

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

**HELD ON
MARCH 11, 2025**

A. The meeting was called to order by the President, Joshua W. Allen Sr.

B. The following Directors were present:

Joshua W. Allen Sr.	President
Charles "Chuck" Guillory	Secretary
Charles "Chuck" Kiker III	Director

Directors Absent: Bernard Daleo, Jr. - Vice President
Anthony "Tony" Malley III - Director

Staff present:

Darin Auer	Fleet Supervisor
Jamar Banks	Safety & Training Coordinator
Doug S Canant, Jr., PE, RPLS, CFM	Chief Operating Officer
Shelby Clodfelter	Buyer/Contract Administrator
Kristin Ferguson, CPA	Chief Financial Officer
Jason Jones	Maintenance Coordinator
Paula Karasek	Executive Assistant
Chace Mann	Program and HR Manager
James McDonald	Construction Coordinator
John Murff	Field Operations Manager
Karen J. Stewart, MBA, CTCD, CTCM	Chief Business Officer

Visitors: None.

C. Mr. Allen led the Pledge of Allegiance.

D. Invocation was given by Mr. Mann.

E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.

There were no public comments.

F. Workshop Session:

1. There were no easements, street abandonments, or plat review discussions.
2. There were no general discussions or reports on drainage plans or projects.

G. The Minutes of February 4, 2025, were approved on a motion made by Mr. Guillory and seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

Business session:

1. The President called for a Public Hearing regarding amending the Tax Abatement Agreement between Jefferson County Drainage District No. 6 and Energy Transfer Spindletop LLC (f/k/a Coastal Caverns LP) Phase 3 to delay the construction start date by one year; from December 31, 2024 to December 31, 2025.

Let the record reflect that there was no one in attendance for the hearing, and the President declared the hearing closed with no comments.

2. Consider a resolution authorizing the execution of “Amendment 2 to the Phase 3 Tax Abatement Agreement between Jefferson County Drainage District No. 6 and Energy Transfer Spindletop LLC” (f/k/a Coastal Caverns LP) to reflect a one-year delay in Phase 3’s construction start date (from December 31, 2024 to December 31, 2025), with a revision to the Abatement Schedule; Exhibit B of the original agreement, accounting for the one-year delay.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: AUTHORIZED

3. Consider a resolution authorizing the payment of routine bills received for the month of February 2025, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: AUTHORIZED

4. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6’s Investment Schedule for January 31, 2025, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Kiker

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: ACKNOWLEDGED

5. In connection with the “Jefferson County DD6 Regional Watershed Study,” consider a resolution ratifying the February 21, 2025 execution of a contract between Jefferson County Drainage District No. 6 and The Texas Division of Emergency Management for a sub-grant for the Hazard Mitigation Grant Program (HMGP) DR-4485, Texas Covid-19 Pandemic, Contract DR-4485-0480-TX, with the Total Subgrant Amount of \$2,597,046.00, Federal Share being \$2,33,341.40 (90%), and a Local Share of \$259,704.60 (10%), and a contract period of performance of November 29, 2024 to November 28, 2025.

Mr. Canant noted for the Board’s information that this item is an additional grant to the Regional Watershed Study’s original grant. In the course of the study, several other options were identified that required further study and the Texas Division of Emergency Management agreed. This grant will be above the original \$8.5 million grant, which is ongoing, and to answer Mr. Kiker’s question, the study should be completed by the end of summer 2025.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: RATIFIED

6. In connection with Ditch 401 (Ridgecrest Subdivision), consider a resolution accepting a "Special Warranty Deed" donated by Labelle Ridgecrest Units IV & V, LLC, conveying Jefferson County Drainage District No. 6 an 80-ft wide drainage right-of-way area in the Ridgecrest Subdivision Unit 5, Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: ACCEPTED

7. In connection with drainage improvements on Ditches 804-B1-A, 804-B3, and 804-D (South Nome Relief Project), consider a resolution authorizing the execution of a "Letter of Agreement" dated December 10, 2024, between Drainage District No. 6 and Carolyn M. Abney outlining each party's agreements related to the conveyance of three drainage easements to Drainage District No. 6; and also ratifying the payment to Carolyn M. Abney in the amount of \$64,435.00 for 25.774 acres (\$2,500/acre) of easement conveyances called for in the agreement.

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED EXECUTION/RATIFIED PAYMENT

8. In connection with drainage improvements on Ditches 804-B1A, 804-B3, and 804-D (South Nome Relief Project) and pursuant to a December 10, 2024 Letter of Agreement between Drainage District No. 6 and Carolyn M. Abney, consider a resolution approving the acceptance of a "Drainage Easement" received from Carolyn M. Abney consisting of a 13.04-acre tract, a 7.634-acre tract, and a 5.100-acre tract all located in the John Blair League, Abstract 4, Nome, Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: ACCEPTANCE APPROVED

9. In connection with drainage improvements on Ditches 804-B3 and 804-B4 (South Nome Relief Project), consider a resolution authorizing the execution of a "Letter of Agreement" dated February 19, 2025, between Drainage District No. 6 and Edward L. Lee outlining each party's agreements related to the conveyance of two drainage easements and one access easement to Drainage District No. 6; and also authorizing payment to Mr. Lee in the amount of \$6,212.50 for the conveyance of 2.485 acres (\$2,500/acre) of easement called for in the agreement.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED EXECUTION AND PAYMENT

