

**MINUTES OF A MEETING OF THE DIRECTORS  
OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6  
HELD ON**

**July 13, 2021**

- A. The meeting was called to order by Joshua W. Allen, Sr., President.
- B. The following Directors were present:

Joshua W. Allen, Sr.,	President
Bernie Daleo	Vice President
Charles "Chuck" Guillory,	Secretary
Chuck Kiker,	Director

Directors Absent: Anthony "Tony" Malley, Director

Staff present:

Doug Canant, PE, RPLS, CFM	District Engineer
J. Thad Heartfield	District's Lead Legal Counsel
Jason Jones	Assistant Superintendent
Paula Karasek	Administrative Assistant
Chace Mann	Project Manager
Dr. Joseph G. Majdalani, PE	General Manager
John Murff	Project Manager
Nelson Nixon	Superintendent
Chuck Oakley, CPA	Chief Financial Officer
Karen J. Stewart, MBA, CTP	Business Manager

Visitors: Dana Lewis, Del Place, Beaumont

- C. Pledge of Allegiance was led by Mr. Allen.
- D. Invocation was given by Mr. Nelson.
- E. Workshop Session:
1. There were no easements, street abandonments, and plat reviews discussed.
  2. There were no general discussions and reports on various drainage plans and projects.
- F. Public Comments (3 minutes each) – An opportunity for the public to address the Jefferson County Drainage District No. 6 Board of Directors on agenda items or concerns not on the agenda.


Ms. Lewis addressed the Board to express her appreciation to the District for all their hard work, and how the recent projects have really improved the drainage in her area. She did not flood during the recent heavy rains where she had in the past. Ms. Lewis noted for the Board's information that the District's staff has been very diligent, responsive, and courteous through all her dealings with them. On behalf of the District, Mr. Allen thanked her for taking the time out of her scheduled to come to the meeting and how much the District appreciated her positive feedback.

- G. The minutes of May 11, 2021 were approved on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
- H. Business Session continued:
1. The payment of routine bills received since June 8, 2021, that were not expressly authorized or denied for payment elsewhere on this agenda was authorized on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
  2. The receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for June 30, 2021, pursuant to Section 2256.023 of the Public Funds Investment Act was acknowledged on a motion made by

Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.


3. The Board approved Allison Nathan Getz as Drainage District No. 6's nominee for the Jefferson Central Appraisal District Board of Directors for the 2022-2023 term of office, on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
4. Jefferson County's Tax Assessor-Collector's office was authorized to calculate the "Voter-Approval Tax Rate," pursuant to Texas Water Code Section 49.23602(d), which provides for the calculation under Texas Water Code Section 49.23601, if any part of the district is located in an area declared a disaster area during the current tax year by the Governor or by the President of the United States, on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
5. A third extension of Jefferson County Drainage District No. 6's existing Depository Contract with Wells Fargo Bank through August 31, 2021, with no changes to the current contract was approved on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
6. A budget modification to the China Relief Drainage Phase I HMGP Project (DR-4332-0166) to reallocate line items within the approved line-item budget, resulting in an increase of \$6,075.00 in the federal share was authorized on a motion made by Mr. Guillory, seconded by Mr. Daleo.
7. The President of the Board of Directors was authorized to execute a "Flood Mitigation Assistance Subgrant Contract" between the Texas Water Development Board (TWDB) and Jefferson County Drainage District No. 6; TWDB Contract No. 2000012424, for the McLean Street Relief Project, with ratification of the contract at the meeting following its execution, on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
8. The President of the Board of Directors was authorized to execute a "Flood Mitigation Assistance Subgrant Contract" between the Texas Water Development Board (TWDB) and Jefferson County Drainage District No. 6; TWDB Contract No. 2000012429, for the Amelia Cutoff Project, with ratification of the contract at the meeting following its execution, on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
9. This item was tabled.  
In connection with "Request for Qualifications for Professional Engineering Services for Flood Infrastructure Funds Regional Watershed Study (RFQ 21-013)" received on June 4, 2021, consider a resolution authorizing the General Manager to award and execute a contract for services based on the Evaluation Committee's recommendation, with ratification of the contract at the meeting following its execution.
10. The execution of Change Order No. 3 to LJA Engineering's contract for the GIS Database Project (PROF 19-015) in the amount of \$5,500 for adjustments to the public map for rights-of-way and easements was authorized on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

11. An award to United Rentals Reliable Onsite in the amounts shown on the Bid Tabulation shown below for "IFB 21-018 Services to Provide Portable Toilets," opened during an administrative open held on June 22, 2021, and the execution of an Acceptance of Offer for this award was authorized, on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.

