

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

JANUARY 10, 2023

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

| | |
|----------------------------|----------------|
| Joshua W. Allen, Sr. | President |
| Bernie Daleo | Vice President |
| Anthony "Tony" Malley, III | Director |
| Charles "Chuck" Kiker, III | Director |

Directors Absent: Charles "Chuck" Guillory, Secretary

Staff present:

| | |
|----------------------------------|---------------------------------|
| Jamar Banks | Safety and Training Coordinator |
| Doug S Canant, Jr., PE, RPLS | Interim Chief Operating Officer |
| Kristen Ferguson, CPA | Chief Financial Officer |
| J. Thad Heartfield | District's Legal Counsel |
| Jason Jones | Maintenance Coordinator |
| Paula Karasek | Executive Assistant |
| Chace Mann | Program and HR Manager |
| James McDonald | Construction Coordinator |
| John Murff | Field Operations Manager |
| Karen J. Stewart, MBA, CTCD/CTCM | Chief Business Officer |
| Wallace "Butch" Wilson, PE, CFM | Senior Engineer |

Visitors: None.

C. Mr. Allen led the Pledge of Allegiance.

D. Invocation was given by Mr. Mann.

E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.

There were no public comments.

F. Workshop Session

1. There were no easements, street abandonments, or plat review discussions.

2. Discussions and/or reports on various drainage plans and projects.

Mr. Kiker requested an Executive Session to continue the discussion that occurred during the Executive Session at the December 13, 2022 meeting.

Accordingly, at 9:13 a.m. the Board President called an Executive Session (closed to the public) – under Chapter 551 of the Texas Government Code, Section 551.071 for the Board to seek the advice of its attorney about pending or contemplated litigation.

At 9:32 a.m. the Board reconvened in Open Session and no further actions were taken as a result of the Executive Session.

G. The Minutes of December 13, 2022 were approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.

H. Business session:

1. Consider a resolution authorizing the payment of routine bills received for the month of December 2022, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for December 31, 2022, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACKNOWLEDGED

3. In connection with drainage improvements on Ditch Nos. 100-B, 100-B1, 100-B2, 100-C, 101-A, 101-B, 102, 102-A, 102-C, and 102-C1 (Hillebrandt Area), consider a resolution accepting a Drainage Easement donated by LaBelle Properties, Ltd. consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on LaBelle Properties, Ltd.'s property located in the Marcelo Grange Survey, Abstract 26 and the Christian Hillebrandt Survey, Abstract 28, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

4. In connection with drainage improvements on Ditch Nos. 406-C and 406-C3 (Cheek Outfall, Boyt Rd.), consider a resolution accepting a Drainage Easement donated by LaBelle Properties, Ltd. consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on LaBelle Properties, Ltd.'s property located in the H.T. & B. RR. Co. Survey, Abstract 570, Section 18, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

5. In connection with drainage improvements on Ditch Nos. 406, 406-E, 406-E1, and 406-E2 (Hwy-124 behind Goodyear Plant), consider a resolution accepting a Drainage Easement donated by LaBelle Properties, Ltd. consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on LaBelle Properties, Ltd.'s property located in the E.R. Ostrom Survey, Abstract 650 and the T. & N.O. RR. Co. Survey, Section 25, Abstract 143, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

6. In connection with drainage improvements on Ditch Nos. 575 and 576 (LaBelle Rd. and Hwy-73), consider a resolution accepting a Drainage Easement donated by LaBelle Properties, Ltd.; DeeLu Land and Cattle Company Family Limited Partnership; Mary Lou Hebert Green, LP; Benjamin Chapman Hebert III Revocable Trust; KH Land Company, Ltd.; Joe Hebert Property Trust; C Double H Partners, Ltd.; Mixson Surface Interest, Inc.; Thomas H. Chapman, Jr., Catherine Ann Chapman Trust, Sue Ellen Ruggles Trust, Joseph M. Chapman Trust, Thomas H. Chapman, III Trust; and Gertrude Mixson Dempsey Heirs, Inc. consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on their property located in the Bennett Blackman Survey, Abstract 2, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

7. In connection with drainage improvements on Ditch No. 602-D1 (Trahan Rd. in the Cheek area), consider a resolution accepting a Drainage Easement donated by LaBelle Properties, Ltd.; Beaumont Rice Mills, Inc.; DeeLu Land and Cattle Company Family Limited Partnership; Mary Lou Hebert Green, LP; Benjamin Chapman Hebert, III Revocable Trust; KH Land Company; and Joe Hebert Property Trust consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on their property located in the Sarah Miles Survey, Abstract 173, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

8. In connection with drainage improvements on Ditch No. 617-A (Bond Rd. at Green Pond, China area), consider a resolution accepting a Drainage Easement donated by Bead Farm Co. consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on Bead Farm Co.'s property located in the H.T. & B. RR. Co. Survey, Section 6, Abstract 567, Jefferson County, Texas.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

9. In connection with drainage improvements to Ditch 607-Meeker Road, and pursuant to the September 13, 2022 authorization granted by the Board, consider a resolution accepting a General Warranty Deed received from Edna Portia Wright consisting of a 16.310-acre tract (James Gerish Jr. Survey, A-25) and authorizing the execution of a Memorandum of Understanding for dirt placement, which was approved by the District's Interim Chief Operating Officer and Legal Counsel; and also ratifying payment to Ms. Wright in the amount of \$114,200.00 (appraised value) for the 16.310-acre tract.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED / AUTHORIZED / RATIFIED

10. In connection with the re-bid of the Relocation of Water and Sanitary Sewer Utilities for the McLean St. Project (IFB 22-029/KJS), opened during an open administrative meeting held on December 15, 2022, consider a resolution authorizing the award and execution of a contract, contingent upon the receipt of performance and payment bonds, with MK Constructors in the amount of \$396,254.78, as shown on the Final Bid Tabulation attached hereto and incorporated by reference.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

11. In connection with Mobil Pipe Line Company's Application and Agreement for Pipeline/Utility Permit 2022-PL-13, approved by the Board on October 11, 2022, consider a resolution authorizing the execution of a Special Provisions Addendum requested by Mobil Pipe Line Company to extend the construction completion date to July 11, 2023, to compensate for delays due to inclement weather and site conditions.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

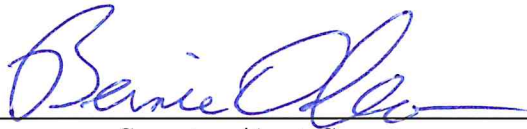
Opposed: None

Action: AUTHORIZED

I. Board and Staff comments, no action items.

No comments made.

J. There were no further comments and Mr. Allen called for adjournment of the meeting.


Secretary/Asst. Secretary