

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

July 12, 2022

- A. The meeting was called to order by Joshua W. Allen, Sr., President.
- B. The following Directors were present:

Joshua W. Allen, Sr.	President
Bernie Daleo	Vice President
Anthony "Tony" Malley, III	Director
Charles "Chuck" Kiker, III	Director

Directors Absent: Charles "Chuck" Guillory Secretary

Staff present:

Jamar Banks	Safety and Training Coordinator
Kristen Ferguson, CPA	Chief Financial Officer
J. Thad Heartfield	District's Legal Counsel
Jason Jones	Maintenance Coordinator
Paula Karasek	Executive Assistant
Dr. Joseph G. Majdalani, PE	General Manager
James McDonald	Construction Coordinator
Chace Mann	Program Manager
John Murff	Field Operations Manager/ROW Coordinator
Karen J. Stewart, MBA, CTCD/CTCM	Chief Business Officer
Wallace "Butch" Wilson, PE	Senior Engineer

Visitors: Mr. Curtis Phelps, Resident of China, Texas

- C. Mr. Allen led the Pledge of Allegiance.
- D. Invocation was given by Mr. Mann.
- E. Workshop Session.
1. Jason Jones and James McDonald presented updates on the District's Maintenance and Construction Projects.
 2. There were no easements, street abandonments, and plat reviews discussed.
 3. There were no general discussions or reports on various drainage plans and projects.
- F. Public Comments: Citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District has retained the public comment cards reflecting individuals who addressed the Board.
- Mr. Phelps addressed the Board to thank them and express his appreciation for how quickly the District's crews started to work on the drainage improvements once he donated the right-of-way on Ditch 609. He mentioned that he moved to China three years ago, flooded during Imelda, and he reached out to Mr. Murff about the water flow in his area. Mr. Phelps stated that Mr. Murff has an excellent sense of flooding problems in the south China area and since the detention project started, the streets have been free of any water after a rain event, and there has been no flooding. He advised the Board that Mr. Murff was very knowledgeable and working with him has been a great experience, as he was very informative and kept up constant communications during the project, all of which was greatly appreciated.
- G. The Minutes of June 21, 2022 were approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.

Business session:

1. Consider a resolution authorizing the payment of routine bills received for the month of June 2022, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Malley
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Authorized

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for June 30, 2022, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Acknowledged


3. Consider a resolution authorizing the execution of an "Engagement Letter" received from FMW, PC, for the preparation of the District's basic financial statements for the fiscal year ending September 30, 2022.

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Authorized

4. Consider a resolution authorizing the execution of an "Engagement Letter" received from Pollans & Cohen, P.C. for the District's annual audit for the fiscal year ending September 30, 2022.


Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Authorized

5. Pursuant to the authority given the General Manager on June 21, 2022, consider a resolution ratifying the June 30, 2022 award to Coburn Supply Co., in the amounts shown on the Final Bid Tabulation below, for Concrete Box Culverts for Amelia Cutoff Project (IFB 22-013) that were opened during an administrative bid opening on June 23, 2022, and also ratifying the execution of an Acceptance of Offer for this bid award.

	IFB 22-0135/KJS Concrete Box Culverts Amelia Bids Opened: June 23, 2022 Final Tabulation: June 30, 2022 (1) Bid Received			Coburn Supply Co.		
				1000 Bowie St.		
				Beaumont, Texas 77701		
				Phone: 409-835-1447		
				Contact: Matt Hebert		
				mhebert@coburns.com		
Line	Description	Joint	Estimated LF	Unit Price/ LF	Total Price	Delivery Date
1	Concrete Box Culverts 10'x10'x6'	48	288	\$ 1,450.00	\$ 417,600.00	6-8 Weeks
2	Concrete Box Culverts 10'x10'x4'	12	48	\$ 1,450.00	\$ 69,600.00	6-8 Weeks

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Ratified

6. In connection with the Term Contract for Hazardous Waste Control (IFB 22-015), consider a resolution authorizing an award to OMI Environmental Solutions in the amounts shown on the Final Bid Tabulation below; and also authorizing the execution of an Acceptance of Offer for this the award.

