

**MINUTES OF A MEETING OF THE DIRECTORS  
OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6  
HELD ON**

**November 10, 2020**

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.	President
Charles "Chuck" Guillory	Secretary
Bernie Daleo	Director
Tony Malley	Director
Chuck Kiker	Director

Directors Absent: None.

Staff present:

Doug Canant, PE, RPLS, CFM	District Engineer
J. Thad Heartfield	District's Lead Legal Counsel
Jason Jones	Superintendent
Paula Karasek	Executive Assistant
Dr. Joseph G. Majdalani, PE, CFM	General Manager
Chace Mann	Project Manager
John Murff	Senior Project Manager
Nelson Nixon	Project Manager
Chuck Oakley, CPA	Chief Financial Officer
Karen J. Stewart, MBA, CTP	Chief Business Officer
Craig Cormier	ALERT Foreman
Josh Broussard	ALERT Technician

Visitors: Joseph T. Myers, Vice President – Huitt-Zollars  
David Migl – Huitt-Zollars

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Nixon.

E. Workshop Session.

1. There was a PowerPoint Presentation concerning the District's ALERT System given by Craig Cormier.
2. Chace Mann gave a PowerPoint Presentation on the District's Concrete Channel Assessment Project.
3. There were no easements, street abandonments, and plat reviews.
4. There were no discussions or reports on various drainage plans and projects.

F. Public Comments.

Public Comments (3 minutes each) – The public was given an opportunity to address Jefferson County Drainage District No. 6's Board of Directors on agenda items or concerns not on the agenda. There were no comments.

G. The minutes of October 13, 2020 were approved on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

H. Business session:

1. The Board elected Bernie Daleo to fill the vacant Vice President position on the Board on a motion made by Mr. Malley, seconded by Mr. Kiker with the voting as follows: ayes—all; nays—none.
2. The payment of routine bills received since October 13, 2020, that were not expressly authorized or denied for payment elsewhere on this agenda was authorized on a motion made by Mr. Malley, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.



3. The Board acknowledge the receipt and filing of Jefferson County Drainage District No. 6's Investment Schedule for October 31, 2020, pursuant to Section 2256.023 of the Public Funds Investment Act, on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
4. The Engagement Letter between Hunton Andrews Kurth, LLP and Jefferson County Drainage District No. 6 allowing them to serve as Bond Counsel to begin the process of refinancing the outstanding bonds, in connection with the Contract Revenue Bonds Series 2010A and 2011, was authorized on a motion made by Mr. Daleo, seconded by Mr. Malley, , with the voting as follows: ayes—all; nays—none.
5. On a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none, the Board approved the submittal of an application to Texas Water Development Board (TWDB) seeking financial assistance in an amount not to exceed \$6,375,000.00 to provide for the costs of Jefferson County DD6 Regional Watershed Plan; they approved the designation of the General Manager as the authorized representative of Jefferson County Drainage District No. 6 (Drainage District No. 6) for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application; and they also authorized the following individuals to aid and assist in the preparation and submission of such application, and appear on behalf of and represent Jefferson County Drainage District No. 6 before any hearing held by the TWDB on such application:  

Financial Advisor:	Chuck Oakley, Chief Financial Officer for Drainage District No. 6
Engineers:	Doug S. Canant, Jr., PE, RPLS, CFM District Engineer for Drainage District No. 6; and Wallace "Butch" Wilson, PE Senior Engineer for Drainage District No. 6
Grant Coordinator:	Karen J. Stewart, MBA, CTP, Chief Business Officer for Drainage District No. 6
Bond Counsel:	J. Thad Heartfield, The Heartfield Law Firm Legal Counsel for Drainage District No. 6 The Heartfield Law Firm.
6. In connection with the Byrd Gully Relief Grant Project (Ditch No. 1205), the President of the Board of Directors was given the authorization to execute contract documents between Texas Water Development Board (TWDB); administrator, of the FEMA Flood Mitigation Assistance Program grant, and Jefferson County Drainage District No. 6, (TWDB Contract No. 2000012420), which will be ratified at a future meeting, on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none. The contract effective date was October 1, 2018, and the project completion date is June 18, 2022.
7. In connection with the ALERT Upgrade grant contract (TWDB Contract No. 1800012311), the Board ratified the execution of Amendment No. 1 to the original contract amending Section 1, Specific Conditions and Exceptions to Standard Agreement, Paragraphs 12 and 13 as noted below with no other changes on a motion made by Mr. Malley, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none:  

Paragraph 12 was amended to change the Project Completion Date from February 28, 2021 to September 30, 2021; and
Paragraph 13 was amended to change the Expiration Date from June 30, 2021 to March 30, 2022.



