

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

June 8, 2021

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.,	President
Bernie Daleo	Vice President
Anthony "Tony" Malley,	Director
Chuck Kiker,	Director

Directors Absent: Charles "Chuck" Guillory, Secretary

Staff present:

Doug Canant, PE, RPLS, CFM	District Engineer
J. Thad Heartfield	District's Lead Legal Counsel
Jason Jones	Assistant Superintendent
Paula Karasek	Administrative Assistant
Chace Mann	Project Manager
Dr. Joseph G. Majdalani, PE	General Manager
John Murff	Project Manager
Nelson Nixon	Superintendent
Chuck Oakley, CPA	Chief Financial Officer
Karen J. Stewart, MBA, CTP	Business Manager
Wallace "Butch" Wilson, PE	Senior Engineer

Visitors:

Craig Guillory – Beaumont Resident
Sylvia Lewallen – Beaumont Resident
Tammy Haddad – Beaumont Resident
Patty Green – Fannett Resident
Richard Dismukes - Fannett Resident
George Flower - Fannett Resident
David Smith - Fannett Resident
Janell Johnson – Fannett Resident

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Nelson.

E. Workshop Session:

1. There were no easements, street abandonments, and plat reviews discussed.
2. Dr. Majdalani narrated a PowerPoint presentation, "05-17-2021 Flood Update," after which Mr. Canant explained some proposed project that will serve the Fannett area.

F. Public Comments (3 minutes each) – An opportunity for the public to address the Jefferson County Drainage District No. 6 Board of Directors on agenda items or concerns not on the agenda.

Tammy Haddad thanked the Board and the District's staff for all the work being performed throughout the district and the positive impact all the work and new projects have had. In regard to the project recently completed near her home (D. 403-A1 at LNVA canal), she expressed her appreciation for the employees' excellent ethic, their respectful attitudes, and how conscientious they were about the work they were doing.

David Smith addressed the Board regarding recent flooding in the Fannett area.

Sylvia Lewallen discussed drainage issues in Fannett Estates and the Senior Project Manager and District Engineer agreed to meet with her after the meeting.

Mr. Allen thanked all the visitors for their attendance. He noted that the District is very concerned about area flooding, and the District's staff is working very hard to resolve their concerns/issues.

G. The minutes of May 11, 2021 were approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.

H. Business Session continued:

1. The payment of routine bills received since May 11, 2021, that were not expressly authorized or denied for payment elsewhere on this agenda was authorized on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
2. The receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for May 31, 2021, pursuant to Section 2256.023 of the Public Funds Investment Act was acknowledged on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
3. In connection with the ALERT Upgrade grant contract (TWDB Contract No. 1800012311), the Board approved "TWDB's Adjusted Budget Memorandum No. 1" reallocating funds within the existing task and expense budgets on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
4. The Board agreed to TABLE this item.
Consider a resolution authorizing Drainage District No. 6's nominee for the Jefferson Central Appraisal District Board of Directors for the 2022-2023 term of office.
5. A second extension of Jefferson County Drainage District No. 6's existing "Depository Contract" with Wells Fargo Bank through July 30, 2021, with no changes to the current contract was approved on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
6. In connection with an \$8,500,000 Watershed Flood Protection Planning Study Grant (Regional Watershed Plan, the Board acknowledged the execution of "TWDB Commitment No. GN1001280" authorized by the Board on March 9, 2021 and ratified the execution of an "Escrow Agreement" with Allegiance Bank related to the commitment contract, on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
7. The execution of 5-year "Surface Use Agreement #0521AP0550" between the Texas Parks and Wildlife Department (TPWD) and Jefferson County Drainage District No. 6 (DD6), allowing DD6 to construct a hydrological monitoring gauge on property owned by TPWD (Sea Rim State Park) for the purposes of monitoring water levels and possible storm surges in real time, with 5-year renewal options at Grantor's discretion was authorized by the Board on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
8. The Board authorized the execution of an "Inter-Local Agreement" between Jefferson County, Drainage District No. 6, and the Texas Department of Transportation regarding work to be performed as part of the Community Development Block Grant-Disaster Recovery Program, pursuant to Chapter 791 Texas Interlocal Cooperation Act, in connection with the replacement of the Hwy-124 bridge over Taylor's Bayou; in connection with the District's Taylor's Bayou Drainage Improvements Project, on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

