

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

November 8, 2022

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

| | |
|----------------------------|----------------|
| Joshua W. Allen, Sr. | President |
| Bernie Daleo | Vice President |
| Anthony "Tony" Malley, III | Director |
| Charles "Chuck" Kiker, III | Director |

Directors Absent: Charles "Chuck" Guillory Secretary

Staff present:

| | |
|-----------------------------------|---------------------------------|
| Jamar Banks | Safety and Training Coordinator |
| Doug S Canant, Jr., PE, RPLS, CFM | Interim Chief Operating Officer |
| Kristen Ferguson, CPA | Chief Financial Officer |
| J. Thad Heartfield | District's Legal Counsel |
| Jason Jones | Maintenance Coordinator |
| Paula Karasek | Executive Assistant |
| Chace Mann | Program and HR Manager |
| James McDonald | Construction Coordinator |
| John Murff | Field Operations Manager |
| Karen J. Stewart, MBA, CTCD/CTCM | Chief Business Officer |
| Wallace "Butch" Wilson, PE, CFM | Senior Engineer |

Visitors: Jeff Beaver of Schaumburg & Polk, Inc.

C. Mr. Allen led the Pledge of Allegiance.

D. Invocation was given by Mr. Mann.

E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.

There were no public comments.

F. Workshop Session

1. There were no easements, street abandonments or plat reviews to discuss.

2. There was no discussion or reports on various drainage plans/projects.

G. The Minutes of October 11, 2022, were approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.

H. Business session:

1. Consider a resolution authorizing the payment of routine bills received for the month of October 2022, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for the month ending October 31, 2022, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACKNOWLEDGED

3. Consider a resolution approving Jefferson County's "Certified Roll Jurisdiction Summary" of the tax roll for Tax Year 2022, pursuant to the Texas Property Tax Code, Section 26.09.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: APPROVED

4. Consider a resolution approving Chambers County's "Certified Roll Jurisdiction Summary" of the tax roll for Tax Year 2022, pursuant to the Texas Property Tax Code, Section 26.09.

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: APPROVED

5. As required by Section 49.455 of the Texas Water Code, consider a resolution authorizing the execution, by a majority of the Board of Directors, of an "Amended Information Form" revised to reflect Drainage District No. 6's adopted tax rate of \$0.202572/\$100 valuation for 2022; which includes an amended "Notice to Purchasers" as required by Section 49.452 of the Texas Water Code; both of which relate to information to be furnished to prospective purchasers of real estate as to the amount of outstanding bonded indebtedness, boundaries, and tax rate(s) of the District.

Motion made by: Mr. Malley


Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

6. Consider a resolution authorizing the awards and acceptance of offers for Materials for Drainage Ditch 110-B Project (IFB 22-026), funded by a CDBG-DR grant awarded to Jefferson County with ACT Pipe and Supply, Coburn Supply, and Premier Concrete in the amounts listed on the Final Tabulation below:

