

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

May 17, 2022

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.	President
Charles "Chuck" Guillory	Secretary
Bernie Daleo	Vice President
Charles "Chuck" Kiker, III	Director

Directors Absent: Anthony "Tony" Malley, III, Director

Staff present:

Doug Canant, PE, RPLS, CFM	District Engineer
Kristen Ferguson, CPA	Chief Financial Officer
J. Thad Heartfield	District's Legal Counsel
Steve Hubert	Shop Supervisor
Jason Jones	Superintendent
Paula Karasek	Executive Assistant
Dr. Joseph G. Majdalani, PE	General Manager
Chace Mann	Project Manager
John Murff	Senior Project Manager
Chuck Oakley, CPA	Chief Financial Officer
Miranda Pate	Human Resources Manager
Karen J. Stewart, MBA, CTP	Chief Business Officer
Wallace "Butch" Wilson, PE	Senior Engineer

Visitors: Preston Pomykal, Vice President of Holmes Murphy
George Flowers and Rick Dismukes
Representatives for Grand Oak Estates Homeowner's Association
Debbie Canant, wife of District Engineer, Doug Canant, PE, RPLS, CFM

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Oakley.

E. Workshop Session.

1. Preston Pomykal of Holmes Murphy delivered a presentation to the Board regarding Employee Health Insurance.
2. There were no easements, street abandonments, and plat reviews discussed.
3. There were no general discussions or reports on various drainage plans and projects.

F. Public Comments: Citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District has retained the public comment cards reflecting individuals who addressed the Board.

George Flowers – President of Grand Oak Estates Homeowner's Association addressed the Board regarding the detention basins being constructed on Ditch 407. He advised the Board that both Doug Canant and John Murff have attended various meetings, on their own time, to address the Gilbert Lake Residents' concerns and explain the project going on in their area. Mr. Flowers noted they appreciate their professionalism and how they are always willing to do what they can to help the residents and keep them informed. "They are doing a good job on behalf of DD6."

G. The Minutes of April 12, 2022, were approved on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

H. Business session:

Mr. Allen started off the Business Session by thanking Mr. Canant and Mr. Oakley for their extraordinary dedication to the District for many years.

1. Douglas S. Canant, Jr., PE, RPLS, CFM, the District Engineer, was recognized for his 22 years and 7 months of service to Drainage District No 6.

Mr. Allen recognized Mr. Canant stating that "You have really been the architect that has designed this District to operate in a way that benefits everyone in Jefferson County and your work has been extraordinary."

Mr. Canant thanked the Board and stated, "I am extremely proud of all that we have accomplished together. It is really amazing, especially for a governmental agency, the amount of work that we have been able to accomplish."

2. Charles "Chuck" Oakley, CPA, the District's Chief Financial Officer, for his 18 years and 1 month of service to Drainage District No 6 and wish him well in his retirement.

Mr. Allen recognized Mr. Oakley stating that he has been an enormous asset to the District, and that he has done an amazing job with the District's budget and managing grant funds in such a way that all the regulatory agencies recognize the District as a trusted recipient of grant funds.

Mr. Oakley thanked everyone and expressed how much he has enjoyed working at the District, and he is grateful for the relationships he has formed during his tenure. "Everyone feels like family."

3. Consider a resolution authorizing the payment of routine bills received since the April 12, 2022 meeting through April 30, 2022, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Guillory

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

4. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for April 30, 2022, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Acknowledged

5. Consider a resolution acknowledging receipt and acceptance of Chambers County Appraisal District's 2022 Preliminary Values as of April 22, 2022, pursuant to Texas Property Tax Code, Section 26.09.

Motion made by: Mr. Kiker

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Acknowledged

6. In connection with the Project Raman tax abatement request submitted by Aditya Birla Chemicals (USA), Inc., consider a resolution setting a public hearing for June 21, 2022, regarding consideration of a Tax Abatement Agreement with Jefferson County Drainage District No. 6 for the Project Raman Facility, pursuant to Sec. 312.401 of the Tax Code.