9. To provide improved drainage to the area of South Broadway Street in China, Texas, the execution of an "Interlocal Government Agreement" between Drainage District No. 6 and the City of China, wherein Drainage District No. 6 will perform a one-time cleanout of the road ditch along south Broadway Street was approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
10. In connection with the Professional Services Agreement (PROF 21-009) with Tolunay-Wong Engineers for the geotechnical engineering work for the District's Fleet Maintenance & Storage Building, approved on April 13, 2021, "Change Order No. 1" increasing the contract's not to exceed amount from \$8,525.00 to \$9,605.00 (increase of \$1,080.00), to provide testing of the select fill material that will be used for the building's foundation, was approved on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
11. In connection with MK Constructors' contract for Concrete Channel Repair Phase I (IFB 20-036) in the amount of \$198,150.00, the acceptance of "Change Order No. 1" that adjusts quantities within the bid schedule to reflect actual quantities used during construction, resulting in a net decrease in the contract value of \$9,309.48, bringing the new contract value to \$188,840.52 was ratified on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
12. In connection with proposals received on April 13, 2021, for Janitorial Services for the District's facility, and based on the Evaluation Committee's recommendation for award, the execution of an April 26, 2021 "Contract of Janitorial Services" for Jefferson County Drainage District No. 6 (RFP 21-005) with AHC Services with an annual amount not to exceed \$26,116.36 was ratified on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
13. In connection with the 5-Year Update to Jefferson County Drainage District No. 6's Hazard Mitigation Plan for 2022-2027 (RFQ-21-012), the award and execution of a contract with Jeffery S. Ward & Associates, based upon the Evaluation Committee's recommendation for award, in an amount not to exceed \$50,000, was ratified on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
14. In connection with Request for Qualifications for Professional Engineering Services for Flood Infrastructure Funds Regional Watershed Study (RFQ 21-013) received on June 4, 2021, the General Manager was given the authority to award and execute a contract based on the Evaluation Committee's recommendation, with ratification of the contract at the meeting following the award, on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
15. Specifications for the Term Contract for Motor Fuel for Jefferson County Drainage District No. 6 (IFB 21-015), the advertising for bids, and an administrative bid opening for same was authorized on a motion made by Mr. Malley, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

16. Specifications for the Term Contract for Electrical Services for Jefferson County Drainage District No. 6 (IFB 21-016), the advertising for bids, and an administrative bid opening for same was authorized on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
17. Specifications for the Term Contract for Services to Provide Portable Toilets for Jefferson County Drainage District No. 6 (IFB 21-018), the advertising for bids, and an administrative bid opening for same was authorized on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
18. A Professional Services Agreement (PROF 21-019) for Canal Crossing Condition Assessment between Jefferson County, Drainage District No. 6, and Huitt-Zollars for a contracted amount not to exceed \$50,000, was authorized on a motion made by Mr. Kiker, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
19. Specifications for Ditch 110 Channel Repair at BNSF Railroad (IFB 21-020), the advertising for bids, and an administrative bid opening for same, was authorized on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
20. A bid award to ALLCO, the lowest and best bidder meeting specifications, in the amount \$183,521.00 as shown on the Bid Schedule below, for the 8th Street Concrete/Asphalt Repairs for the Elinor FMA Grant Project (IFB 21-011) was ratified; and the General Manager was given the authorized to execute the contract upon receipt of the required bonds, which will be ratified at the meeting following the contract's execution on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