			IFB 21-018/KJS Services to Provide Portable Toilets Preliminary Tabulation		United Rentals Reliable Onsite 4225 College Street Beaumont, TX 77707 Phone: 832-205-6473 Email: govrents@ur.com	
Item	Estimated Quantity (Monthly)	Description	Unit	Price Per Unit		
1	25	Regular Single Occupancy Portable Toilet Unit	Per Unit Monthly	\$	75.00	
2	5	Cleaning rate per visit for additional cleaning services	Per Visit	\$	50.00	

12. An award to Jefferson Electric Co., Inc. as the primary provider and Gulf Coast Electric Co., Inc. as secondary provider, in the amounts shown on the Bid Tabulation shown below, for "IFB 21-016 Contract for Electrical Services," opened during an administrative open held on June 22, 2021; and the execution of an Acceptance of Offer for same, contingent upon confirmation of federal and state required registrations was authorized, on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

(IFB 21-016/KJS)  
Electrical Services  
Preliminary Tabulation

		<b>Secondary Award</b> Gulf Coast Electric Co., Inc 2005 Pecos Street Beaumont, Texas 77701 Attn: Kevin Picard phone: 409-658-5246 kevinpicard@yahoo.com		<b>Primary Award</b> Jefferson Electric Co. Inc. 4730 Mercantile Beaumont, Texas 77705 Attn: Mark Banks phone: 409-842-9696 fx: 409-842-4401 jeffersoncompany@sbcglobal.net	
Line No.	Product Description	Rate Per Hour		Rate Per Hour	
1	Labor charge per hour for an electrician during working hours (Monday through Friday, 7:00 AM to 3:30 PM)	\$ 70.00		\$ 62.00	
2	Labor charge per hour for an apprentice electrician accompanying an electrician during working hours (Monday through Friday, 7:00 AM to 3:30 PM)	\$ 45.00		Apprentice 6	\$ 49.00
				Apprentice 5	\$ 46.00
				Apprentice 4	\$ 41.00
				Apprentice 3	\$ 37.00
				Apprentice 2	\$ 34.00
				Apprentice 1	\$ 32.00
3	Labor charge per hour for an electrician for emergency service on weekdays and Saturdays (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	\$ 120.00		\$ 83.00	
4	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency service on weekdays and Saturdays (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	\$ 65.00		Apprentice 6	\$ 66.00
				Apprentice 5	\$ 60.00
				Apprentice 4	\$ 56.00
				Apprentice 3	\$ 51.00
				Apprentice 2	\$ 46.00
				Apprentice 1	\$ 42.00
5	Labor charge per hour for an electrician for emergency services on Sundays and Holidays	\$ 130.00		\$ 103.00	
6	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services on Sundays and Holidays	\$ 75.00		Apprentice 6	\$ 84.00
				Apprentice 5	\$ 77.00
				Apprentice 4	\$ 70.00
				Apprentice 3	\$ 62.00
				Apprentice 2	\$ 56.00
				Apprentice 1	\$ 53.00

7	Labor charge per hour for an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (Monday through Friday, 7:00AM to 3:30 PM)	\$	70.00	\$	80.00
8	Labor charge per hour for an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	\$	120.00	\$	105.00
9	Labor charge per hour for an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation Sundays and Holidays	\$	130.00	\$	130.00
10	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (Monday through Friday, 7:00 AM to 3:30 PM)	\$	45.00	Apprentice 6	\$ 60.00
				Apprentice 5	
				Apprentice 4	
				Apprentice 3	
				Apprentice 2	
				Apprentice 1	
11	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation (3:30 PM to 7:00 AM Monday through Friday and all day Saturday)	\$	65.00	Apprentice 6	\$ 80.00
				Apprentice 5	
				Apprentice 4	
				Apprentice 3	
				Apprentice 2	
				Apprentice 1	
12	Labor charge per hour for an apprentice electrician accompanying an electrician for emergency services with disaster relief during a mandatory or voluntary county evacuation Sundays and Holidays	\$	75.00	Apprentice 6	\$ 100.00
				Apprentice 5	
				Apprentice 4	
				Apprentice 3	
				Apprentice 2	
				Apprentice 1	
13	Hourly rates for hydraulic lifts- Scissor lifts	\$	30.00	Rental Cost plus 10%	
14	Hourly rates for hydraulic lifts- Man lifts	\$	30.00	Rental Cost plus 10%	
15	Hourly rates for winch trucks	\$	100.00	Rental Cost plus 10%	
16	Hourly rates for pole line trucks	\$	75.00	Rental Cost plus 10%	
17	Materials, supplies, and/or equipment furnished by contractor shall be billed at a cost plus _____% markup.	Percentage Markup	15%	Percentage Markup	20%
18	Rental equipment furnished by contractor, with prior approval of the District, to be billed at cost plus _____% markup	Percentage Markup	15%	Percentage Markup	10%
19	Supply qualified electrician to assist District personnel \$ _____ per hour.	Price / Hour	\$ 70.00	Price / Hour	\$ 62.00

