



JOB TITLE: Concrete Foreman

REPORTS TO: District Engineer

DEPT/DIV: Engineering

STARTING PAY: \$38.00 - \$42.00 / hour

FLSA STATUS : Non Exempt

DUTIES AND RESPONSIBILITIES

Essential Job Functions: Manages, organizes, coordinates, directs and supervises the maintenance, repair, rehabilitation and new construction of concrete lined drainage channels, headwalls, spillways, junction boxes, riprap, catch basins, surface inlets, curb inlets, sidewalks, ramps, curbs, gutters and articulated concrete mats.

Other Job Functions: Performs other duties as required. Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

Working Conditions: Works outside in all types of weather conditions and may be exposed to constant noise, dust, dirt, and traffic hazards. Must be available to work Monday through Thursday from 7:00 a.m. to 5:30 p.m. Must also be available to work an extended work schedule as needed. This position may be considered essential during emergency situations.

MINIMUM ESSENTIAL QUALIFICATIONS

Knowledge: Extensive knowledge of concrete form building, steel reinforcement, grade setting, slope paving, structural concrete and concrete finishing techniques. Extensive knowledge of the methods and techniques of heavy machinery operation, drainage system construction and excavating in close proximity to underground utilities. Thorough knowledge of the principles of modern civil construction practices, procedures and guidelines.

Skills/Abilities: Skilled in the operation of laser levels and similar equipment; excellent verbal and written communication skills; ability to interpret civil construction drawings and sketches; ability to perform mathematical calculations to determine dimensions, volumes, angles and slopes; ability to evaluate, plan, schedule and execute tasks proficiently; ability to effectively supervise and direct a crew of subordinate employees; ability to establish and maintain effective working relationships with District employees and the public.

Physical Requirements: Constantly sees and hears; frequently operates a calculator, climbs, drives, kneels, sits, squats, stands, stoops, twists body, walks, writes by hand, carries objects weighing up to 50 lbs., pushes and pulls objects weighing up to 100 lbs.

Education/ Experience: Possess a high school diploma or equivalent; minimum of five (5) years of experience in reinforced concrete construction; minimum of two (2) years of experience in a supervisory role preferred.

Other: Must possess a valid Class C driver license with a good driving record. Applicant selected for hire will be subject to a background investigation and drug/alcohol screen test.

Jefferson County Drainage District No. 6 provides equal employment opportunities (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Jefferson County Drainage District No. 6 will provide reasonable accommodations for qualified individuals with disabilities. To request a reasonable accommodation or other assistance contact Human Resources representative at (409) 842-1818 or mail your request to 6550 Walden Road, Beaumont, TX 77707.

The District may consider all related education and/or experience in determining the applicant's minimum qualifications and starting salary.

Qualified applicants should submit a resume detailing relevant work experience and qualifications via email to cmann@dd6.org or in person at our office located at 6550 Walden Road, Beaumont, Texas 77707.