

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

**HELD ON
JUNE 4, 2024**

- A. The meeting was called to order by Bernard Daleo, Jr., Vice-President.
- B. The following Directors were present:
- | | |
|---------------------------|----------------|
| Charles "Chuck" Guillory | Secretary |
| Bernard Daleo, Jr. | Vice President |
| Anthony "Tony" Malley III | Director |
| Charles "Chuck" Kiker III | Director |
- Directors Absent: Joshua W. Allen Sr. President
- Staff present:
- | | |
|-----------------------------------|------------------------------|
| Doug S Canant, Jr., PE, RPLS, CFM | Chief Operating Officer |
| Shelby Clodfelter | Buyer/Contract Administrator |
| Kristin Ferguson, CPA | Chief Financial Officer |
| J. Thad Heartfield | DD6 Lead Legal Counsel |
| Paula Karasek | Executive Assistant |
| Chace Mann | Program and HR Manager |
| James McDonald | Construction Coordinator |
| John Murff | Field Operations Manager |
| Nelson Nixon | Maintenance Specialist |
| Wallace "Butch" Wilson, PE, CFM | District Engineer |
- Visitors: Hubert Oxford IV – Benckenstein & Oxford, L.L.P.
- C. Mr. Daleo led the Pledge of Allegiance.
- D. Invocation was given by Mr. Nixon.
- E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.
- There were no public comments.
- F. Workshop Session
1. There were no easements, street abandonments, or plat review discussions.
 2. There were no general discussions or reports on various drainage plans or projects.
- G. The Minutes of April 23 2024, were approved on a motion made by Mr. Malley and seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.

Business session:

1. Consider a resolution authorizing the payment of routine bills received for the months of April and May 2024, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for April 30, 2024, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Malley
Second by: Mr. Kiker
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACKNOWLEDGED

3. Consider a resolution authorizing Jefferson County Drainage District No. 6's nominee (Lauren Williams Mason) for the Jefferson Central Appraisal District Board of Director elections for the 2025 and 2025-2027 terms of office.

Motion made by: Mr. Gillory
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

4. Consider a resolution authorizing the execution of an "Underground Storage Easement and Agreement" between Jefferson County Drainage District No. 6 ("District") and ExxonMobil Low Carbon Solutions Onshore Storage LLC, providing CO² underground storage on property owned by the District in the China Marsh area, and also authorizing the execution of a "Memorandum of Underground Storage Easement and Agreement" for same.

Motion made by: Mr. Kiker
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

Prior to voting on Item 5, Mr. Daleo stated that the Quit Claim Deed from Jefferson County will be accepted contingent on the County assuming maintenance of the proposed walking trail around the basin and small parking at the basin site, which the District agreed to construct at the request of Commissioner's Court.

5. In connection with drainage improvements along Ditch 107-A, consider a resolution accepting a "Quit Claim Deed" received from Jefferson County consisting of a 5.010-acre tract of land located in the M.C. Cartwright Subdivision, Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

6. Consider a resolution accepting an "Access Easement" donated by Penney Property Sub Holdings, LLC, consisting of a 15-ft wide easement out of Lot 15 of the Parkdale Mall Addition, in connection with drainage improvements on Ditch 125 (Parkdale Mall ditch).

Motion made by: Mr. Malley
Second by: Mr. Guillory
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: Mr. None
Action: ACCEPTED

7. In connection with drainage improvements on Ditch No. 1204-C (off Inwood Dr.), consider a resolution accepting an "Access Easement" donated by Charles Edward Falgout and Darlene Falgout, consisting of a 15-ft wide easement in the River Oaks Ranchettes Subdivision, Jefferson County, Texas.

Motion made by: Mr. Malley
Second by: Mr. Kiker
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

8. In connection with drainage improvements on Ditch No. 609-I (next to China Elementary), consider a resolution accepting an "Access Easement" donated by Carl Prejean and Mary Ellen Prejean consisting of a 0.820-acre tract of land out of the Maria F. Lazarine Survey, Abstract 36, Jefferson County, Texas.

Motion made by: Mr. Malley
Second by: Mr. Kiker
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

9. Consider a resolution authorizing the execution of the following two amendments to the October 11, 2022, Professional Services Agreement (PROF 22-022/KJS) with JSW and Associates, Inc.:

Amendment 1: Incorporate the development of Abridged Applications to the Texas Water Development Board required to request a portion of the local match for FY2019 to FY2023 Flood Mitigation Assistance Grant Application, with a cost per FIF Abridge Application of \$2,500.00 for up to nine (9) applications, not to exceed \$22,500.00.