13.
- Specifications for the “Term Contract for Concrete Pumping Truck Services” for Jefferson County Drainage District No. 6 (IFB 21-017), advertising for bids, and an administrative bid opening was authorized, on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

14. The Board ratified bid specifications, the advertising for bids, and an administrative bid opening for "IFB 21-019 Fleet Maintenance Building Shallow Foundations and Pavement;" and authorized the General Manager to award the bid to the lowest and best bidder meeting the District's specifications and execute a contract contingent upon confirmation of federal and state required registrations, with ratification of the award at a future meeting, on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
15. Bid specifications for the "Term Contract for Trash Removal Services for Jefferson County Drainage District No. 6 (IFB 21-021)," the advertising for bids, and an administrative bid opening was authorized, on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
16. The Board ratified bid specifications for "Concrete Repairs Phase II (IFB 21-022)," the advertising for bids, and an administrative bid opening, on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
17. After some discussion, the Board requested that staff research the matter of installing the cutter to the front of the Marsh Master® as opposed to the rear of the machine. If the front mounted cutter option was available, the Board requested that staff seek an alternate bid for that option. The Board went ahead and ratified the bid specifications for the front mounted cutter, the advertising for bids, and an administrative bid opening for a the Marsh Master® machine (IFB 21-024) on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none., but it was decided that the award of the machine would be brought before the Board once the placement of the cutter attachment has been researched.
18. In connection with the Concrete Channel Repairs Phase II Project-Ditch No. 114 the execution of a "Letter of Agreement" dated July 8, 2021, between Drainage District No. 6 and Gerald Condon Properties, Ltd.-Collision Classic (on file in the District's records), granting the District and the District's contractors' crews and equipment access to their property (550 IH-10 south) for ingress and egress during the course of the construction, was authorized on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
19. In connection with the Concrete Channel Repairs Phase II Project-Ditch No. 114 the execution of a "Letter of Agreement" dated July 8, 2021, between Drainage District No. 6 and 1<sup>st</sup> Choice Storage (on file in the District's records), granting the District and the District's contractors' crews and equipment access to their property (650 IH-10 south) for ingress and egress during the course of the construction, was authorized on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
20. In connection with the Green Acres Detention Basin Enlargement Project, the execution of a "Letter of Agreement" dated June 18, 2021, between Drainage District No. 6 and Ross Duke (on file in the District's records), granting the District permission to construct a temporary access road across his property (16261 Hwy-124) for District crews and equipment. was authorized on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

21. In connection with drainage improvements along Ditch Nos. 500, 500-XA1, 502, 502-A, 502-B, 804-a and 804-B, the Board accepted a "Drainage Easement" donated by Jim R. Wingate consisting of the actual width of the aforementioned ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on his properties located in Jefferson County, Texas (David Burrell Survey, A- 68; Stephen Easton Survey, A-21; William Smith Survey, A- 49; T. & N.O. RR. Co. Survey, Sec-34, A-653, Lee Anderson Jr. Survey, A-816, and Alexander Horton Survey, A-29), on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
22. In connection with drainage improvements along Ditch Nos. 500-XA1 and 500-XA2, the Board accepted a "Drainage Easement" donated by Greg Olvera, consisting of the actual width of these ditches, including improvements, plus 25 feet on each side of the ditch tops where the ditches lie on his property located in Jefferson County, Texas (David Burrell League, Abstract 68), on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
23. The execution of a "Letter of Agreement" dated June 15, 2021 between Drainage District No. 6 and Deborah Colston (on file in the District's records), wherein the District will perform certain work on her property in exchange for a drainage easement along Ditch No. 502 was authorized, was authorized on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
24. In connection with drainage improvements along Ditch No. 502 and pursuant to a June 15, 2021 Letter of Agreement, the Board accepted a "Drainage Easement" donated by Deborah Colston consisting of the actual width of Ditch No. 502, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on her property located in Jefferson County, Texas (David Burrell Survey, Abstract 68), on a motion made by Mr. Kiker, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
25. The execution of a "Letter of Agreement" dated June 15, 2021, between Drainage District No. 6 and Lloyd J. Betar, Jr. (on file in the District's records), wherein the District will perform certain work on his property in exchange for a drainage easement along Ditch No. 502 was authorized, on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
26. In connection with drainage improvements along Ditch No. 502, and pursuant to a June 15, 2021 Letter of Agreement, the Board accepted a "Drainage Easement" donated by Lloyd J. Betar, Jr. consisting of the actual width of Ditch No. 502, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (M. Chirino League, Abstract 10), on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
27. The execution of a "Letter of Agreement" dated June 14, 2021 between Drainage District No. 6 and Dorothy Romere Kubicek, (on file in the District's records), wherein the District will perform certain work on her property in exchange for a drainage easement along Ditch No. 502 was authorized, on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