 <div>IFB 22-015/KJS Term Contract for Hazardous Waste Bid Opened July 7, 2022 Final Tabulation July 8, 2022 One (1) Bid Received</div>		OMI Environmental Solutions	
		5048 Houston Ave.	
		Port Arthur, Texas 77640	
		Phone: 409-983-5646	
		Attn: Curtis Chatelain	
		curtischatelain@omies.com	
Line Item	Item Description	Unit Cost	Unit of Measure
Section I- Equipment Rates			
1	Minimum Charge for vacuum truck	\$ 600.00	each
1.1	Hourly rate per day	\$ 150.00	hour
1.2	Vehicle rate per day	\$ 300.00	day
1.3	Boat rate per day	\$ 1,000.00	day
1.4	Absorbent boom	\$ 2.62	foot
1.5	Floating boom per foot	\$ 1.50	foot
1.6	Absorbent pads per bale	\$ 50.00	bale
1.7	Particulate absorbent matter	\$ 0.50	bag
1.8	Roll-off fees (Per Event)	\$ 1,149.00	20 cubic yards
1.9	Roll-off fees (Per Event)	NB	40 cubic yards
1.1	Personal protection equipment, Level A	\$ 2,200.00	each
1.11	Personal protection equipment, Level B	\$ 730.00	each
1.12	Personal protection equipment, Level C	\$ 165.00	each
1.13	Personal protection equipment, Level D	\$ 45.00	each
1.14	Ropes, ½"	\$ 110.00	foot
1.15	Stakes	\$ 9.50	each
1.16	Drum with lid and closure new	\$ 160.00	each
1.17	Drum with lid and closure reconditioned	NB	each
1.18	Drum with lid and closure recovery	NB	each
1.19	Drum with lid and closure salvage	600.00	each
1.2	Drum with lid and closure overpack	\$ 450.00	each
1.21	Spill kit, (to include absorbent pads, absorbent booms (3" x 4'), rubber gloves, and a disposal bag	\$ 584.00	each
1.22	Skimmer boat (if required) (indicate hour or day)	\$ 5,250.00	day
Section II- Manpower			
2.1	Supervisor rate per hour	\$ 68.00	hour
2.2	Helper rate per hour	\$ 48.00	hour
Section III- Routine Disposal Fees			
3.1	Diesel	0.60	gallon
3.2	Gasoline	0.60	gallon
3.3	Antifreeze	0.60	gallon
3.4	Acids and bases	Case by Case	gallon
3.5	Used Motor Oil	0.60	gallon
3.6	Hydraulic Fluid	0.60	gallon
3.7	Empty drum	50.00	gallon
Section IV- Sampling			
4.1	Supplemental sampling fee	225.00	each
4.2	Total Petroleum Hydrocarbon (TPH)	62.00	each
4.3	Toxicity Characteristics Leachate Procedure (TCLP)	117.00	each
4.4	Benzene, Toluene, Ethyl benzene and Xylene (BTEX)	138.00	each
4.5	Reactivity, Corrosivity and Ignitability (RCI)	117.00	each
4.6	Total Organic Halides (TOX)	NB	each

Motion made by: Mr. Daleo
 Second by: Mr. Malley
 In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
 Opposed: None
 Action: Authorized

7. Consider a resolution accepting the proposal received from Preferred Facilities Group, USA (JOC 22-016) under the Texas Buy Board Contract No. 581-19 for services related to the District's Operations Building Exterior Renovations, and also authorizing the execution of a contract for this work in an amount not to exceed \$31,078.88.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: Accepted and Authorized

8. In connection with drainage improvements on Ditch No. 609-G (south of Hwy-90 in China), consider a resolution authorizing the execution of a June 24, 2022 "Letter of Agreement" between Drainage District No. 6 and Melba Theriot (on file in the District's records) wherein Drainage District No. 6 agrees to perform certain work on her property in exchange for the conveyance of a Drainage and Access Easement.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: Authorized

9. In connection with drainage improvements on Ditch No. 609-G (south of Hwy-90 in China), and pursuant to a June 24, 2022 Letter of Agreement, consider a resolution accepting a "Drainage and Access Easement" received from Melba Theriot, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on her property located in the Maria F. Lazarin Survey, A-36, and the Sophia Dean Survey, A-16 in Jefferson County, Texas.

Motion made by: Mr. Malley

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: Accepted

10. In connection with drainage improvements on Ditch No. 609-G (south of Hwy-90 in China), consider a resolution accepting a "Drainage Easement" donated by Annette Harmon Pollard, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on her property located in the Maria F. Lazarin Survey, A-36, in Jefferson County, Texas.

Motion made by: Mr. Malley

Second by: Mr. Daleo

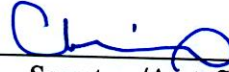
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker

Opposed: None

Action: Accepted

11. In connection with drainage improvements on Ditch No. 607 (Meeker Road), consider a resolution accepting a "General Warranty Deed" received from Howard Lee and Melissa Poskey, consisting of a 0.987-acre tract of land out of the C.B. Daniel Survey, A-859 and the Emory Reins Survey, A-44, Jefferson County, Texas; and also authorizing payment to the Poskey's in the amount of \$11,900.00 (appraised value).
Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Accepted and Authorized
12. In connection with drainage improvements on Ditch No. 607 (Meeker Road), consider a resolution accepting a "General Warranty Deed" received from David Eric Stanley, consisting of a 1.521-acre tract of land out of the C.B. Daniel Survey, A-859, Jefferson County, Texas; and also authorizing payment to Mr. Stanley in the amount of \$15,300.00 (appraised value).
Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Accepted and Authorized
13. In connection with drainage improvements on Ditch No. 617 (Bond and Pine Island Roads), consider a resolution accepting a "Drainage Easement" donated by Michael D. Doguet, consisting of the actual width of the aforementioned ditch, including improvements, plus 25 feet of the ditch tops that lie on his property located in the James Gerish Sr. Survey, Abstract 24 in Jefferson County, Texas.
Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Accepted
14. At 9:43 a.m., the President called for an Executive Session (closed to public). The Board convened in a closed session under Title 5, Subchapter D, of the Texas Government Code, Section 551.072 to discuss the possible sale of a portion of a 9.087-acre tract of land described in the Jefferson County Real Property Records File No. 2004044978.
The Board reconvened in Open Session at 9:50 a.m. and continued the Business Session by acting on Item No. 15.
15. Consider and possibly adopt a resolution authorizing the District's General Manager and Attorney to negotiate the sale, Pursuant to Texas Local Government Code Section 272, of a portion of that 9.087-acre tract of land described in the Jefferson County Real Property Records File No. 2004044978.
Motion made by: Mr. Kiker
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley, Mr. Kiker
Opposed: None
Action: Authorized

- H. There were no Board and/or Staff comments.
- I. There was no further business and Mr. Allen called for the adjournment of the meeting.



Secretary/Asst. Secretary