| | | | | | | | | | | | |
|--|--|------|--------------------|---|---------------|---|---------------|---|--------------|--|---------------|
|  IFB 22-026/KJS Materials For Drainage Ditch 110-B CDBG-DR Project Final Tabulation October 13, 2022 Date Awarded: November 8, 2022 Execution of Offer: November 8, 2022 Four Bids Received | | | | ACT Pipe & Supply | | Coburn Supply | | Premier Concrete | | Hartmann Building Specialties | |
| | | | | 1405 Ashley St. Beaumont, TX 77701 Contact: Rick M. Rasberry Phone: 409-813-2796 rrasberry@actpipe.com | | 1995 Cedar St. Beaumont, TX 77701 Contact: Jason Savoy Phone: 409-284-4184 trough@superior-waste.com | | 38200 La HWY 16 Denham Spring, LA 70706 Contact: Tyler Tullier Phone: 225-413-8287 ttullier@premier-concrete.com | | 9610 Walden Road Beaumont, Texas 77707 Contact: Dennis Sorensen Phone: 409-866-6103 dsorensen@hbuild.net | |
| Section 1- Box Culverts | | | | | | | | | | | |
| Item No. | Description | Unit | Estimated Quantity | Price Per Unit | Total Price | Price Per Unit | Total Price | Price Per Unit | Total Price | Price Per Unit | Total Price |
| 1.1 | Precast Concrete Box Culvert (4'x6') | LF | 400 | \$ 567.00 | \$ 226,800.00 | \$ 580.00 | \$ 232,000.00 | No Bid | No Bid | \$ 780.00 | \$ 312,000.00 |
| Section 2- Articulating Mats | | | | | | | | | | | |
| Item No. | Description | Unit | Estimated Quantity | Price Per Unit | Total Price | Price Per Unit | Total Price | Price Per Unit | Total Price | Price Per Unit | Total Price |
| 2.1 | Closed Cell Block (Armortec Armoflex Closed Cell Block 45-S) or EQUIVALENT | SF | 3,269 | No Bid | No Bid | No Bid | No Bid | \$ 6.43 | \$ 21,019.67 | \$ 12.00 | \$ 39,228.00 |
| Section 2- Articulating Mats | | | | | | | | | | | |
| Item No. | Description | Unit | Estimated Quantity | Price Per Unit | Total Price | Price Per Unit | Total Price | Price Per Unit | Total Price | Price Per Unit | Total Price |
| 3.1 | #2 Pressure-Treated Timber 4 in. x 4 in. x 8 ft | EA | 50 | No Bid | No Bid | \$ 14.50 | \$ 725.00 | No Bid | No Bid | \$ 18.70 | \$ 935.00 |
| 3.2 | Pressure-Treated Pine Dog-Ear Fence Picket 5/8 in. x 5-1/2 in. x 6 ft. | EA | 712 | No Bid | No Bid | \$ 3.00 | \$ 2,136.00 | No Bid | No Bid | \$ 4.99 | \$ 3,552.88 |
| 3.3 | #2 Rough Pressure-Treated Board 1 in. x 6 in. x 16 ft. | EA | 23 | No Bid | No Bid | \$ 24.00 | \$ 552.00 | No Bid | No Bid | \$ 10.63 | \$ 244.49 |
| 3.4 | #2 Rough Pressure-Treated Board 2 in. x 6 in. x 16 ft. | EA | 68 | No Bid | No Bid | \$ 18.00 | \$ 1,224.00 | No Bid | No Bid | \$ 18.90 | \$ 1,285.20 |
| Total Materials | | | | \$ 252,456.67 | | | | | | | |

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

7. In response to Request for Proposals for Environmental Services for Grant Application Development for 2021 Flood Mitigation Assistance Grant Program (RFP 22-027) opening on November 17, 2022, and in accordance with the Evaluation Committee's Recommendation, consider a resolution granting the Interim Chief Operating Officer authority to award and execute a contract, with ratification at a future meeting.

Motion made by: Mr. Kiker to Table
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: TABLED

8. In response to Request for Qualifications for Professional Engineering Services for Community Development Block Grant-Mitigation (RFQ 22-023) received on September 15, 2022, and in accordance with the Evaluation Committee's recommendation, ratify the execution of a contract for services with Schaumberg and Polk, Inc. in an amount not to exceed \$2,394,000.00, as authorized October 11, 2022, Board Meeting.

Motion made by: Mr. Kiker
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: RATIFIED

9. In response to Request for Proposals for Grant Administration and Management Services for Community Development Block Grant-Mitigation (RFP 22-019) received on August 18, 2022, and in accordance with the Evaluation Committee's recommendation, ratify the execution of a contract for services with Public Management with a fee based on final grant award amount not to exceed 3.98% as authorized at the September 13, 2022, Board Meeting.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: RATIFIED

10. In connection with the North Green Acres Detention Project and contingent upon the approval of the District's legal counsel, consider a resolution authorizing the execution of a Memorandum of Understanding between Jefferson County Drainage District No. 6 and the Matthews Company providing for the permanent placement of excavated material from this project on their property.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Abstained: Mr. Kiker

Action: AUTHORIZED

11. In connection with drainage improvements on Ditch No. 801-F, consider a resolution accepting a Drainage Easement donated by Abney & Sons Farm consisting of the actual width of Ditch No. 801-F (south Nome), including improvements, plus 25 feet of the ditch tops that lie on their property located in the William McFarland Survey, Abstract 39, Jefferson County, Texas.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

12. In connection with drainage improvements on Ditch No. 202-C, consider a resolution accepting a Drainage Easement donated by Lucas Edd consisting of the actual width of Ditch No. 202-C (Washington Blvd. & Major Dr.), including improvements, plus 25 feet of the ditch tops that lie on his property located in the Chas. Williams League, Abstract 59, Jefferson County, Texas.

