

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

February 8, 2022

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.	President
Bernie Daleo	Vice President
Anthony "Tony" Malley, III	Director

Directors Absent: Charles "Chuck" Guillory, Secretary
Charles "Chuck" Kiker, III, Director

Staff present:

Doug Canant, PE, RPLS, CFM	District Engineer
J. Thad Heartfield	District's Legal Counsel
Jason Jones	Superintendent
Paula Karasek	Executive Assistant
Dr. Joseph G. Majdalani, PE	General Manager
John Murff	Senior Project Manager
Nelson Nixon	Project Manager
Chuck Oakley, CPA	Chief Financial Officer
Karen J. Stewart, MBA, CTP	Chief Business Officer
Chace Mann	Project Manager

Visitors: Terry Whiddon, C.P.A. and Alex Holder, C.P.A. of FMW, PC
Carl Prejean, China Tx, Land Manager for Beaumont Rice Mills and others.
Punkee Schroeder resident of Nome, Tx

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Nixon.

E. Workshop Session.

1. There were no easements, street abandonments, and plat reviews to discuss.
2. There were no general reports or discussions.

F. Public Comments: Citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District has retained the public comment cards reflecting individuals who addressed the Board.

Carl Prejean addressed the Board with questions about the S. China/Ditch 609 start date and timeline. He advised the District's staff that he manages over 10,000 acres of land for various property owners, and requested that he be kept in the loop, so he can work with the District in communicating with the area farmers in an effort to alleviate problems with their planting/harvesting. Mr. Prejean commented that the District's staff were "good reliable people," and advised the Board that the dragline work on Ditch 609 was "an excellent job." He also advised the Board that area residents are very appreciative of all the work being performed in China.

Mr. Schroeder said he came to the meeting to let the Board know what an excellent job the District is doing in helping the community. Mr. Schroeder stated that "the District doesn't just say they will get things done, he is actually seeing it happen." Mr. Schroeder wanted to let the Board know that he and the area residents are very appreciative of all the great work the field workers and management staff are doing.

At this point in the meeting, the President requested the Board move to Agenda Item 4, Annual Audit presentation given by Mr. Whiddon. It was agreed and Mr. Whiddon was given the floor to go over the audit and SAS 114 letter with the Board. In summary, Mr. Whiddon stated that the District had a good report that was in line with the budget, and there were no findings. The Board thanked Mr. Whiddon and his team for the excellent work, and Agenda Item 4 went as follows:

4. The annual "Financial Statements as of September 30, 2021, Together with Independent Auditor's Report," as prepared by FMW, PC, certified public accountants were Accepted and Approved by the Board; and the execution of an Annual Filing Affidavit and certificate for this report to the Texas Commission on Environmental Quality and other appropriate agencies, as requested, was Approved.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: APPROVED AND ACCEPTED

- G. The Minutes of January 25, 2022, were approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.

H. Business session

1. Consider a resolution authorizing the payment of routine bills received since January 25, 2022, that were not expressly authorized or denied for payment elsewhere on this agenda.

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

2. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for January 31, 2022, pursuant to Section 2256.023 of the Public Funds Investment Act.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: ACKNOWLEDGED

3. Consider a resolution, as requested by Wells Fargo Bank, N.A., authorizing the Bank of New York Mellon to release the remaining excess collateral pledged to Jefferson County Drainage District No. 6.

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

4. At the request of the Board President, this item was presented to the Board after the Public Comment Session above.

5. Consider a resolution approving the updated "Jefferson County Drainage District No. 6 Uniform Tax Abatement Policy-2022."

Motion made by:
Second by:
In favor:
Opposed:
Action: Item was TABLED


6. Consider a resolution adopting the District's Updated 2022 Comprehensive Hazard Mitigation Plan as an official plan of Jefferson County Drainage District No. 6.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: ADOPTED by the Board

7. Consider a resolution accepting the Hazard Mitigation Grant Program Phase 2 Sub-Grant Award for the S. China Relief Project-Ditch 609 (HMGP DR-4332-0166); and ratifying the execution of this award by the Certifying Official, Dr. Joseph G. Majdalani, P.E.

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: ACCEPTED and Execution of Award RATIFIED

8. In connection with the Elinor Street Relief grant project and bids opened at an open administrative meeting held on January 27, 2022, consider a resolution authorizing a bid award to Texas Material Group d/b/a Gulf Coast in the amounts listed below for 8th Street Asphalt Repair (IFB 21-039); and also authoring the execution of a contract for this award.

