



AGENDA

MEETING OF THE BOARD OF DIRECTORS
Of
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6

Will Be Held At
9:00 A.M.
November 14, 2023

at
6550 Walden Road
Beaumont, Texas 77707

- A. Meeting called to order.
- B. Call Roll.
- C. Pledge of Allegiance.
- D. Invocation.
- E. Public Comments.
Public Comments (3 minutes each) – An opportunity for the public to address the Jefferson County Drainage District No. 6 Board of Directors on agenda items or concerns not on the agenda – those wishing to speak must complete the blue comment card, present the comment card to the District’s Executive Assistant prior to the beginning of the meeting, and observe a three-minute time limit. Members of the public who utilize a translator to address the Board shall be allowed six (6) minutes to address the Board.
- F. Workshop Session
 - 1. Easements, street abandonments, and plat reviews.
 - 2. General discussion and reports on various drainage plans and projects.
- G. Approve the minutes of October 10, 2023.
- H. Business session:
 - 1. Consider a resolution authorizing the payment of routine bills received for the month of October 2023, that were not expressly authorized or denied for payment elsewhere on this agenda.
 - 2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6’s Investment Schedules for September 31 and October 31, 2023, pursuant to Section 2256.023 of the Public Funds Investment Act.
 - 3. Consider a resolution approving Jefferson County’s “Certified Roll Jurisdiction Summary” of the tax roll for Tax Year 2023, pursuant to the Texas Property Tax Code, Section 26.09.
 - 4. Consider a resolution approving Chambers County’s “Certified Roll Jurisdiction Summary” of the tax roll for Tax Year 2023, pursuant to the Texas Property Tax Code, Section 26.09.

5. Consider a resolution authorizing the casting of the District's 173 votes for Lauren Williams Mason, nominated to serve on the Jefferson Central Appraisal District Board of Directors for the 2024 term of office.
6. The President to call for a Public Hearing regarding the proposed Tax Abatement Policy for Jefferson County Drainage District No. 6 pursuant to Chapter 312 of the Texas Property Tax Code.
7. Consider a resolution adopting Jefferson County Drainage District No. 6's Tax Abatement Policy pursuant to Chapter 312 of the Texas Tax Code.
8. Consider a resolution authorizing a revision to the Employee Leave Policy, Policy 2.0, Section X of the District's Personnel Policy and Procedures Manual, to remove the actual list of official paid holidays in exchange for the following statement:

"The District shall declare 12 official paid holidays for regular full-time District employees. The holiday schedule is approved and adopted by the Board of Directors annually."
9. Consider a resolution adopting Drainage District No. 6's Holiday Schedule for the Year 2024 as noted below:

January 1 (Monday)
New Year's Day

January 15 (Monday)
Martin Luther King Jr. Day

March 29 (Friday)
Good Friday

May 27 (Monday)
Memorial Day

June 19 (Wednesday)
Juneteenth

July 4 (Thursday)
Independence Day

September 2 (Monday)
Labor Day

November 11 (Monday)
Veteran's Day

November 28 & 29 (Thursday/Friday)
Thanksgiving Holiday

December 25 & 26 (Wednesday & Thursday)
Christmas Holiday
10. Consider a resolution authorizing the execution of a November 6, 2023 Letter of Agreement with George Shirley providing for the placement of dirt on his property in connection with Ditch 609-S. China Relief Grant Project.

11. In connection with drainage improvements on Ditch 1206, consider a resolution accepting a Drainage Easement donated by Phillip and Laura Hollis consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in the N.F. Chambers Survey, Abstract 744, Jefferson County, Texas.
12. In connection with a Request for Qualifications for Professional Engineering Services for Hazard Mitigation Assistance-Building Resilient Infrastructure and Communities (BRIC) Funds 2023, Flood Mitigation Assistance (FMA) Grant Funds 2023, and Hazard Mitigation Grant Program (HMGP) 2023 (RFQ 23-015/KJS), consider a resolution granting the Chief Operating Officer the authority to award and execute a contract(s) for services based upon the Evaluation Committee's recommendation, with ratification of the award(s) and contract execution(s) at the meeting following same.
13. In connection with Enterprise Ethane Pipeline LLC's December 10, 2019, Pipeline Easement on Ditch 600/Green Pond (Enterprise Ref: Tract #:TX-JF-0015.00000, .00060, .00070 & .00080) and contingent upon approval of the final documents by the District's Chief Operating Officer and Legal Counsel, consider a resolution authorizing the execution of a First Amendment to the Pipeline Easement memorialized under Recording Memorandum Instrument No. 2019040952 of Jefferson County's Official Public Records, extending the construction period from four (4) years to five (5) years from the execution of the agreement and providing for the addition of a Permanent Access Road and Main Line Valve Surface Site; authorizing the execution of a Memorandum of First Amendment to Pipeline Easement for same, and approving fees associated with the amendment in the amount of \$100,000.00.
14. Contingent upon approval of the final documents by the District's Chief Operating Officer and Legal Counsel, consider a resolution authorizing the execution of a Permanent Power Easement Agreement and Recording Memorandum with Enterprise Ethane Pipeline LLC (Enterprise Ref: Tract #:TX-JF-0015.00090) on Ditch 600/Green Pond, and approving fees associated with easement agreement in the amount of \$20,000.00.
15. Consider a resolution authorizing the execution of Pipeline and Utility Permit No. 2023-PL-12 submitted by Enterprise Ethane Pipeline LLC requesting permission to install a 30-in line containing Ethane on Ditch Nos. 506-C (2 crossings), 506-E, 508 (4 crossings) 500, 507, 800, 600, and Deer Camp Road on Ditch 600, approving fees associated with this permit totaling \$82,000.00 (10 open cut-\$5,000 ea. & 2 bore crossings \$1,000 ea., 12 temp. bridges \$2,500 ea.), and also authorizing the execution of a Special Provisions Addendum to this permit providing for an extension of time for the project's commencement and duration.
16. The President to call for an executive session under Title 5, Subchapter D, of the Government Code, Section 551.0725 of the Government Code, the Texas open meetings law, to deliberate business and financial issues relating to a contract being negotiated.
17. The Board to Reconvene in Open Session.

This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held at the Date, Time and Place stated above. The Board of Directors of the Governmental Body will Deliberate upon the items listed in the Agenda above. Any Agenda item is subject to discussion only, action only, or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified, by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the Governing Body may enter into a Closed Meeting whether

or not the Agenda item below states that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed in the Agenda. Any Agenda item(s) may be tabled for Deliberation at a later Meeting, or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act.

- I. Board and Staff comments, no action items.
- J. Adjournment.

Posted on November 9, 2023



Doug S. Canant, Jr., PE, RPLS
Chief Operating Officer