Motion made by: Mr. Malley

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

13. In connection with drainage improvements on Ditch No. 202-C, consider a resolution accepting a Drainage Easement donated by Linda Edd consisting of the actual width of Ditch No. 202-C (Washington Blvd. & Major Dr.), including improvements, plus 25 feet of the ditch tops that lie on her property located in the Chas. Williams League, Abstract 59, Jefferson County, Texas.

Motion made by: Mr. Malley

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

14. In connection with drainage improvements on Ditch No. 500-A2, consider a resolution accepting a Drainage Easement donated by W&C Family LP consisting of the actual width of Ditch No. 500-A2 (south LaBelle), including improvements, plus 25 feet of the ditch tops that lie on their property located in the John J. French League, Abstract 23, Jefferson County, Texas.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

15. In connection with drainage improvements on Ditch No. 602-D1, consider a resolution accepting a Drainage Easement donated by Karl Deshotel and Patricia Deshotel consisting of the actual width of Ditch No. 602-D1 (Cheek area), including improvements, plus 25 feet of the ditch tops that lie on their property located in the Sarah Miles Survey, Abstract 173, Jefferson County, Texas.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

16. In connection with drainage improvements on Ditch No. 500-XA1, consider a resolution accepting a Drainage Easement donated by Jim R. Wingate and Dallison Family Trust consisting of the actual width of Ditch No. 500-XA1 (south Fannett), including improvements, plus 25 feet of the ditch tops that lie on their property located in the David Burrell League, Abstract 68, Jefferson County, Texas.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED

17. In connection with Mobil Pipe Line Company's Application and Agreement for Pipeline/Utility Permit 2022-PL-13 approved on October 11, 2022, consider a resolution authorizing Amendment No. 1 to the permit providing for the addition of one (1) temporary bridge crossing on Ditch No. 605-A; and authorizing a fee of \$2,500.00 for this amendment.

Motion made by: Mr. Kiker

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

I. Board and/or Staff comments:

Mr. Malley commented on the first hearing for the Flood Infrastructure Fund Regional Watershed Study noting that it was well put together and very successful, "Great job." Mr. Allen inquired if any comments were received at the hearing that would lead to new focus areas for flood relief or changes needing to be made. Mr. Canant replied yes, with one in the north end of Beaumont, and that the District's staff is already working on it.

Mr. Malley initiated a brief discussion about a matter he was made aware of concerning changing the employee work schedule. Mr. Canant advised the Board that there has been a lot of interest from field personnel and that the staff is currently researching/discussing the possibility of changing the work schedule from five 8-hr. days to four 10-hr. days. Mr. Canant explained that should the matter seem feasible, the Board would be provided with information regarding the proposed work schedule change, with the possibility of having an item on a future agenda for their consideration.

Mr. Malley brought up the subject of exempt employees versus non-exempt employees. Mr. Canant turned the floor over to Mr. Mann, who led a discussion regarding the differences between the two, and the District's current policy and expectations regarding the matter.

Mr. Canant commended Mrs. Ferguson and her staff for all the work and effort spent in tracking time/expenses and providing the information required by the grant agency that resulted in the District receiving a check for \$1,000,000+ related to the FIF Regional Watershed Study grant.

Mr. Allen thanked the Board members and staff who participated in the employee insurance discussions/meetings, which was a very complicated and challenging matter. Mr. Malley noted that Ms. Ferguson did a great job in providing all the numbers and information needed for the committee to make an informed decision for the upcoming coverage year. Mr. Daleo concurred, and then there was a brief discussion about some of the committee's discussion points and findings.

- J. There were no further comments and Mr. Allen called for adjournment of the meeting.



Secretary/Asst. Secretary