

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

August 9, 2022

- A. The meeting was called to order by Joshua W. Allen, Sr., President.
- B. The following Directors were present:

Joshua W. Allen, Sr.	President
Bernie Daleo	Vice President
Charles "Chuck" Guillory	Secretary
Anthony "Tony" Malley, III	Director
Charles "Chuck" Kiker, III	Director

Directors Absent: None

Staff present:

Jamar Banks	Safety and Training Coordinator
Kristen Ferguson, CPA	Chief Financial Officer
J. Thad Heartfield	District's Legal Counsel
Steve Hubert	Fleet Manager
Jason Jones	Maintenance Coordinator
Paula Karasek	Executive Assistant
Dr. Joseph G. Majdalani, PE	General Manager
James McDonald	Construction Coordinator
Chace Mann	Program Manager
John Murff	Field Operations Manager
Karen J. Stewart, MBA, CTCD/CTCM	Chief Business Officer
Wallace "Butch" Wilson, PE	Senior Engineer

Visitors: None

- C. Mr. Allen led the Pledge of Allegiance.
- D. Invocation was given by Mr. Mann.
- E. Public Comments: Any citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District retains the public comment cards reflecting individuals who addressed the Board.
- There were no public comments.
- F. Workshop Session.
1. Mr. Allen turned the floor over to Kristin Ferguson, the District's Chief Financial Officer, to present a summary of the District's draft 2022-2023 Budget, and address any concerns and/or questions from the Board. After a brief discussion, the Board thanked Mrs. Ferguson for the outstanding job she did on this year's budget.
 2. Jamar Banks, the District's Safety and Training Coordinator presented a brief overview of the District's safety program.
 3. There were no easements, street abandonments, and plat reviews discussed.
 4. There were no general discussions or reports on various drainage plans and projects.
- G. The Minutes of July 12, 2022, were approved on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

Business session:

1. Consider a resolution authorizing the payment of routine bills received for the month of July 2022, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Guillory
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for July 31, 2022, according to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACKNOWLEDGED

3. Consider a resolution approving the District's 2022 proposed tax rate of \$0.202572/\$100 valuation as distributed below:

Proposed tax rate of \$0.202572/\$100 valuation:
Maintenance and Operating: \$0.202572/\$100 valuation
TOTAL PROPOSED TAX RATE
FOR 2022 \$0.202572/\$100 valuation
TOTAL ACTUAL TAX RATE
FOR 2021 \$0.214244/\$100 valuation
TOTAL DECREASE
OVER LAST YEAR'S RATE \$0.011672/\$100 valuation

Motion made by: Mr. Daleo
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: APPROVED

4. Consider a resolution setting a Public Hearing on Jefferson County Drainage District No. 6's proposed tax rate of \$0.202572 per \$100 valuation for 9:00 a.m. on Tuesday, September 13, 2022.

Motion made by: Mr. Daleo
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: APPROVED

5. Consider a resolution approving Chambers County's "Certified Appraised Values" for 2022, according to Texas Property Tax Code, Section 26.01(C).

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: APPROVED

6. At 9:41 a.m., the President declared a Public Hearing in session, the first of three public hearings, to declare a grant award from the Texas Water Development Board Flood Infrastructure Fund, Project 40034, Regional Watershed Flood Protection Planning Study Grant to Jefferson County Drainage District No. 6. There were no attendees, and at 9:42 a.m. the President closed the hearing and proceeded to the next business item.

7. In connection with the Ditch 608-LNVA East China Lateral Crossing Project, consider a resolution authorizing the execution of an "Interlocal Agreement" between Jefferson County Drainage District No. 6 ("District") and the Lower Neches Valley Authority (on file in the District's records), outlining each entities responsibilities related to the crossing improvement on Ditch 608, and also providing for reimbursement of material costs to the District in an amount not to exceed \$300,000.00.

Motion made by: Mr. Guillory

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

8. Consider a resolution authorizing the first of four renewal options of the Term Contract for Motor Fuel (IFB 21-015) for Jefferson County Drainage District No. 6 with Spidle & Spidle, Inc.; Sun Coast Resources, Inc.; and Tri-Con Inc., renewing their contracts for a one-year period from August 9, 2022 to August 8, 2023.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

9. Consider a resolution authorizing awards for Supplementary Water and Sewer Pipe Materials for McLean Drainage Improvement Project (IFB 22-017) to ACT Pipe and Coburn Supply Co., in the amounts noted on the Bid Tabulation below; the lowest and best bidders meeting specifications for bids opened during an open administrative meeting held on July 28, 2022, and also authorizing the execution of an Acceptance of Offers for these awards.


