS) awarded to Coburns Supply Co. on April 18, 2022, and according to Section 70914 of the Build America, Buy America Act (BABAA), Pub. L. No. 117-58, §§ 70901- 52 requiring that all federal agencies, including FEMA, ensure that no federal financial assistance for “infrastructure” projects is provided unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States, consider a resolution authorizing an amendment to Coburns Supply Co.’s term contract to include a BABAA Vendor Self-Certification.
- Motion made by:** Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED

18. In connection with the “Term Contract for Electrical Services for Jefferson County Drainage District No. 6” (IFB 21-016/KJS) awarded on July 13, 2021, consider a resolution ratifying the executions of the final 1-year renewal options with Jefferson Electric Co. Inc (executed July 3, 2024) and Gulf Coast Electric Co., Inc. (executed June 27, 2024), extending their contract expiration dates from July 9, 2025, to July 8, 2026, and accepting Jefferson Electric Co. Inc.’s 2025 rate changes shown below:

		(IFB 21-016/KJS) Electrical Services Final Tabulation		Updated 2025		<table><tr><th colspan="2">Primary Award</th><th colspan="2">Secondary Award</th></tr><tr><td colspan="2">Jefferson Electric Co. Inc. 4730 Mercantile Beaumont, Texas 77705 Attn: Mark Banks phone: 409-842-9696 fx: 409-842-4401 jeffersoncompany@sbcglobal.net</td><td colspan="2">Gulf Coast Electric Co., Inc 2005 Pecos Street Beaumont, Texas 77701 Attn: Kevin Picard phone: 409-658-5246 kevinpicard@yahoo.com</td></tr></table>		Primary Award		Secondary Award		Jefferson Electric Co. Inc. 4730 Mercantile Beaumont, Texas 77705 Attn: Mark Banks phone: 409-842-9696 fx: 409-842-4401 jeffersoncompany@sbcglobal.net		Gulf Coast Electric Co., Inc 2005 Pecos Street Beaumont, Texas 77701 Attn: Kevin Picard phone: 409-658-5246 kevinpicard@yahoo.com	
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Line No.	Product Description	Rate Per Hour		Rate Per Hour											
1	Labor charge per hour for an electrician during working hours (Monday through Friday, 7:00 AM to 3:30 PM)	\$ 67.00		\$ 70.00											
2	Labor charge per hour for an apprentice electrician accompanying an electrician during working hours(Monday through Friday, 7:00 AM to 3:30 PM)	Apprentice 6	\$ 54.00	\$ 45.00											
		Apprentice 5	\$ 51.00												
		Apprentice 4	\$ 46.00												
		Apprentice 3	\$ 42.00												
		Apprentice 2	\$ 39.00												
		Apprentice 1	\$ 37.00												
3	Labor charge per hour for an electrician for emergency service on weekdays and Saturdays (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	\$ 88.00		\$ 120.00											
4	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency service on weekdays and Saturdays (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	Apprentice 6	\$ 71.00	\$ 65.00											
		Apprentice 5	\$ 65.00												
		Apprentice 4	\$ 61.00												
		Apprentice 3	\$ 56.00												
		Apprentice 2	\$ 51.00												
		Apprentice 1	\$ 47.00												
5	Labor charge per hour for an electrician for emergency services on Sundays and Holidays	\$ 108.00		\$ 130.00											
6	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services on Sundays and Holidays	Apprentice 6	\$ 89.00	\$ 75.00											
		Apprentice 5	\$ 82.00												
		Apprentice 4	\$ 75.00												
		Apprentice 3	\$ 67.00												
		Apprentice 2	\$ 61.00												
		Apprentice 1	\$ 58.00												
7	Labor charge per hour for an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (Monday through Friday, 7:00AM to 3:30 PM)	\$ 95.00		\$ 70.00											
8	Labor charge per hour for an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	\$ 120.00		\$ 120.00											
9	Labor charge per hour for an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation Sundays and Holidays	\$ 150.00		\$ 130.00											
10	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (Monday through Friday, 7:00 AM to 3:30 PM)	Apprentice 6	\$ 70.00	\$ 45.00											
		Apprentice 5													
		Apprentice 4													
		Apprentice 3													
		Apprentice 2													
		Apprentice 1													
11	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	Apprentice 6	\$ 90.00	\$ 65.00											
		Apprentice 5													
		Apprentice 4													
		Apprentice 3													
		Apprentice 2													
		Apprentice 1													
12	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation Sundays and Holidays	Apprentice 6	\$ 115.00	\$ 75.00											
		Apprentice 5													
		Apprentice 4													
		Apprentice 3													
		Apprentice 2													
		Apprentice 1													
13	Hourly rates for hydraulic lifts- Scissor lifts	Rental Cost plus 10%		\$ 30.00											
14	Hourly rates for hydraulic lifts- Man lifts	Rental Cost plus 10%		\$ 30.00											
15	Hourly rates for winch trucks	Rental Cost plus 10%		\$ 100.00											
16	Hourly rates for pole line trucks	Rental Cost plus 10%		\$ 75.00											
17	Materials, supplies, and/or equipment furnished by contractor shall be billed at a cost plus % markup.	Percentage Markup	20%	Percentage Markup	15%										
18	Rental equipment furnished by contractor, with prior approval of the District, to be billed at cost plus % markup	Percentage Markup	10%	Percentage Markup	15%										
19	Supply qualified electrician to assist District personnel \$ per hour.	Price / Hour	\$ 62.00	Price / Hour	\$ 70.00										
		*rate changes for 2025 renewal		*No rate changes for 2025 renewal											

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: RATIFIED / ACCEPTED

19. In connection with an agreement between Jefferson County Drainage District No. 6 and The Texas Division of Emergency Management for a sub-grant for the Hazard Mitigation Grant Program (HMGP) DR-4485, Texas Covid-19 Pandemic, Contract DR-4485-0480-TX (ratified by the Board of Directors on March 11, 2025) and in response to Jefferson County Drainage District No. 6's request for qualifications for "Professional Engineering Services for Regional Watershed Study Extension" (RFQ 24-038/KJS); qualifications received October 10, 2024, consider a resolution authorizing the award and execution of a contract with Gauge Engineering, based upon the Evaluation Committee's recommendation, in an amount not to exceed \$2,207,489.00.

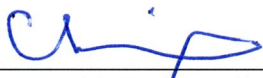
Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED

20. In connection with Jefferson County Drainage District No. 6's request for qualifications for "Environmental Services for FMAA 2022 Funding" (RFQ 25-008/KKJ) that were received on May 1, 2025, consider a resolution authorizing the award and execution of a contract with Freese and Nichols, Inc., based upon the Evaluation Committee's recommendation, in an amount not to exceed \$218,800.00.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Reneau
Opposed: None
Action: AUTHORIZED

21. At 10:58 a.m., the President called for an Executive Session (closed to the public) under Title 5, Subchapter D, of the Government Code, Section 551.074, the Texas open meetings law, to deliberate on employment-related matters.
22. The Board reconvened in Open Session at 11:40 a.m. and no additional actions were taken.

- I. There were no comments from the board members or staff.
- J. Mr. Allen called for the adjournment of the meeting.



Secretary/Asst. Secretary