



## **AGENDA**

**MEETING OF THE BOARD OF DIRECTORS  
Of  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

Will Be Held At

**9:00 A.M.**

**October 12, 2021**

at

6550 Walden Road  
Beaumont, Texas 77707

- A. Meeting called to order.
- B. Call Roll.
- C. Pledge of Allegiance.
- D. Invocation.
- E. Workshop Session
  - 1. Ditch 600 Series Channel Assessment Presentation by Huitt-Zollars
  - 2. Easements, street abandonments, and plat reviews.
  - 3. General discussion and reports on various drainage plans and projects.
- F. Public Comments.  
Public Comments (3 minutes each) – An opportunity for the public to address the Jefferson County Drainage District No. 6 Board of Directors on agenda items or concerns not on the agenda – those wishing to speak must complete the blue comment card, present the comment card to the District's Executive Assistant prior to the beginning of the meeting, and observe a three-minute time limit. Members of the public who utilize a translator to address the Board shall be allowed six (6) minutes to address the Board.
- G. Approve the minutes of September 14, 2021.
- H. Business session:
  - 1. The President to declare a Public Hearing in session, the third and final public hearing, to declare completion of the project in accordance with Texas Water Development Board Flood Protection Grant funds, Contract No. #1800012311, for ALERT Station System to Jefferson County Drainage District No. 6, executed on January 22, 2019.
  - 2. Consider a resolution authorizing the payment of routine bills received since September 14, 2021, that were not expressly authorized or denied for payment elsewhere on this agenda.
  - 3. Acknowledge the receipt and filing of Jefferson County Drainage District No. 6's "Investment Schedule" for September 30, 2021, pursuant to Section 2256.023 of the Public Funds Investment Act.

4. Consider a resolution approving Jefferson County's "Certified Roll Jurisdiction Summary" of the tax roll for Tax Year 2021, pursuant to the Texas Property Tax Code, Section 26.09.
5. Consider a resolution approving Chambers County's "Certified Roll Jurisdiction Summary" of the tax roll for Tax Year 2021, pursuant to the Texas Property Tax Code, Section 26.09.
6. As required by Section 49.455 of the Texas Water Code, consider a resolution authorizing the execution, by a majority of the Board of Directors, of an "Amended Information Form" revised to reflect Drainage District No. 6's adopted tax rate of \$0.214244/\$100 valuation for 2021; which includes an amended "Notice to Purchasers" as required by Section 49.452 of the Texas Water Code; both of which relate to information to be furnished to prospective purchasers of real estate as to the amount of outstanding bonded indebtedness, boundaries, and tax rate(s) of the District.
7. Consider a resolution adopting Jefferson County's Holiday Schedule for the Year 2022 as noted below:

**January 17 (Monday)**  
**Martin Luther King, Jr., Day**

**February 21 (Monday)**  
**President's Day**

**April 15 (Friday)**  
**Good Friday**

**May 30 (Monday)**  
**Memorial Day**

**July 4 (Monday)**  
**Independence Day**

**September 5 (Monday)**  
**Labor Day**

**November 11 (Friday)**  
**Veteran's Day**

**November 24 & 25 (Thursday & Friday)**  
**Thanksgiving**

**December 23 & 26 (Friday & Monday)**  
**Christmas**

**January 2, 2023 (Monday)**  
**New Year's**

8. Pursuant to the authority given the General Manager on March 9, 2021, consider a resolution acknowledging the General Manager's execution of the "Texas Water Development Board Commitment Agreement" (TWDB No. G1001280) in connection with the \$8,500,000 Flood Infrastructure Fund Grant, Project No. 40034, (Regional Watershed Study), with a project completion date of October 4, 2023 and a contract expiration date of December 4, 2023.