Amendment 2: Incorporate hourly rates extended for years beyond Calendar Year 2023 as follows:

	<u>Sr. Mitigation Specialist</u>	<u>Mitigation Specialist</u>
CY 2024	\$190.00	\$150.00
CY 2025	\$195.00	\$155.00
CY 2026	\$200.00	\$160.00

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

10. In connection with the Request for Qualifications for Professional Surveying Services (RFQ 24-009/KJS) received on May 9, 2024, consider a resolution approving awards to Access Surveyors, Arceneaux Wilson & Cole LLC, Fittz & Shipman Inc., LJA Engineering, Inc., and Shine | DCCM.

Motion made by: Mr. Kiker
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: APPROVED

11. In connection with an invitation for bids for 10-ft x 7-ft box culverts for the Ditch 605 Project (IFB 24-010/SC), consider a resolution ratifying the May 16, 2024 award and execution of an Acceptance of Offer to Coburn Supply for \$164,016.00, as shown on the Final Bid Tabulation below.

	Final Tabulation: May 6, 2024					
	IFB 24-010/SC Ditch 605 10x7 Box Culverts		Coburn Supply			
	Bids Opened: May 2, 2024 Preliminary Tabulation: May 3, 2024 Date Awarded: May 16, 2024 Execution of Offer: May 16, 2024 One bid received		1905 Cedar Street Beaumont, Texas 77701 Attn: Jason Savoy jsavoy@coburns.com Phone: 409-242-2383			
Item No.	Description	Joint	Estimated Linear Feet	Price Per Linear Foot	Total Price	Delivery Date
1	Concrete Box Culverts - 10'x7'x6'	24	144	\$ 1,139.00	\$ 164,016.00	6/25/2024

Motion made by: Mr. Malley
Second by: Mr. Kiker
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: RATIFIED

12. In connection with the Term Contract for Fencing Materials for Jefferson County Drainage District No. 6 (IFB 23-006/SC) awarded on June 27, 2023, consider a resolution approving the execution of the first of four 1-year renewal options, with M & J Fertilizer Company, extending the contract expiration date from June 26, 2024, to June 25, 2025.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: APPROVED

13. In connection with the Term Contract for Services of Aerial Herbicide Application for Jefferson County Drainage District No. 6 (RFP 23-005/KJS), awarded on July 7, 2023, consider a resolution, authorization the execution of the first of four 1-year renewal options, with Industrial Helicopters, extending the contract expiration date from July 6, 2024, to July 5, 2025.

Motion made by: Mr. Malley
Second by: Mr. Guillory
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

14. Prior to voting on this item, Mr. Canant noted for the minutes that since the initial contract was approved, E3 OMI, LLC is now doing business as E3 Environmental.

In connection with the Term Contract for Hazardous Waste Control for Jefferson County Drainage District No. 6 (IFB 23-009/KJS), awarded on July 11, 2023, consider a resolution, authorizing the execution of the first of four 1-year renewal options, with E3 OMI, LLC d/b/a E3 Environmental, extending the contract expiration date from July 10, 2024, to July 9, 2025.

Motion made by: Mr. Malley
Second by: Mr. Guillory
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

15. Consider a resolution authorizing the execution of an “Application and Agreement for Pipeline/Utility Permit No. 2024-PL-5” submitted by Dow Pipe Line LLC, requesting permission to perform maintenance on their line located on the North Fork of Taylors Bayou (Ditch 500/West of Craigen Rd. and East of Hwy-124), and approving a maintenance fee of \$500.00 for same.

Motion made by: Mr. Kiker
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED/APPROVED

16. Consider a resolution authorizing the execution of an “Application and Agreement for Pipeline/Utility Permit No. 2024-PL-6” submitted by Low Carbon Logistics CCS Transport, LLC, requesting permission to install one 20-in and three 8-in pipelines across Ditches 100, 102, 102-D, 300, 302, 303, 303-A, 315, 400, 400-X, 406, 406-A, 505, 600, 602, 602-F, 602-H, 604 (2 crossings), 604-A (2 crossings), 604-A1, 604-B, 605-D, and 607, and approving crossing fees totaling \$61,000.00 for same.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Guillory, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED/APPROVED

H. Board and Staff Comments, no action items.

Mr. Guillory commented that during the last heavy rain event, he rode around the area of the proposed Ditch 107 at Sarah Street Project, and water had traveled up some driveways and got pretty close to some resident garages. He further stated that this project will be a great benefit to the area residents. The Board was excited to get the project started and gave the okay to start the excavation.

Mr. Kiker inquired about the bridge on Hwy-124 over Taylor’s Bayou where construction seems to have stopped. Mr. Wilson responded that TxDOT and the contractor are having some discussions regarding a problem with the detour that was constructed. Mr. Wilson noted that the matter is out of the District’s control

Mr. Daleo thanked everyone and noted that the District is looking good and to keep up the good work.

- I. There were no other comments/discussions and Mr. Daleo called for the adjournment of the meeting.



Secretary/Asst. Secretary