

**MINUTES OF A MEETING OF THE DIRECTORS  
OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

**HELD ON  
MARCH 12, 2024**

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.	President
Charles "Chuck" Guillory	Secretary
Anthony "Tony" Malley III	Director
Charles "Chuck" Kiker III	Director

Directors Absent: Bernard Daleo, Jr. Vice President

Staff present:

Doug S Canant, Jr., PE, RPLS, CFM	Chief Operating Officer
Kristin Ferguson, CPA	Chief Financial Officer
J. Thad Heartfield	DD6 Lead Legal Counsel
Steve Hubert	Fleet Maintenance Manager
Jason Jones	Maintenance Coordinator
Paula Karasek	Executive Assistant
James McDonald	Construction Coordinator
John Murff	Field Operations Manager
Nelson Nixon	Maintenance Specialist
Wallace "Butch" Wilson, PE, CFM	District Engineer

Visitors: None

C. Mr. Allen led the Pledge of Allegiance.

D. Invocation was given by Mr. Nixon.

E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.

There were no public comments.

F. Workshop Session

1. There were no easements, street abandonments, or plat review discussions.
2. Discussions or reports on various drainage plans and projects.

Mr. Canant updated the Board on some of the grant projects and the possibility of a future budget amendment. He also advised the Board that the FIF Regional Watershed Study Grant had been extended to 2025 and that the TWDB contracts for East China Relief, South Nome Relief, and the Ditch 505-Fannett Detention FMA Grant Projects would be presented at a future meeting for their consideration.

G. The Minutes of February 6, 2024, were approved on a motion made by Mr. Malley, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.

## H. Business session:

1. Consider a resolution authorizing the payment of routine bills received for the month of February 2024, that were not expressly authorized or denied for payment elsewhere on this agenda.

**Motion made by:** Mr. Guillory  
**Second by:** Mr. Malley  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** AUTHORIZED

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for January 31, 2024, pursuant to Section 2256.023 of the Public Funds Investment Act.

**Motion made by:** Mr. Kiker  
**Second by:** Mr. Malley  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** ACKNOWLEDGED

3. Consider a resolution authorizing the execution of a "Professional Services Agreement" with Milliman, Inc. to perform the 2024 and 2025 actuarial services for Jefferson County Drainage District No. 6, in accordance with the Government Accounting Standards Board, Statement No. 75 (financial reporting for post-employment benefits other than pensions) in the amounts listed below:

\$10,175.00 for year ending 2024,  
\$ 4,000.00 for year ending 2025 (roll-forward).

**Motion made by:** Mr. Malley  
**Second by:** Mr. Kiker  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** AUTHORIZED

4. In connection with drainage improvements on Ditch No. 100 (Wade St. & Hillebrandt Bayou), consider a resolution giving the District's Chief Operating Officer and Legal Counsel the authority to purchase a drainage easement on behalf of Jefferson County Drainage District No. 6, through negotiation or condemnation, consisting of a 0.145-acre tract owned by Gary Eugene Strahan, with all transactions ratified at a future meeting.

**Motion made by:** Mr. Malley  
**Second by:** Mr. Kiker  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** AUTHORITY GRANTED

5. In connection with the Corley Diversion CDBG-MIT GLO Grant Project, consider a resolution ratifying the January 24, 2024 execution of "GLO Contract No. 24-065-004-E161: Community Development Block Grant Mitigation Program-Regional Mitigation Program Projects Non-Research & Development Mitigation Funding," between the General Land office and Jefferson County Drainage District No. 6, in an amount not to exceed \$46,525,000.00, with a contract effective date of January 26, 2024 and a contract expiration date of January 31, 2028.

**Motion made by:** Mr. Gillory  
**Second by:** Mr. Kiker  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** RATIFIED

6. In connection with the Community Development Block Grant-Mitigation through the General Land Office (CDBG-MIT GLO) for the Corley Diversion Project, consider a resolution authorizing the following:

The Chief Operating Officer and Chief Business Officer are hereby authorized to execute contractual documents associated with the CDBG Program grant.

The Chief Operating Officer is hereby authorized to execute environmental review documents between Drainage District No. 6 and the Texas General Land Office for this grant, and

The Chief Operating Officer, Chief Business Officer, and Chief Financial Officer are authorized to execute documents for requesting funds approved in the CDBG Grant Program.