9. Pursuant to the authority granted by the Board on September 14, 2021, consider a resolution ratifying the award and execution by the General Manager of Jefferson County Drainage District No. 6's "Bank Depository Contract" (RFP 21-009) to Allegiance Bank; proposals accepted by the Jefferson County Purchasing Department on behalf of Drainage District No. 6 on May 5, 2021, and subsequently reviewed and approved by Drainage District No. 6's General Manager, Chief Financial Officer, and Legal Counsel.
10. Consider a resolution authorizing the execution of an "Interlocal Agreement" between the Drainage District No. 6 and the City of Beaumont regarding the waiver of each entity's permit fees when either entity is performing drainage related improvements or infrastructure improvements benefiting the citizens of Jefferson County/City of Beaumont on Drainage District No. 6 or City of Beaumont easements/rights-of-way.
11. Consider a resolution approving Drainage District No. 6's "Purchasing Policies and Procurement Manual" effective October 1, 2021, with applicable policies correlating to Drainage District No 6's new purchasing software (Fraxion), to take effect upon the "go live date."
12. Consider a resolution authorizing the execution of a "Limited Engagement Request from +ImageNet" for services provided to migrate Drainage District No 6's LaserFiche platform from a 2012 R2 server to a new server with an updated operating system, at a rate of \$165/hr., not to exceed 20 hours.
13. Consider a resolution giving the General Manager authorization to execute a proposal submitted by LUKE Applications, LLC, for services related to a mobile and web-based application for the management of Drainage District No. 6's work orders, with an annual fee of \$8,000.00 and a monthly management service fee of \$300.00.
14. Consider a resolution authorizing the execution of a "Professional Engineering Services Agreement" (PROF 21-027) with Huitt-Zollars for the Channel Assessment 500 Series (Phase I), in an amount not to exceed \$70,000.
15. Consider a resolution authorizing the acceptance of proposals received on September 30, 2021, from: JSWA, Inc; Tidal Basin Government Consulting, LLC; TLC Engineering, Inc.; and Traylor and Associates, Inc., in connection with Professional Services for Grant Application Development and Grant Management for 2021 Funding of Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities Grant Program (BRIC), and/or Flood Mitigation Assistance Grant Program (FMA) Grant Projects (RFP 21-032), and also authorizing the General Manager to award and execute an agreement based upon the Evaluation Committee's recommendation for award, which will be ratified at the meeting following the award.



16. Consider a resolution authorizing the acceptance of qualifications received on September 30, 2021, from: Arceneaux Wilson & Cole, LLC; Freese and Nichols, Inc.; Gauge Engineering; Huitt-Zollars, Inc.; Lockwood, Andrews, and Newnam, Inc.; and TLC Engineering, Inc., in connection with Professional Engineering Services for 2021 Funding of Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities Grant Program (BRIC), and/or Flood Mitigation Assistance Grant Program (FMA) Grant Projects (RFQ 21-033), and also authorizing the General Manager to award and execute an agreement based upon the Evaluation Committee's recommendation for award, which will be ratified at the meeting following the award.
17. In connection with drainage improvements on Ditch 500-A3 (Lovell Lake Area), consider a resolution accepting an "Access Easement" donated by Lovell Lake Co. (Sandra Melton), granting Drainage District No. 6 ingress and egress over a rock road on Grantor's land located in Jefferson County, Texas (John Jay French League, A-23).
18. Consider a resolution authorizing the execution of a "Letter of Agreement" dated August 12, 2021 between Sandra Joyce Smith Melton and Jefferson County Drainage District No. 6 (on file in the District's records), wherein Drainage District No. 6 will perform certain work on her property in exchange for right-of-way along Ditch 501.
19. Pursuant to an August 12, 2021 Letter of Agreement, consider a resolution accepting a "Drainage Easement" donated by Sandra Joyce Smith Melton, consisting of the actual width of Ditches 501, 502-A and 502-B, (LaBelle Rd./Burrell Wingate Rd.) including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on her property located in Jefferson County, Texas (W. Carr Survey, A-102; W. Smith Survey, A-49; M. Chirino Survey, A-10 and the S. Easton Survey, A-21).
20. In connection with drainage improvements on Ditch Nos. 505-B, 505-B2, and 505-B3A (West Clubb Rd./north of Fannett), consider a resolution accepting a "Drainage Easement" donated by Melvin Gayle McCowan consisting of the actual width of Ditch Nos. 505-B, 505-B2, and 505-B3A, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on his property located in Jefferson County, Texas (John C. Lawhon League, A-35).
21. In connection with drainage improvements on Ditch 1101 (N. Broadway/China area), consider a resolution accepting a "Drainage Easement" donated by Charlie Wayne Rizzato consisting of the actual width of Ditch 1101, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Sophia Dean Survey, A-16).
22. In connection with drainage improvements on Ditch 505 (Church Rd./Fannett area), consider a resolution accepting a "Drainage Easement" donated Michael Lee Vega consisting of the actual width of Ditch 505, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (J.C. Lawhon Survey, A-35).
23. In connection with drainage improvements on Ditch 402 (Winzer Rd./Cheek area), consider a resolution accepting a "Drainage Easement" donated by Norman and Eleanor Andrus consisting of the actual width of Ditch 402, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Michael Pivetot Survey, A-43).