Motion made by: Mr. Guillory

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

7. Consider a resolution acknowledging receipt of FEMA's approval of an extension request and, authorizing the execution of Amendment 1 to Jefferson County Drainage District No. 6's TWDB Contract 2000012429–Amelia Cutoff FMA Community Flood Mitigation Project extending the Project Completion Date from June 18, 2022 to June 18, 2023, and the Contract Expiration Date from September 16, 2022 to September 16, 2023.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Acknowledged and Authorized

8. Consider a resolution acknowledging receipt of FEMA's approval of an extension request, and authorizing the execution of Amendment 1 to Jefferson County Drainage District No. 6's TWDB Contract 2000012424–McLean Street Drainage Community Flood Mitigation Project extending the Project Completion Date from August 31, 2022 to June 18, 2023, and the Contract Expiration Date from November 29, 2022 to September 16, 2023.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Acknowledged and Authorized

9. Consider a resolution acknowledging receipt of FEMA's approval of an extension request, and authorizing the execution of Amendment 1, to Jefferson County Drainage District No. 6's TWDB Contract 2000012421–Elinor Street Community Flood Mitigation Project extending the Project Completion Date from June 18, 2022 to June 18, 2023, and the Contract Expiration Date from September 16, 2022 to September 16, 2023.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Acknowledged and Authorized

10. Consider a resolution authorizing a "Notice of Encroachment License" with Daniel Paul Grillo of 725 Shakespeare Dr. in Beaumont, Jefferson County Texas, granting permission for the property owner to have a wooden privacy fence constructed on the District's right-of-way along Ditch No. 202-E (back of Lot 6, Block 21 of the Dowlen West Unit XI Addition) wherein the District will not assume any responsibility for the fence construction and/or maintenance; and also authorizing a fee of \$500.00 associated with this license.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

11. Consider a resolution authorizing a "Notice of Encroachment License" with Paul Gene Latiolais and Kristyana Lea Latiolais of 695 Shakespeare Dr. in Beaumont, Jefferson County Texas, granting permission for the property owners to have a wooden privacy fence constructed on the District's right-of-way along Ditch No. 202-E (back of Lot 7, Block 21 of the Dowlen West Unit XI Addition) wherein the District will not assume any responsibility for the fence construction and/or maintenance; and also authorizing a fee of \$500.00 associated with this license.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

12. Consider a resolution authorizing a "Notice of Encroachment License" with Clay Douglas Cox and Rachel Lynn Cox of 665 Shakespeare Dr. in Beaumont, Jefferson County Texas, granting permission for the property owners to have a wooden privacy fence constructed on the District's right-of-way along Ditch No. 202-E (back of Lot 8, Block 21 of the Dowlen West Unit XI Addition), and wherein the District will not assume any responsibility for the fence construction and/or maintenance; and also authorizing a fee of \$500.00 associated with this license.

Motion made by: Mr. Guillory

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

13. In connection with drainage improvements on Ditch No. 202-E1E (Phelan Blvd.), consider a resolution authorizing the execution of an April 7, 2022 "Letter of Agreement" between Drainage District No. 6 and Jimmy R. Oakes (on file in the District's records) wherein Drainage District No. 6 agrees to perform certain work on his property in exchange for the conveyance of a 20-ft wide Drainage Easement on Ditch No. 202-E1E.

Motion made by: Mr. Daleo

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

14. Pursuant to an April 7, 2022 Letter of Agreement, consider a resolution accepting a "Drainage Easement" received from Jimmy R. Oakes, consisting of a 20-ft wide strip of land along Ditch No. 202-E1E (Phelan Blvd.), located in the A. Savery Survey, Abstract 46 in Jefferson County, Texas.

Motion made by: Mr. Daleo

Second by: Mr. Guillory

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

15. In connection with drainage improvements along Ditch Nos. 100-I, 103, 103-A1, 103-C, 301, 301-A, 303, and 305 (Labelle Rd. & Steinhagen Rd. area), consider a resolution accepting a "Drainage Easement" donated by Jefferson County Land Co. consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on Jefferson County Land Co.'s property located in Jefferson County, Texas (Christian Hillebrandt Survey, Abstract 28; Shelby Corzine Survey, Abstract 14; Michael Pevitot League, Abstract 43; G.W. Brown Survey, Abstract 938; BBB & C RR Co. Survey, Abstract 96; and the William Carr League, Abstract 102).

Motion made by: Mr. Guillory

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Accepted

16. Consider a resolution accepting a Drainage Easement donated by Charles C. Phelps and Christina Phelps consisting of a 0.059-acre tract of land located in the Sophia Dean Survey, Abstract 16, Jefferson County, Texas, in connection with drainage improvements on Ditch No. 609 (Benoit Avenue, China, Tx.).