Motion made by: Mr. Guillory

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker

Opposed: None

Action: AUTHORIZED

		IFB 22-017/KJS Supplementary Water and Sewer Pipe Materials for McLean Drainage Improvement Project			Coburn Supply Co.		ACT Pipe & Supply	
					1000 Bowie St. Beaumont, Texas 77701 Phone: 409-835-1447 Contact: Matt Hebert mhebert@coburns.com		1405 Ashley St. Beaumont, Texas 77701 Attn: Rick Raspberry rrasberry@actpipe.com Phone: 409-813-2796	
		Bids Opened: July 28, 2022 Tabulation: July 28, 2022 Two (2) Bids Received						
Supplementary Water and Sewer Materials McLean								
Item No.	Code	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
702	001	8-Inch SDR-26 Sewer line	LF	100	\$ 14.50	\$ 1,450.00	\$ 15.25	\$ 1,525.00
702	001	8-Inch Entry Saddle (8-Inch PVC SDR-26 to Fiberglass Manhole)	EA	3	\$ 167.65	\$ 502.95	\$ 200.00	\$ 600.00
702	001	8-Inch Full Circle Clamp 16-Inch Minimum Width (Concrete to PVC Pipe)	EA	3	NB	NB	NB	NB
702	001	8-Inch Sewer SDR26 Tee (8"x8"x4") (To fit 8-Inch PVC SDR-26 Pipe)	EA	2	\$ 94.00	\$ 188.00	\$ 131.51	\$ 263.02
702	001	6-Inch Sewer SDR26 Cap (To fit 6-Inch PVC SDR-26 Pipe)	EA	1	\$ 9.30	\$ 9.30	\$ 67.50	\$ 67.50
702	001	4-Inch Sewer SDR-26 45-Degree Fitting (To fit 4-Inch PVC SDR-26 Pipe)	EA	2	\$ 23.08	\$ 46.16	\$ 32.28	\$ 64.56
702	001	4-Inch Full Circle Clamp 16-Inch Minimum Width (PVC to PVC)	EA	2	NB	NB	NB	NB
801	001	8-Inch 45 Degree Bend with MJ Restraints (MJ fitting shall be furnished complete with glands, gaskets and bolts.)	EA	4	\$ 283.08	\$ 1,132.32	\$ 224.40	\$ 897.60
801	001	8-Inch Hymax Adapter	EA	2	\$ 347.08	\$ 694.16	\$ 338.26	\$ 676.52
801	001	6-Inch MJ Restraints (Smith Blair or Approved Equal)	EA	12	\$ 56.57	\$ 678.84	\$ 68.57	\$ 822.84
810	001	6-Inch PVC Class 150 C-900 Waterline (14-Ft Joints)	LF	168	\$ 13.50	\$ 2,268.00	NB	NB
810	001	8-Inch PVC Class 150 C-900 Waterline (14-Ft Joints)	LF	42	\$ 23.20	\$ 974.40	NB	NB
811	001	6-Inch Resilient Wedge Gate Valve & Valve Box (Include Megalug MJ Restraints or Approved Equal)	EA	1	\$ 946.18	\$ 946.18	\$ 895.95	\$ 895.95
811	001	8-Inch Block Valve with Alpha Connections (American-Darling or Approved Equal)	EA	2	\$ 1,428.63	\$ 2,857.26	NB	NB
999	001	4 Mil Poly Plastic Roll (10-Ft x 100-Ft)	EA	4	NB	NB	NB	NB
2505	002	Jones Corporation Stop or Approved Equal	EA	50	\$ 60.27	\$ 3,013.50	\$ 46.95	\$ 2,347.50
2505	001	1-Inch Stiffener (To fit 1" HDPE PE3408 SDR-9 Pipe)	EA	100	\$ 1.06	\$ 106.00	\$ 1.35	\$ 135.00

10. In connection with the Amelia Cutoff Grant Project-Ditch 100-E, consider a resolution accepting a "Special Warranty Deed" from LaBelle Properties, Ltd., conveying a 5.234-acre tract of land out of the C. Williams Survey, Abstract 59, Jefferson County, Texas; to Jefferson County Drainage District No. 6; and also authorizing payment to LaBelle Properties, Ltd. for \$27,300.00 (the appraised value) for this conveyance.