		IFB 21-039/EC Asphalt Repairs 8th Street Bids Opened: January 27, 2022 Final Tabulation: January 27, 2022 Two (2) Bids Received Awarded Items In Yellow			Texas Material Group dba Gulf Coast		Dextex dba Ramtex	
					12907 US Highway 90		905 Jade Avenue	
					Beaumont, Texas 77713		Port Arthur, Texas 77640	
					Phone: 409-866-1444		Phone: 409-985-7762	
					Contact: Scott Blanchard		Contact: Jordan Robbins	
					scott.blanchard@gc-texas.com		jordan@dextex.com	
Item No.	Item Code	Description	Est. Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
340	1.00	Dense Graded Hotmix Asphalt (1.5 Inch Ty-D/PG64-22)	243	SY	\$ 57.00	\$ 13,851.00	\$ 56.63	\$ 13,761.09
351	1.00	Flexible Pavement Structure Repair (8-Inch A.S.B.)	284	SY	\$ 78.00	\$ 22,152.00	\$ 136.01	\$ 38,626.84
500	1.00	Mobilization (Not to Exceed 10%)	1	LS	\$ 4,300.00	\$ 4,300.00	\$ 3,320.38	\$ 3,320.38
502	1.00	Barricades, Signs, and Traffic Handling	1	MO	\$ 3,200.00	\$ 3,200.00	\$ 3,763.38	\$ 3,763.38
					Total	\$ 43,503.00	Total	\$ 59,471.69

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

9. In connection with the McLean Street Relief Grant Project, consider a resolution authorizing the General Manager to award and execute an Acceptance of Offer to the lowest and best bidder meeting the District's specifications for Pre-cast Concrete Box Culverts for McLean St. Drainage Improvements (IFB 22-005), with ratification of the award at the meeting following the award.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

10. In connection with the Needmore Diversion Channel, consider a resolution authorizing the General Manager to award and execute an Acceptance of Offer to the lowest and best bidder meeting the District's specifications for the Needmore Diversion Saltwater Barrier Maintenance Dredging Project (IFB 22-001), with ratification of the award at the meeting following the award.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

11. In connection with Ditch 609-S. China Grant Project Phase 2, consider a resolution authorizing the General Manager to award and execute a contract to the lowest and best bidder meeting the District's specifications for Wooden Dragline and Laminated Truck Mats for the Ditch 609-S. China Grant Project (IFB 22-006), with ratification of the award at the meeting following the award.

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

12. Consider the acceptance of a "Drainage Easement" donated by James Blue Broussard, Jr. consisting of the actual width of Ditch No. 505 (Fannett area) including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property, located in Jefferson County, Texas (J.C. Lawhon Survey, Abstract 35).

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: ACCEPTED

13. Consider the acceptance of a "Drainage Easement" donated by E.J. LeBlanc Properties, LLC, Deelu Land & Cattle Co., FLP, KH Land Company, Ltd., Lou Hebert Green, LP, and Benjamin C. Hebert III Revocable Trust consisting of the actual width of Ditch Nos. 603-A and 603-D (South China-China Marsh) including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on their property, located in Jefferson County, Texas (T. & N.O. RR. Co. Survey, Section 40, Abstract 869 and the T. & N.O. RR. Co. Survey, Section 41, Abstract 266).

Motion made by: Mr. Malley
Second by: Mr. Daleo
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: ACCEPTED

14. In connection with drainage improvements in Bevil Oaks on Ditch No. 1204, consider the acceptance of a "Drainage Easement" donated by John Thomas Olson consisting of a 20-ft wide strip of land along the ditch bank located on his property in Jefferson County, Texas (William C. Dyches Survey, Abstract 12).

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: ACCEPTED

15. Contingent upon receipt of the necessary documents, consider a resolution authorizing the execution of an "Application and Agreement for Pipeline/Utility Permit 2022-PL-4" submitted by Noah Sanchez-Byers Engineering on behalf of AT&T, requesting permission to install one, 1.25-in HDPE conduit for fiber optic under Ditch No. 100 (north side of Hwy-124 @ Hillebrandt Bayou), and also approving a fee of \$1,000.00 associated with this permit.

Motion made by: Mr. Daleo
Second by: Mr. Malley
In favor: Mr. Allen, Mr. Daleo, Mr. Malley
Opposed: None
Action: AUTHORIZED

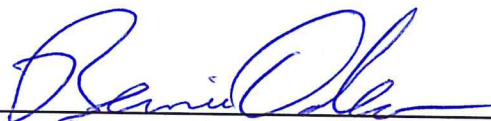
I. Board/Staff Comments:

Mr. Daleo thanked all the staff for their hard work and advised that the Board is receiving a lot of compliments on the work that is being done.

Mr. Oakley introduced Miranda Pate who was recently hired as Human Resources Manager upon the retirement of Connie Carmon in January.

Dr. Majdalani updated the Board on the work that is being performed in Bevil Oaks and the challenges the District is having with the extremely narrow ditches and lack of rights-of-way.

- J. There were no other comments or discussions and the Board President called for the meeting to be adjourned.


Secretary/Asst. Secretary