24. In connection with drainage improvements on Ditch Nos. 701, 701-A and 702 (across IH-10 from the Sunchase Addition), consider a resolution accepting a "Drainage Easement" donated by David Smith and Jim Smith consisting of the actual width of Ditch Nos. 701, 701-A and 702, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on their property located in Jefferson County, Texas (T.&N.O. RR. Co. Sec. 87, A-225).
25. In connection with drainage improvements on Ditch 117 (Central Dr./Beaumont), consider a resolution accepting a "Drainage Easement" donated by Eric and Alison Eldridge consisting of a 10-ft. strip of land being the south 10 feet of Lot 1, Block 5 of the Briarcliff Addition, Jefferson County, Texas (A. Williams Survey, Abstract 385).
26. In connection with drainage improvements on Ditch 505-B (West Clubb Rd./north of Fannett), consider a resolution accepting a "General Warranty Deed" received from Daniel J. Duncan consisting of a 3.011-acre tract located in the John C. Lawhon Survey, Abstract 35, Jefferson County, Texas; and also authorizing payment to Mr. Duncan in the amount of \$18,646.67.
27. In connection with drainage improvements on Ditch 407/North Green Acres Detention, and pursuant to the authority given the District's General Manager and/or Legal Counsel on September 14, 2021, consider a resolution authorizing the acceptance of a "General Warranty Deed" received from Thomas B. Parker and Margaret A. Parker consisting of a 14.621-acre tract located in Manuel Chirino Survey, Abstract 10, Jefferson County, Texas; and also approving payment to the Parkers in the amount of \$90,000.00 upon closing to be conducted by Texas Regional Title.
28. In connection with drainage improvements on Ditch 407/North Green Acres Detention, and pursuant to the authority given the District's General Manager and/or Legal Counsel on September 14, 2021, consider a resolution authorizing the acceptance of a "General Warranty Deed" received from Susan McClanahan, Individually and as Independent Administratrix of the Estate of Gloria Duane McClanahan; and the living children of Gloria Duane McClanahan at the time of her death, consisting of a 43.897-acre tract of land out of the Manuel Chirino Survey, Abstract 10, Jefferson County, Texas; and also authorizing payment to said owners in the amount of \$285,500.00 upon closing to be conducted by Texas Regional Title.
29. In connection with the Ditch 607/North Meeker Road Detention Project, consider a resolution authorizing the District's General Manager and/or Legal Counsel to purchase, through negotiation or condemnation, all tracts of land necessary from all landowners of right-of-way needed for the drainage improvement project.
30. Consider a resolution authorizing the execution of "Application and Agreement for Pipeline/Utility Permit No. 2021-PL-4", submitted by CenterPoint Energy Texas Gas Operations, requesting permission to install one 4-in. natural gas line on Ditch 100 (N. Circuit Drive); and also approving a fee of \$1,000.00 for this crossing.
31. Contingent upon receiving the applicable certificate of insurance, consider a resolution authorizing the execution of "Application and Agreement for Storm Drainpipe Permit No. 2021-SDP-4," submitted by Matt Service (Michael Shilo owner) on behalf of LifeShare Blood Center, requesting permission to tie one 18-in. drainpipe into Ditch 100-A (North Caldwold Addition); and also approving a fee of \$250.00 for the tie-in.

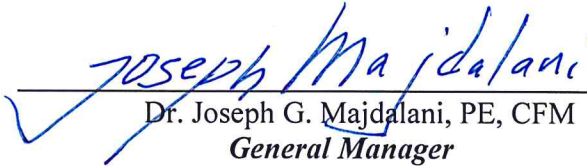
32. Consider a resolution authorizing the execution of "Application and Agreement for Storm Drainpipe Permit No. 2021-SDP-5," submitted by Sendero Industries, LLC, requesting permission to tie one 18-in. drainpipe into Ditch 1002 (Trinity Grove Addition off Hwy-105 and RFD Rd.); and also approving a fee of \$250.00 for the tie-in.

I. Board Comments.

J. Adjournment.

**Posted: October 8, 2021**

BY:

  
Dr. Joseph G. Majdalani, PE, CFM  
*General Manager*