28. In connection with drainage improvements along Ditch No. 502, and pursuant to a June 14, 2021 Letter of Agreement, the Board accepted a "Drainage Easement" donated by Dorothy Romere Kubicek consisting of the actual width of Ditch No. 502, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on her property located in Jefferson County, Texas (M. Chirino League, Abstract 10), on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
29. The Board accepted a "Drainage Easement" donated by Esperanza G. Mendez consisting of the actual width of Ditch No. 502, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on her property located in Jefferson County, Texas (M. Chirino League, Abstract 10), in connection with drainage improvements along Ditch No. 502, on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
30. The Board accepted a "Drainage Easement" donated by Paul Watson and Diana Smith consisting of the actual width of Ditch No. 502-B, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Stephen Easton Survey, A-21; David Burrell Survey, A-68), in connection with drainage improvements along Ditch No. 502-B, on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
31. In connection with drainage improvements along Ditch No. 505-A, the Board accepted a "Drainage Easement" donated by Frederick and Cheryl Bridgwater consisting of the actual width of Ditch No. 505-A, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Thomas S. McFarland, Abstract 38), on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
32. In connection with drainage improvements along Ditch No. 505-A, the Board accepted a "Drainage Easement" donated by Diana Cox Griffin consisting of the actual width of Ditch No. 505-A, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on her property located in Jefferson County, Texas (Thomas S. McFarland, Abstract 38), on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
33. In connection with drainage improvements along Ditch No. 505-A, the Board accepted a "Drainage Easement" donated by Justin M. Lulue and Maurice Lulue, consisting of the actual width of Ditch No. 505-A, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (Thomas S. McFarland, Abstract 38), on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
34. In connection with drainage improvements along Ditch No. 505-A, the Board accepted a "Drainage Easement" donated by Justin M. Lulue, consisting of the actual width of Ditch No. 505-A, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (Thomas S. McFarland, Abstract 38), on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

35.-37. On a motion mad by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none, the Board adopted the following resolutions:

35. A resolution authorizing the execution of a "Letter of Agreement" dated June 14, 2021 between Drainage District No. 6 and Kevin J. Talbot (on file in the District's records), wherein the District will perform certain work on his property in exchange for a drainage easement along Ditch No. 117.

36. Pursuant to a June 14, 2021 Letter of Agreement, a resolution accepting a "Drainage Easement" donated by Kevin J. Talbot consisting of a 58-ft long and 4-ft wide strip of land located in the A. Williams Survey, Abstract 385, Jefferson County, Texas, in connection with drainage improvements along Ditch No. 117.

37. In connection with drainage improvements along Ditch No. 117, a resolution accepting a "General Warranty Deed" donated by Kevin J. Talbot conveying to Jefferson County Drainage District No. 6 the north 30 feet of Lot 6, all of Lot 7 and the south 10 feet of Lot 8 of Block 2 of the Briarcliff Addition, Jefferson County, Texas (A. Williams Survey, Abstract 385).

38. The Board accepted a "Drainage Easement" donated by Lana Deshotel consisting of the actual width of Ditch No. 406-C, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on her property located in Jefferson County, Texas (Sarah Miles Survey, Abstract 73), in connection with drainage improvements along Ditch No. 406-C, on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

I. There were no further comments from the Board.

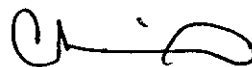
Mr. Guillory noted that he has seen a lot of work taking place in the Cheek area and that the staff is doing a great job.

Mr. Daleo also commented on all the work he and the public is noticing throughout the district and said, "Keep up the good work."

Mr. Kiker noted that crews are doing a good job, and he understands how difficult mowing can be under the wet conditions the area has been experiencing.

Dr. Majdalani advised the Board that a budget workshop would take place during the Board meeting on July 27, 2021. The thanked the staff for their efforts applied to right-of-way acquisitions.

J. The President called for adjournment of the meeting.



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Secretary/Asst. Secretary