JEFFERSON COUNTY DRAINAGE DISTRICT NO.6										
Bid Schedule										
PROJECT: IFB 21-011/EC 8TH STREET REPAIR PROJECT					Allco, LLC		BDA Constructors, LLC dba MK Constructors		SETEX Construction Corp.	
Base Bid Items					Base Bids		Base Bids		Base Bids	
Item No.	Item Code	Description	Estimated Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
340	001	Dense Graded Hotmix Asphalt (Ty-D PG64-22)	128	TON	\$ 208.00	\$ 26,624.00	\$ 400.00	\$ 51,200.00	\$ 321.82	\$ 41,102.06
360	001	Concrete Pavement (Class-P-6") Addendum No.01	204	CY	\$ 445.00	\$ 90,780.00	\$ 700.00	\$ 142,800.00	\$ 755.58	\$ 154,138.32
500	001	Mobilization (Not to Exceed 10%)	1	LS	\$ 10,100.50	\$ 10,100.50	\$ 20,000.00	\$ 20,000.00	\$ 19,080.35	\$ 19,080.35
502	001	Barricades, Signs, and Traffic Handling Addendum No.01	2	MO	\$ 1,350.00	\$ 2,700.00	\$ 3,200.00	\$ 6,400.00	\$ 1,445.02	\$ 2,890.04
529	001	Concrete Curb (Class-A/Ty-II)	1,031	LF	\$ 5.50	\$ 5,670.50	\$ 10.00	\$ 10,310.00	\$ 82.68	\$ 85,242.06
540	001	Erosion Control	1	LS	\$ 1,540.00	\$ 1,540.00	\$ 7,700.00	\$ 7,700.00	\$ 12,465.83	\$ 12,465.83
Base Bid Total =						\$ 137,415.00		\$ 238,410.00		\$ 315,010.58
ALTERNATE BID ITEMS										
360	001	Concrete Pavement (Class-P-6") Addendum No.01	106	CY	\$ 414.00	\$ 43,884.00	\$ 450.00	\$ 47,700.00	\$ 755.58	\$ 80,091.48
529	001	Concrete Curb (Class-A/Ty-II)	404	LF	\$ 5.50	\$ 2,222.00	\$ 10.00	\$ 4,040.00	\$ 68.69	\$ 27,750.76
Alternate Bid Total =						\$ 46,106.00		\$ 51,740.00		\$ 107,842.24
Base Bid & Alternate Bid Total =						\$ 183,521.00		\$ 290,150.00		\$ 422,852.82
					Allco, LLC		BDA Constructors, LLC dba MK Constructors		SETEX Construction Corp.	

21. In connection with drainage improvements along Ditch No. 803-A, a "Drainage Easement" donated by the Estate of Bristol H. Mills, Margaret B. Mills Executrix, consisting of the actual width of Ditch No. 803-A, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (B.B.B. & C. RR. Co. Survey, Section 98, Abstract 89) was accepted by the Board on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.

22. In connection with drainage improvements along Ditch No. 503, a "Drainage Easement" donated by Robert Havens and wife, Kathy Havens, consisting of the actual width of Ditch No. 503, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on their property located in Jefferson County, Texas (David Burrell Survey, Abstract 68) was accepted by the Board on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
- 23.-24. On a motion made by Mr. Daleo, seconded by Mr. Kiker, the Board adopted the following resolutions:
23. A resolution authorizing the execution of a "Letter of Agreement" dated June 3, 2021 between Drainage District No. 6 and Marcus Delacruz (on file in the District's records), wherein the District will perform certain work on his property in exchange for a drainage easement along Ditch No. 503.
24. Pursuant to a June 3, 2021 Letter of Agreement, a resolution accepting a "Drainage Easement" donated by Marcus Delacruz consisting of the actual width of Ditch No. 503, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on his property located in Jefferson County, Texas (David Burrill Survey, Abstract 68).
25. In connection with drainage improvements along Ditch No. 410, a "Drainage and Road Easement" donated by Lamonica Limited, consisting of the actual width of Ditch No. 410, including improvements, plus 25 feet on each side of the ditch tops where the ditch lies on the property located in Jefferson County, Texas (William Carr Survey, abstract 102 and the A.O. Donnell Survey, Abstract 115) was accepted on a motion made by Mr. Malley, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
26. After clarification that Unit 3077 listed below was actually a 2012 mower and not a 2021 mower, the Board authorized the sale at public auction of the old and/or worn-out surplus equipment listed below, with the proceeds from the sale to be deposited into the Maintenance and Operating Fund on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none:
- Unit 1050 – 1997 Gooseneck Trailer
 - Unit 2115 - 2010 New Holland 4WD Tractor
with 28-ft Alamo boom mower
 - Unit 2130 - 2000 Ford Tractor Model TS110
with 28-ft boom mower
 - Unit 2373 - 2014 Farmall 95C Case IH 4WD Tractor
 - Unit 2375 - 2015 Case Farmall 78C Tractor
 - Unit 3001 – 2007 Rhino Flex Mower
 - Unit 3074 - 2016 Modern 12-Ft Mower
 - Unit 3077 – ~~2021~~ *correction to* 2012 6-ft Galvanized Mower
 - Unit 3082 - 2017 Batwing Mower 12-Ft; and
 - Old/Surplus Equipment Buckets

27. At 10:04 a.m., the President called for an executive session under Title 5, Subchapter D of the Government Code, Section 551.074 to discuss personnel matters and other issues.
 28. The Board to reconvened in open session at 12:00 p.m. and no additional actions were taken.
- I. There were no further comments from the Board.
 - J. The President called for adjournment of the meeting.



Secretary/Asst. Secretary