**Motion made by: Mr. Kiker**  
**Second by: Mr. Malley**  
**In favor: Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker**  
**Opposed: None**  
**Action: AUTHORIZED**

7. In connection with the Community Development Block Grant-Mitigation Grant through the General Land Office (CDBG-MIT GLO) for the Corley Diversion Project, consider a resolution approving and adopting the policies listed below:

Civil Rights Plan,

Citizen Participation Plan and Grievance Procedures,

Excessive Force Policy,

Fair Housing Policy,

Section 504 Policy Against Discrimination Based on Handicap and Grievance Procedures, and

Code of Conduct Conflict of Interest Policy Pertaining to Procurement Procedures;

and also affirming Drainage District No. 6's commitment to conduct a project-specific analysis and take all appropriate actions necessary to comply with program requirements for the following:

Section 3 Economic Opportunity,

Limited English Proficiency, and

Activity to Affirmatively Further Fair Housing Choice.

**Motion made by: Mr. Malley**  
**Second by: Mr. Kiker**  
**In favor: Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker**  
**Opposed: None**  
**Action: APPROVED/ADOPTED/AFFIRMED**

8. Consider a resolution authorizing a “Temporary Work Agreement” between Jefferson County Drainage District No. 6 and Kelly Huynh, who resides at 6541 Truxton Lane, Beaumont, Texas, granting her contractor, Platinum Pools, access to the District’s right-of-way on Ditch 121-A (off Delaware St.) for the installation of an inground pool; and also authorizing a fee associated with this agreement in the amount of \$150.00.

**Motion made by:** Mr. Malley  
**Second by:** Mr. Kiker  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** AUTHORIZED

9. In connection with drainage improvements on Ditch No. 1208 (West Road Estates), consider a resolution accepting a “Drainage Easement” donated by Kenneth James McNeeley consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on his property (Thomas D. Yoakum Survey, A-60 Jefferson County).

**Motion made by:** Mr. Guillory  
**Second by:** Mr. Malley  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** ACCEPTED

10. In connection with drainage improvements on Ditch No. 405-A1B (Hwy-365 at Gaulding Rd.), consider a resolution accepting a “Drainage Easement” donated by Kerrville 50/50 Realty, LLC, consisting of a 70-ft wide strip of land, 35 feet on each side of the centerline of an existing drainage ditch and located in the Manuel Chirino Survey, Abstract 10, Jefferson County.

**Motion made by:** Mr. Malley  
**Second by:** Mr. Guillory  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** ACCEPTED

11. In connection with drainage improvements along Ditch 1004-B1 (off Hwy-105), consider a resolution accepting a “General Warranty Deed” donated by Kareem Hamdan and Hanan Hamdan conveying a 0.1655-acre right-of-way dedication in the Seven Stars Addition to Jefferson County Drainage District No. 6 (Daniel Easley Survey, A-20, Jefferson County, Texas).

**Motion made by:** Mr. Guillory  
**Second by:** Mr. Malley  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** ACCEPTED

12. Consider a resolution authorizing the execution of an “Application for Storm Drainpipe Tie-in Permit No. 2024-SDP-2” submitted by Sendero Industries LLC, requesting permission to tie into Ditch 107 with one 24-in pipe to serve the new Abiding Grace facility off Cardinal Drive in Beaumont, Texas; and approving an application fee of \$250.00.

**Motion made by:** Mr. Guillory  
**Second by:** Mr. Malley  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** AUTHORIZED/APPROVED

13. Consider a resolution authorizing the execution of an “Application for Storm Drainpipe Tie-in Permit No. 2024-SDP-3” submitted by Lee Briggs and Associates requesting permission to tie into Ditch 100-A with an 18-in pipe to serve the Traditions Photography facility being constructed west of IH-10 and south of College, and approving an application fee of \$250.00

**Motion made by:** Mr. Malley  
**Second by:** Mr. Guillory  
**In favor:** Mr. Allen, Mr. Guillory, Mr. Malley, Mr. Kiker  
**Opposed:** None  
**Action:** AUTHORIZED/APPROVED

- I. Board and Staff Comments, no action items.

Mr. Allen reported on the feedback he received regarding the Tyrrell Park Garden Club’s request for the District to assist in the pond restoration work. Everyone involved appreciated the District’s responsiveness and how efficiently crews managed the silt removal project; a beneficial community joint effort.

Mr. Canant mentioned that there is still no decision by staff regarding the Tax Increment Reinvestment Zone program presented at the February 6, 2024 meeting by Petty & Associates on behalf of the City of Beaumont.

Mr. Kiker stated that the work being performed at Ditch 405-A1B (Hwy-365 at Gaulding Rd.) was coming along really well.

- J. There were no other comments/discussions and Mr. Allen called for the adjournment of the meeting.



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Secretary/Asst. Secretary