8. In connection with the Tyrrell Park Detention II joint CDBG-Mitigation Program Grant application (CDBG Hurricane Harvey State Mitigation Competition funds), the Board ratified a revision to the "Inter-Governmental Agreement" between the City of Beaumont and Drainage District No. 6 (approved on October 13, 2020), which was revised to state that the City of Beaumont will convey Drainage District No. 6 a drainage easement on their property as opposed to deeding the property to the District, on a motion made by Mr. Guillory, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
9. Pursuant to the Inter-Governmental Agreement between the City of Beaumont and Drainage District No. 6 (approved on October 13, 2020) which was part of the Tyrrell Park Detention II joint CDBG-Mitigation Program Grant application (CDBG Hurricane Harvey State Mitigation Competition funds), a "Drainage Easement" received from the City of Beaumont for property in the Christian Hillebrandt League, Abstract No. 28, Jefferson County, Texas was accepted on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
10. The execution of a Job Order Contract (JOC 20-034) with SETEX Facilities & Maintenance providing for the renovation/repairs to the District's Administration Office, with a price not to exceed \$24,262.28 without approval of the Board of Directors was authorized on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
11. Awards for Professional Engineering Services for Earthen and Concrete-Lined Channel Assessment (RFQ 20-030/KJS) to Huitt-Zollars and Lockwood, Andrews and Newnam were authorized on a motion made by Mr. Guillory, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
12. The Board authorized awards, pursuant to bids received on November 3, 2020 during an administrative opening, for IFB 20-031/KJS-Railroad Tanker Cars Used for Culverts to Hasara Culvert & Contracting, Inc., Railroad Yard, Inc., and Gateway Steel Pipe & Supply, LLC, in the amounts shown on the attached Final Bid Tabulation (attached hereto and incorporated herein by reference); and also approved the execution of Acceptance of Offers for these award on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
13. The Board authorized an award, pursuant to bids received on November 3, 2020, for IFB 20-032/KJS-Cellular Concrete Mats for Green Pond Spillway and White's Ranch Outfall Structures to Erosion Prevention Products, LLC, the lowest bidder, in the amount of \$565,530.00 for 1,000 8-ft x 16-ft mats; and the Board approved the execution of an Acceptance of Offer for same on a motion made by Mr. Kiker, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
14. The Board authorized an award, pursuant to bids received on November 3, 2020, for IFB 20-033/KJS-Publication of Legal Notices, to *The Examiner*, in the amount of \$1.25 daily rate per line; and the Board approved the execution of an Acceptance of Offer for this award on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
15. The Board authorized an award of a Professional Services Agreement (PROF 20-037/KJS) to LJA Engineering for GIS Map Development and Maintenance in an amount not to exceed \$20,000 on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.



16. Specifications for the Term Contract for Corrugated High Density Polyethylene Pipe (IFB 20-034/SC) were approved, and the advertising and an administrative bid opening on December 1, 2020 was authorized on a motion made by Mr. Guillory, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
17. Specifications for IFB 20-036/CM-Concrete Channel Repairs - Phase I; were approved and the advertising and an administrative bid opening for same was authorized on a motion made by Mr. Malley, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
18. Prior to voting on this item, it was noted for the record that the administrative opening date listed for this bid was in error and should be corrected to read December 3, 2000. The Board then approved the specifications for a Request for Proposals (RFP 20-038/KJS) for Grant Administration and Management Services for Hazard Mitigation Assistance (HMA)-Building Resilient Infrastructure and Communities (BRIC) Funds; and the Board Authorized the advertising for proposals and an administrative opening on ~~April 16, 2020~~ December 3, 2020 to receive the proposals on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
19. In connection with maintenance and surveying work to be performed on JCDD6 Ditch Nos. 400 and 407, the Board ratified the execution of a Temporary Maintenance and Access Agreement (on file in the District's records) between the Matthews Company and Jefferson County Drainage District No. 6 on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
20. In connection with drainage improvements on JCDD6 Ditch No. 609, the execution of a "Unimproved Property Contract" (purchase contract) between Martha Ann Quibodeaux Revocable Trust and Jefferson County Drainage District No. 6 for the acquisition of a 34.360-acre tract of land located in the Sophia Dean Survey, Abstract 16, Jefferson County, Texas; was authorized and the District's General Manager and/or legal counsel was granted the authority to accept a General Warranty and issue payment to Mrs. Quibodeaux in the amount of \$250,000.00 upon closing to be conducted by Texas Regional Title on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
21. A "Drainage Easement" donated by James Brian Abney, consisting of the actual width of JCDD6 Ditch No. 803, including improvements, plus 25 feet on each side of the ditch top that lies on his property located in the J.H. Pryor Survey, Abstract 773, Jefferson County, Texas was accepted by the Board on a motion made by Mr. Daleo, seconded by Mr. Malley, with the voting as follows: ayes—all; nays—none.
22. A "Drainage Easement" donated by Almond Ranch, LLC, Douglas Almond Manager, consisting of the actual width of JCDD6 Ditch Nos. 500, 607, 801 and 801-A, including improvements, plus 25 feet on each side of the ditch tops that lie on their property located in the William McFarland Survey, Abstract 39 and the J. Sr. Gerish Survey, Abstract 24, Jefferson County, Texas was accepted on a motion made by Mr. Daleo, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
23. A "Drainage Easement" donated by Douglas Almond and wife, Tina Ann Almond, consisting of the actual width of JCDD6 Ditch Nos. 602-A and 602-A1, including improvements, plus 25 feet on each side of the ditch tops that lie on their property located in the J.R. Blanch Survey, Abstract 664 and the H.T. & B. RR. Co. Survey, Section 11, Abstract 148, Jefferson County, Texas was accepted on a motion made by Mr. Malley, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.



