

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

May 11, 2021

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

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| Joshua W. Allen, Sr. | President |
| Bernie Daleo | Vice President |
| Chuck Kiker | Director |

Directors Absent: Charles "Chuck" Guillory, Secretary
Anthony "Tony" Malley, Director

Staff present:

| | |
|----------------------------------|-------------------------------|
| Harold "Ernie" Crochet | Project Engineer Assistant |
| J. Thad Heartfield | District's Lead Legal Counsel |
| Jason Jones | Superintendent |
| Paula Karasek | Executive Assistant |
| Dr. Joseph G. Majdalani, PE, CFM | General Manager |
| Chace Mann | Project Manager |
| Chuck Oakley, CPA | Chief Financial Officer |

Visitors: Josh Tortoris – Beaumont Youth Soccer Club

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Nelson.

E. Workshop Session

1. There were no easements, street abandonments, and plat reviews to discuss.
2. No comments or reports on various drainage plans and projects.

F. Public Comments (3 minutes each) – An opportunity for the public to address the Jefferson County Drainage District No. 6 Board of Directors on agenda items or concerns not on the agenda.

Mr. Tortoris, president of the Beaumont Youth Soccer Club, addressed the Board regarding the renewal of Beaumont Youth Soccer Club's lease and thanked the Board for allowing the soccer clubs to utilize the area, which is a huge benefit the Beaumont community.

G. The minutes of April 13, 2021 were approved on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

H. Business Session continued:

1. The payment of routine bills received since April 13, 2021, that were not expressly authorized or denied for payment elsewhere on this agenda was authorized on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
2. The receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for April 30, 2021, pursuant to Section 2256.023 of the Public Funds Investment Act was acknowledged on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

3. The extension of Jefferson County Drainage District No. 6's existing Depository Contract with Wells Fargo Bank for the period from May 11, 2021 to June 25, 2021, with no changes to the current contract was approved on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
4. Notification to Jefferson Central Appraisal District of Jefferson County Drainage District No. 6's intent to participate in the Appraisal District's Board of Directors' elections for the 2022–2023 term of office, pursuant to Section 6.03(c) of the Property Tax Code, was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
5. The receipt and acceptance of Chambers County Appraisal District's 2021 Preliminary Values as of April 22, 2021, pursuant to Texas Property Tax Code, Section 26.09 was acknowledged on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
6. Execution of an "Interlocal Agreement" between the City of Beaumont and Drainage District No. 6 regarding the Elinor Street Relief Grant Project, for the purpose of utility adjustments related to the District's installation of culverts under 8th Street near Washington Boulevard, with reimbursement of costs to the City of Beaumont in an amount not to exceed \$70,000.00, was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
7. Specifications for Construction of Prefabricated Fleet and Maintenance Building for Jefferson County Drainage District No. 6 (IFB 21-014) were approved, and the advertising for bids and an administrative bid opening for same was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
8. Request for Qualifications for Professional Engineering Services for Flood Infrastructure Funds Regional Watershed Study (RFQ 21-013) were approved and the advertisement for qualifications and an administrative meeting to receive the responses was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
9. The acceptance of proposals received on May 6, 2021 from AARC Consultants, Arceneaux, Wilson & Cole, LLC, and JSWA, Inc. in connection with the 5-Year Update to Jefferson County Drainage District No. 6's Hazard Mitigation Plan for 2022-2027 (RFQ-21-012) was approved; and the General Manager was given the authority to award and execute an agreement based upon the Evaluation Committee's recommendation for award, which will be ratified at the meeting following the award, on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.


10. The Board ratified an award to Coburns Supply, the lowest and best bidder meeting the District’s specifications, for Box Culverts at Lawhon Road and Ground Bridge Gully Crossing (IFB 21-010) in the amount shown on the Final Bid Tabulation below and the execution of an Acceptance of Offer for this award, on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none

|  | | IFB 21-010/KJS Box Culverts at Lawhon Rd and Ground Bridge Gully Crossing Final Tabulation Tabulation | | MK Constructors P.O. Box 1208 Vidor, TX 77670 Attn: Carrie Vincent Phone: 409-769-0089 carriev@mkeconstructors.com | | Coburn Supply Co. 1000 Bowie St. Beaumont, TX 77701 Attn: Matt Hebert Phone: 409-284-4578 mhebert@coburns.com | |
|--|-------------------|--|-------------|---|-------------|--|--|
| Description | Quantity and Unit | Size | Unit Price | Total Price | Unit Price | Total Price | |
| 12ft x 12ft Box Culverts 20 Box Culverts at 6ft each Total Linear Feet = 120ft | 120 LF | 12ft x12ft | \$ 1,564.00 | \$ 187,680.00 | \$ 1,190.00 | \$ 142,800.00 | |
| | | | | *Delivery Time = 8 weeks | | *Delivery Time = 6 weeks | |