Motion made by: Mr. Kiker

Second by: Mr. Daleo

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Accepted

17. In connection with drainage improvements on Ditch No. 407/East Clubb Road Detention Basin Project, consider a resolution authorizing the execution of a May 5, 2022 "Letter of Agreement" between Drainage District No. 6 and Austin Blake Properties, LLC (on file in the District's records) wherein Drainage District No. 6 agrees to perform certain work on their property in exchange for the conveyance of a 2.890-acre tract Drainage Easement and a 9.91-acre in-fee tract.

Motion made by: Mr. Daleo

Second by: Mr. Kiker

In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker

Opposed: None

Action: Authorized

18. Pursuant to a May 5, 2022 Letter of Agreement, consider a resolution accepting a "Drainage Easement" received from Austin Blake Properties, LLC, consisting of a 2.890-acre tract of land along Ditch 407 (Fannette) located in the John C. Lawhon Survey, Abstract 35 in Jefferson County, Texas, in connection with the East Clubb Detention Basin Project.
- Motion made by:** Mr. Daleo
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Accepted
19. Pursuant to a May 5, 2022 Letter of Agreement, consider a resolution accepting a "General Warranty Deed" received from Austin Blake Properties, LLC, consisting of a 9.914-acre tract of land out of the John C. Lawhon Survey, Abstract 35 in Jefferson County, Texas, in connection with the East Clubb Detention Basin Project.
- Motion made by:** Mr. Daleo
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Accepted
20. In connection with the East Clubb Detention Basin Project and the conveyance of property and easement for the project, consider a resolution authorizing a non-assignable Life Estate Grazing Lease between Jefferson County Drainage District No. 6, Wayne Carl Freeman, Austin Blake Freeman, and Carlson Freeman over the 9.914-acre tract conveyed to Drainage District No. 6.
- Motion made by:** Mr. Guillory
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized
21. Consider a resolution authorizing the execution of Amendment 1 to Lanier & Associates Consulting Engineers Professional Services Contract for Dredge Permitting Assistance (PROF 20-039), which increases the original contract price by \$43,000.00 to provide for increased engineering activity on permitting with the U.S. Army Corps of Engineers, and the addition of before and after dredge surveys, bringing the total contract price to \$139,163.00.
- Motion made by:** Mr. Daleo
Second by: Mr. Kiker
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized
22. Consider a resolution authorizing the execution of a Professional Services Agreement with I-Corp to perform engineering analysis and subsequent modifications for Needmore Diversion gates (PROF 22-013), in an amount not to exceed \$83,500.00.
- Motion made by:** Mr. Guillory
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized

23. In connection with bids opened on April 14, 2022, for Term Contract for Corrugated High Density Polyethylene Pipes (IFB 22-010), consider a resolution ratifying awards to Coburn's Supply Co. as the primary supplier and ACT Pipe and Supply as the secondary supplier, in the amounts noted on the Final Bid Tabulation below, and also ratifying the execution of the Acceptance of Offers for same.

Motion made by: Mr. Kiker
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Ratified


IFB 22-010/KJS Term Contract Corrugated High Density Polyethylene Pipe				Coburns Supply Co.	Ferguson Enterprises, LLC	ACT Pipe and Supply
Bids Opened: April 14, 2022 Final Tabulation: April 18, 2022 Three (3) Bids Received				1000 Bowie St. Beaumont, Texas 77701 Phone: 409-835-1447 Contact: Matt Hebert mhebert@coburns.com	15711 Eastex Freeway Humble, Texas 77396 Phone: 713-675-2211 Contact: Jacob Jourdan jacob.jourdan@ferguson.com	1405 Ashley Beaumont, Texas 77701 Phone: 409-813-2796 Contact: Rick Raspberry rraspberry@actpipeandsupply.com
				Primary		Secondary
Item No.	HDPE Pipe Diameter	Unit	Estimated Quantity	Unit Price	Unit Price	Unit Price
1	12.00"	LF		\$ 6.70	\$ 7.10	\$ 6.90
2	15.00"	LF		\$ 9.26	\$ 9.79	\$ 9.30
3	18.00"	LF		\$ 12.21	\$ 12.91	\$ 12.50
4	24.00"	LF		\$ 21.05	\$ 22.24	\$ 21.50
5	30.00"	LF		\$ 30.59	\$ 32.27	\$ 31.25
6	36.00"	LF		\$ 34.04	\$ 37.91	\$ 36.95
7	42.00"	LF		\$ 51.54	\$ 57.36	\$ 52.60
8	48.00"	LF		\$ 61.77	\$ 68.73	\$ 63.05
9	54.00"	LF		NB	NB	NB
10	60.00"	LF		\$ 100.02	\$ 111.25	\$ 102.00

24. In connection with bids received on April 28, 2022, for Directional Boring for Green Acres North Detention (IFB 22-011), consider a resolution authorizing a bid award to 5-T Utilities, Inc. in the amount noted on the Final Bid Tabulation below; and also authorizing the execution of a contract for same.