10. In connection with drainage improvements on Ditches 804-B3 and 804-B4 (South Nome Relief Project) and pursuant to a February 19, 2025 Letter of Agreement between Drainage District No. 6 and Edward L. Lee, consider a resolution approving the acceptance of a "Drainage Easements and Access Easement" document received from Edward L. Lee consisting of two drainage easement areas (0.023-acre tract and 2.462-acre tract) and a 20-ft wide access easement area located in the John Blair League, Abstract 4, Nome, Jefferson County, Texas.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: ACCEPTANCE APPROVED

11. In connection with drainage improvements on Ditch 804-D (South Nome Relief Project), consider a resolution authorizing the execution of a December 4, 2024 "Letter of Agreement" between Dishman Land Management, LLC and Jefferson County Drainage District No. 6 outlining each party's agreements related to the conveyance of a drainage easement to Drainage District No. 6; and also authorizing payment to Dishman Land Management, LLC in the amount of \$133,150.00 for the conveyance of 53.26 acres of easement (\$2,500/acre) called for in the agreement.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED EXECUTION AND PAYMENT

12. In connection with drainage improvements on Ditch 804-D (South Nome Relief Project) and pursuant to a December 4, 2024 Letter of Agreement between Drainage District No. 6 and Dishman Land Management, LLC, consider a resolution approving the acceptance of a "Drainage Easement" received from Dishman Land Management, LLC consisting of a 53.26-acre tract located in the James Gerish, Jr. League, Abstract 4, Jefferson County, Texas.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: ACCEPTANCE APPROVED

13. In connection with drainage improvements on Ditches 804-D and 804-D1 (South Nome Relief Project), consider a resolution authorizing the execution of a "Letter of Agreement" dated January 29, 2025, between Drainage District No. 6 and Travis Mark Robinson outlining each party's agreements related to the conveyance of three drainage easement tracts to Drainage District No. 6; and also authorizing payment to Travis Mark Robinson in the amount of \$5,000.00 for the conveyance of 7.323 acres of easement (\$683/acre) called for in the agreement.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED EXECUTION AND PAYMENT

14. In connection with drainage improvements on Ditches 804-D and 804-D1 (South Nome Relief Project) and pursuant to a January 29, 2025 Letter of Agreement between Drainage District No. 6 and Travis Mark Robinson, consider a resolution approving the acceptance of "Drainage Easements" received from Travis Mark Robinson as follows:

A Drainage Easement on Ditch 804-D consisting of a 6.125-acre tract and a 1.198-acre tract located in the John Blair League, Abstract 4, Jefferson County, Texas; and

A Drainage Easement on Ditch 804-D1 consisting of the width of Ditch 804-D1, where it lies on the Robinson property, and 25 feet on each side of the ditch tops that lie on the Robinson property.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: ACCEPTANCES APPROVED

15. In connection with drainage improvements on Ditch 600 (East China Project), consider a resolution authorizing the execution of a "Letter of Agreement" dated March 4, 2025, between Drainage District No. 6 and Paula McCarble outlining each party's agreements related to the conveyance of a drainage easement to Drainage District No. 6; and also authorizing payment to Paula McCarble in the amount of \$2,050.00 for the conveyance of the 0.82-acre easement tract (\$2,500/acre) called for in the agreement.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: AUTHORIZED EXECUTION AND PAYMENT

16. In connection with drainage improvements on Ditch 600 (East China Project) and pursuant to a March 4, 2025 Letter of Agreement between Drainage District No. 6 and Paula McCarble, consider a resolution approving the acceptance of a "Drainage Easement" received from Paula McCarble consisting of a 0.82-acre tract located in the James Gerish, Jr. League, Abstract 4, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: ACCEPTANCE APPROVED

Let the minutes reflect that items 17 and 18 are being authorized/approved/accepted contingent upon the District's Legal Counsel's and Chief Operating Officer's final approval of the documents received.

17. In connection with drainage improvements on Ditch 600 (East China Project), consider a resolution authorizing the execution of a December 10, 2024 "Letter of Agreement" between Gregory Devillier, Charles Michael Blanchard, Jr., and Jefferson County Drainage District No. 6 outlining each party's agreements related to the conveyance of a drainage easement to Drainage District No. 6; and also authorizing payment to Gregory Devillier and Charles Michael Blanchard, Jr. in the amount of \$3,250.00 for the conveyance of 1.30 acres of easement (\$2,500/acre) called for in the agreement.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED EXECUTION AND PAYMENT

18. In connection with drainage improvements on Ditch 600 (East China Project), and pursuant to a December 10, 2024 Letter of Agreement between Gregory Devillier, Charles Michael Blanchard, Jr., and Jefferson County Drainage District No. 6, consider a resolution approving the acceptance of a "Drainage Easement" received from Gregory Devillier and Charles Michael Blanchard, Jr., consisting of a 1.30-acre tract located in the James Gerish, Jr. League, Abstract 4, Jefferson County, Texas.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: ACCEPTANCE APPROVED

Let the minutes reflect that items 19 and 20 are being authorized/approved/accepted contingent upon the District's Legal Counsel's and Chief Operating Officer's final approval of the documents received.