Motion made by: Mr. Daleo

Second by: Mr. Malley

In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker

Opposed: None

Action: ACCEPTED and AUTHORIZED

11. In connection with drainage improvements to Ditch 607-Meeker Rd. Project, consider a resolution accepting a "General Warranty Deed" from Cassiopeia Dakota Whitfield, conveying a 1.474-acre tract of land out of the C.B. Daniell Survey, Abstract 859, Jefferson County, Texas; to Jefferson County Drainage District No. 6; and also authorizing payment to Cassiopeia Dakota Whitfield for \$15,700.00 (the appraised value) for this conveyance.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED and AUTHORIZED

12. In connection with drainage improvements on Ditch No. 609-G (south of Hwy-90 in China), consider a resolution accepting a "Drainage Easement" donated by Ashley Slack, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on her property located in the Maria F. Lazarin Survey, A-36, in Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

13. In connection with drainage improvements on Ditch No. 206 (Dishman & Keith Roads), consider a resolution authorizing the execution of a May 31, 2022 "Letter of Agreement" between Drainage District No. 6 and Dish Boll, LLC (on file in the District's records) wherein Drainage District No. 6 agrees to perform certain work on its property in exchange for the conveyance of a Drainage Easement.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED

14. In connection with drainage improvements on Ditch No. 206 (Dishman & Keith Roads), and pursuant to a May 31, 2022 Letter of Agreement, consider a resolution accepting a "Drainage Easement" received from Dish Boll, LLC, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on its property located in the Almonzer Huster Survey, A-22 in Jefferson County, Texas.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

15. In connection with drainage improvements on Ditch No. 613 (Hwy-90 & Turner Rd.), consider a resolution accepting a "Drainage Easement" received from Don R. Dorrell, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on his property located in the James Gerish Jr. League, Abstract 25, in Jefferson County, Texas.

Motion made by: Mr. Guillory
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

16. In connection with drainage improvements on Ditch No. 500-A2 (Taylor's Bayou Rd.) consider a resolution accepting a "Drainage Easement" received from Michael Joseph Vaughn, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on his property located in the John J. French League, Abstract 23, in Jefferson County, Texas.

Motion made by: Mr. Daleo
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: ACCEPTED

17. Consider a resolution authorizing the execution of an "Application and Agreement for Pipeline/Utility Permit 2022-PL-10," submitted by Sunoco Pipeline requesting permission to perform maintenance on a 15-in NGL line and a 20-in crude line on Ditch No. 100 (Hillebrandt Bayou), and also approving a fee for this permit in the amount of \$500.00.

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED and APPROVED

18. Consider a resolution authorizing the execution of an "Application and Agreement for Storm Drainpipe Tie-In Permit 2022-SDP-6," submitted by Faddi's Development Group requesting permission to tie one 24-inch drainpipe into Ditch 121-B (Delaware St.), and also approving a fee for this permit in the amount of \$250.00.

Motion made by: Mr. Kiker
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Guillory, Mr. Malley, Mr. Kiker
Opposed: None
Action: AUTHORIZED and APPROVED

H. Board and/or Staff comments, no action items.

Mr. Allen, on behalf of the Board, gave a shout-out to Ms. Stewart and the District's staff and commended them for their teamwork, talents, and efforts put toward helping the District secure a portion of the funds (potentially \$46 million) the Texas General Lands Office allocated to the South East Texas Regional Planning Commission for the development of a method of distribution for Regional Mitigation Programs, as part of Texas' CDBG Mitigation Action Plan. Mr. Allen said the District is excited about being included as a potential recipient of the funds, and encouraged management's attendance at the two upcoming hearings concerning the funding.

The Board welcomed Mr. Banks to the District and thanked him for the presentation about the District's safety program and all it has to offer the employees.

Mr. Daleo applauded the field crews for doing such a great job in the field.

I. There was no further business and Mr. Allen called for the adjournment of the meeting.



Secretary/Asst. Secretary