IFB 22-011/KJSDirectional Boring at Green Acres North Detention Project		5-T Utilities, Inc.	ALLCO, LLC	BDS Constructors LLC dba MK Constructors
Bids Opened: April 28, 2022 Final Tabulation: May 5, 2022 Three (3) Bids Received		P.O. Box 1318 Huntsville, Texas 77342 Phone: 936-439-4840 Contact: Ray Twardeski rrt@5-tutilities.com	6720 College Street Beaumont, Texas 77707 Phone: 409-860-4459 Contact: T.W.Harrison tharrison@allco.com	16736 IH 10 Vidor, Texas 77662 Phone: 409-769-0089 Contact: Michael Brown mike@mkconstructors.com
Line	Description	Total	Total	Total
1	Directional Boring at Green Acres North Detention Project	\$ 105,600.00	\$ 197,962.00	\$ 169,644.00

Motion made by: Mr. Kiker
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized

25. In connection with bids opened on May 5, 2022, for Fiberglass Pipe for Ditch 608 @ LNVA East China Lateral Crossing (IFB 22-012), consider a resolution authorizing a bid award to Hobas Pipe USA in the amount noted on the Final Bid Tabulation below, and also authorizing the execution of an Acceptance of Offer for same.

	IFB 22-012/KJS Fiberglass Pipe for 608 @ LNVA E. China Lateral Crossing		Hobas Pipe USA		Thompson Pipe Group, Pressure Inc.	
			1413 E. Richey Rd.		1003 N. McArthur Blvd	
	Bids Opened: May 5, 2022 Final Tabulation: May 5, 2022 Two (2) Bids Received		Houston, Texas 77073		Grand Prairie, Texas 75050	
			Phone: 832-457-6888		Phone: 972-942-8827	
			Contact: Kirk Eager keager@hobaspipe.com		Contact: Mike Sechelski msechelski@thompsonpipegroup.com	
Line	Description	Quantity and Unit	Unit Price	Total Price	Unit Price	Total
1	Fiberglass Reinforced Polymer Mortar Pipes	220 LF	\$ 850.00	\$ 187,000.00	\$ 2,150.00	\$ 473,000.00
1	UV Interior End Treatment 10 feet of one end of pipe	4 EA	\$ 900.00	\$ 3,600.00	\$ 2,500.00	\$ 10,000.00
		Total Price		\$ 190,600.00	Total Price	\$ 483,000.00

Motion made by: Mr. Daleo
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized

26. Consider a resolution authorizing the execution of an Application and Agreement for Pipeline/Utility Permit 2022-PL-6, submitted by CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Texas Gas Operations requesting permission to install one 2-in natural gas line on Ditch No. 104 (Highland Ave.), and also approving a fee for this crossing in the amount of \$1,000.00.

Motion made by: Mr. Daleo
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized

27. Consider a resolution authorizing the execution of an Application and Agreement for Storm Drainpipe Tie-In/Permit 2022-SDP-4, submitted by HHH&K, LLC, granting HHH&K, LLC permission to tie one 48-in HDPE pipe into Ditch 800-Ground Bridge Gully, and also approving a fee of \$250.00 for this tie-in.

Motion made by: Mr. Daleo
Second by: Mr. Guillory
In favor: Mr. Allen, Mr. Guillory, Mr. Daleo, Mr. Kiker
Opposed: None
Action: Authorized

I. Board and Staff Comments, no action items.

Members of the Board and Dr. Majdalani congratulated Mr. Canant and Mr. Oakley on their retirement from the District and noted that it had been a pleasure working with them over the years.

Mr. Kiker requested an update on the Corps of Engineers' permit regarding the windows at Needmore. Mr. Wilson replied that he is currently drafting responses to questions presented by the Corps regarding the permit amendment.

Dr. Majdalani advised the Board that the District will be hosting a meeting with residents of Gilbert Lake Estates on Wednesday, May 18, 2022, to explain the Ditch 609/S. China Project. He also reported that work has resumed on the McLean Street Relief Grant Project.

J. Adjournment.



Secretary/Asst. Secretary