19. In connection with drainage improvements on Ditch 600 (East China Project), consider a resolution authorizing the execution of a November 5, 2024 "Letter of Agreement" between Texas Rice Improvement Association and Jefferson County Drainage District No. 6 outlining each party's agreements related to the conveyance of a drainage easement to Drainage District No. 6; and also authorizing payment to Texas Rice Improvement Association the amount of \$2,975.00 for the conveyance of 1.19 acres of easement (\$2,500/acre) called for in the agreement.


Let the minutes reflect that this item is being authorized contingent upon the District's Legal Counsel's and Chief Operating Officer's final approval of the documents received.

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED EXECUTION AND PAYMENT

20. In connection with drainage improvements on Ditch 600 (East China Project), and pursuant to a November 5, 2024 Letter of Agreement between Texas Rice Improvement Associates and Jefferson County Drainage District No. 6, consider a resolution approving the acceptance of a “Drainage Easement” received from Texas Rice Improvement Association consisting of a 1.19-acre tract located in the James Gerish, Jr. League, Abstract 4, Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: ACCEPTANCE APPROVED

21. In connection with an invitation for the Re-bid of East China Materials (IFB 25-002-SC) opened on January 30, 2025, consider a resolution ratifying the February 11, 2025 awards to Hartmann Building Specialties and White Cap in the amounts listed on the Final Bid Tabulation below, and ratifying the February 11, 2025 execution of Acceptance of Offers for these awards.

 Final Tabulation: February 7, 2025 IFB 25-002/SC Re-Bid East China Materials Bids Opened: January 30, 2025 Preliminary Tabulation: January 30, 2025 Date Awarded: February 11, 2025 Final Tabulation: February 7, 2025 Two bids received - two awarded vendors							
				Hartmann 9610 Walden Road Beaumont, Texas 77707 Attn: Cesar Mosqueda cmosqueda@hbsltd.net Phone: 409-866-6103		White Cap 2501 Crockett st Beaumont, Texas 77701 Attn: Jason Eberhardt jason.eberhardt@whitecap.com Phone: 409-284-3905	
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
1	# 5 Rebar (20ft sticks)	EA	300	\$ 9.60	\$ 2,880.00	\$ 8.73	\$ 2,619.00
2	1"x 10" Chamfer	LF	360	\$ 0.16	\$ 58.50	\$ 0.24	\$ 86.40
3	plywood 4'x8'x3/4"	EA	80	\$ 36.50	\$ 2,920.00	\$ 36.98	\$ 2,958.40
4	Wall Ties 10" with cones	BOX	3	\$ 60.00	\$ 180.00	\$ 0.75	\$ 225.00
5	Concrete Construction Brick	Pallet	12	\$ 346.50	\$ 4,158.00	\$ 0.44	\$ 3,326.40
6	2"x6"x16"	EA	200	\$ 8.00	\$ 1,600.00	\$ 8.97	\$ 1,794.00
7	wwm 8"x20" (6x6x6 guage)	EA	350	\$ 36.25	\$ 12,687.50	\$ 35.60	\$ 12,460.00
8	Form Stakes 2"x4"	EA	1100	\$ 11.25	\$ 1,237.50	\$ 14.85	\$ 1,633.50
9	Gun Tie Wire max TW1064	EA	42				
10	#3 overlap steel reinforcing (20' sticks)	EA	200	\$ 3.46	\$ 692.00	\$ 3.40	\$ 680.00
44	72-inch (3x1) corrugation (12-gauge) aluminum pipe	FT	240				

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: RATIFIED AWARDS and ACCEPTANCE OF OFFERS

22. Consider a resolution authorizing the Chief Operating Officer to award a contract(s) for the invitation for bids for East China Pipe Materials (IFB 25-004/SC) to the bidder representing the best value to the District, with the ratification of the award(s) at the meeting following the award(s).

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Kiker
Opposed: None
Action: AUTHORIZED

23. Consider a resolution authorizing the execution of an "Application and Agreement for Pipeline/Utility Permit 2025-PL-04" submitted by ETP Crude LLC requesting permission to perform maintenance on a 26-in crude oil line along Ditch 202-C near Wescalder Road in Beaumont and approving a permit fee of \$500.00.

Motion made by: Mr. Kiker

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Guillory, Mr. Kiker

Opposed: None

Action: AUTHORIZED/APPROVED

- H. Board and Staff Comments, no action items.

Mr. Allen requested that the Chief Operating Officer update the Board, if possible, at the April meeting on District projects that have been funded, are expected to be funded/approved, and where the District is on engineering and phases of the projects.

Mr. Kiker commented on the excellent work that was performed by District crews at and around Ford Park to improve the park's drainage in preparation for this year's South Texas State Fair.

- I. There were no other comments/discussions, and Mr. Allen called for the adjournment of the meeting.



Secretary/Asst. Secretary