11. A Special Warranty Deed donated by Doguet’s Diamond “D” Ranch, Limited, consisting of a 1.049-acre tract and a 0.396-acre tract in the James Gerish, Sr. Survey, Jefferson County, Texas, in connection with drainage improvements on Ditch No.611-D was accepted on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
12. The execution of a “Letter of Agreement” between Drainage District No. 6, Robert P. Saunders, II, and Iketha R. Saunders (on file in the District’s records), wherein the District will perform certain work in exchange for a drainage easement along Ditch No. 1205/Byrd Gully was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
13. A “Drainage Easement” received from Robert P. Saunders, II, and Iketha R. Saunders, consisting of a 0.816-acre tract and a 1.329-acre tract out of the Amory Raines League, Abstract 44, Jefferson County, Texas, in connection with the Byrd Gully Grant Project/Ditch 1205 and pursuant to an April 7, 2021 Letter of Agreement was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none
14. The execution of a “Letter of Agreement” between Drainage District No. 6 and Sandra Lea Burrell (on file in the District’s records), wherein the District will perform certain work in exchange for drainage easements along Ditch Nos. 400, 409, 500 and 502 was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
15. Pursuant to an April 9, 2021 Letter of Agreement, a “Drainage Easement” donated by Sandra Lea Burrell consisting of the actual width of Ditch Nos. 400, 409, 500 and 502, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on her property located in Jefferson County, Texas (Michael Pivetot Survey, A-43; S. Eaton Survey, A-21) to be used for drainage improvements/maintenance was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

16. In connection with drainage improvements along Ditch No. 406-B, a "Drainage Easement" donated by Michael Wayne Prejean, Jr., consisting of the actual width of Ditch No. 406-B, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Sara Miles Survey, A-173) was accepted on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
17. The execution of a "Letter of Agreement" between Drainage District No. 6 and Warren R. Rose, Sr. and Mary L. Rose (on file in the District's records), wherein the District will perform certain work on their property in exchange for a drainage easement along Ditch No. 700 was authorized on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
18. Pursuant to an April 9, 2021 Letter of Agreement, a "Drainage Easement" donated by Warren R. Rose, Sr. and Mary L. Rose consisting of the actual width of Ditch No. 700, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Henry Le Fleur, a-642) to be used for drainage improvements/maintenance was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
19. The execution of a "Letter of Agreement" between Drainage District No. 6 and Perry Van Winkle (on file in the District's records), wherein the District will perform certain work on his property in exchange for a drainage easement along Ditch No. 700 was authorized on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
20. Pursuant to an April 27, 2021 Letter of Agreement, a "Drainage Easement" donated by Perry Van Winkle consisting of the actual width of Ditch No. 700, including improvements, plus 25 feet on the south and west ditch tops and 20 feet on the north and east ditch tops where the ditch lies on his property located in Jefferson County, Texas (Henry Le Fleur, A-642) to be used for drainage improvements/maintenance, was accepted on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
21. In connection with drainage improvements along Ditch No. 1101, a "Drainage Easement" donated by Craig E. and Carla A. Enderle, consisting of the actual width of Ditch No. 1101, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Sophia Dean Survey, A-16) was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
22. In connection with drainage improvements along Ditch No. 1101, a "Drainage Easement" donated by Melvin Gayle McCown, consisting of the actual width of Ditch No. 1101, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Sophia Dean Survey, A-16) was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

23. In connection with drainage improvements along Ditch No. 1101, a "Drainage Easement" donated Cecile Wright, consisting of the actual width of Ditch No. 1101, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Sophia Dean Survey, A-16) was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
 24. In connection with drainage improvements along Ditch No. 1101, a "Drainage Easement" donated Gerald Wayne and Pamela Ann West, consisting of the actual width of Ditch No. 1101, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Sophia Dean Survey, A-16) was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
 25. In connection with drainage improvements along Ditch No. 1101-C, a "Drainage Easement" donated by Jerry Allen Yancey, consisting of the actual width of Ditch No. 1101-C, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Sophia Dean Survey, A-16) was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
 26. In connection with drainage improvements along Ditch No. 1101-C, a "Drainage Easement" donated by John Woodrow Yancey, Jr. consisting of the actual width of Ditch No. 1101-C, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Sophia Dean Survey, A-16) was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
 27. It was decided that the executive session under Title 5, Subchapter D of the Government Code, Section 551.074 to discuss personnel matters and other issues would be moved to a future meeting.
 28. The executive session did not take place; therefore, no actions were taken.
- I. Floor opened for Board comments.
 - J. President called for adjournment of the meeting.


Secretary/Asst. Secretary