24. A "Drainage Easement" donated by Gregory Paul Bostwick and Cynthia Koelemay Bostwick, consisting of the actual width of JCDD6 Ditch No. 700, including improvements, plus 25 feet on each side of the ditch top that lies on their property located in the T. & N. O. RR. Survey, Section 80, Abstract 642, Jefferson County, Texas, was accepted on a motion made by Mr. Malley, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
25. A "Drainage Easement" donated by Mary C. Delafosse, consisting of the actual width of JCDD6 Ditch No. 500-A, including improvements, plus 25 feet on each side of the ditch top that lies on her property located in the L. Sr. Hays Survey, Abstract 63, Jefferson County, Texas, was accepted on a motion made by Mr. Kiker, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
26. In connection with drainage improvements on JCDD6 Ditch No. 617-A1, a "General Warranty Deed" donated by Michael D. Doguet and Lisa L. Doguet, conveying a 10.10-acre tract of land in the James Gerish Sr. Survey, Abstract No. 24, Jefferson County, Texas to Drainage District No. 6, was accepted on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
27. A "Drainage Easement" donated by Robert F. Ford, Jr., consisting of the actual width of JCDD6 Ditch No. 500-A, including improvements, plus 25 feet on each side of the ditch top that lies on his property located in the B. Blackman Survey, Abstract 69 and the L. Sr. Hays Survey, Abstract 63, Jefferson County, Texas was accepted on a motion made by Mr. Malley, seconded by Mr. Kiker, with the voting as follows: ayes—all; nays—none.
- 28.-29. On a motion made by Mr. Daleo, seconded by Mr. Kiker and the voting as follows: ayes—all; nays—none, the Board adopted resolutions for the items listed below:
  28. Authorizing the execution of a "Letter of Agreement" (on file in the District's records) between Kathleen Mitchell Jeffcoat and Jefferson County Drainage District No. 6 that outlines work the District will perform in exchange for drainage easements along JCDD6 Ditch Nos. 603-C, 603-E2, 608, 800, 802, 802-E, 802-G, 803-A, 808-C, 808-C1, 808-C2 and 1000,
  29. Acceptance of a "Drainage Easement," pursuant to a Letter of Agreement noted, donated by Kathleen Mitchell Jeffcoat consisting of the actual width of JCDD6 Ditch Nos. 603-C, 603-E2, 608, 800, 802, 802-E, 802-G, 803-A, 808-C, 808-C1, 808-C2 and 1000, including improvements, plus 25 feet on each side of the ditch tops that lie on her property located in the William McFarland Survey, Abstract 39; T.M. Gregory Survey, Abstract 870; M.F. Lazarin Survey, Abstract 36; M.D. Gilbert Survey, Abstract 605; A. Horton survey, Abstract 29; and D. Easley Survey, Abstract 20, and the T. & N.O. RR. Co. Survey, Section 29, Abstract 141, Jefferson County, Texas.
30. A "Drainage Easement" donated by Charles L. Nagle, consisting of the actual width of JCDD6 Ditch No. 502, including improvements, plus 25 feet on each side of the ditch top that lies on his property located in the Manuel Chirino Survey, Abstract 10, Jefferson County, Texas was accepted on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.



31.-32. On a motion made by Mr. Malley, seconded by Mr. Daleo and the voting as follows: ayes—all; nays—none, the Board adopted resolutions for the items listed below:

31. Authorizing the execution of a "Letter of Agreement" (on file in the District's records) between Justin Lewis and Jefferson County Drainage District No. 6 that outlines work the District will perform in exchange for drainage easement along JCDD6 Ditch No. 800.
32. Pursuant to the Letter of Agreement referenced above, the Board accepted a "Drainage Easement" donated by Justin Lewis consisting of the actual width of JCDD6 Ditch No. 800, including improvements, plus 25 feet on each side of the ditch top that lies on his property located in the Susannah Horton Survey, Abstract 30, Jefferson County, Texas.

I. Board comments, no action items.

Members of the Board thanked Mr. Cormier and Mr. Mann for their presentations noting that they were very informative.

J. Adjournment.



---

Secretary/Asst. Secretary



Railroad Tanker Cars Used for Culverts (IFB 20-031KJS)

FINAL TABULATION  
10-Nov-20

AWARD ALL BIDDERS

Hasara Culvert & Contracting, Inc.	Railroad Yard, Inc	Gateway Steel Pipe & Supply, LLC
12340 FM 2432 Rd.	P.O. Box 2283	102A West State St.
Willis, Texas 77378	Stillwater, OK 74074	O'Fallon, Illinois 62269
Attn: James Hasara	Attn: Neil Smith	Attn: Neil Smith
Phone:	Phone:	Phone: 618-632-6770
hasaracontracting@yahoo.com	neil@railroadyard.com	neil@railroadyard.com

Line Item	Description	Diameter	Length	Price Per Foot	Price Per Foot	Price Per Foot
1	Railroad Tanker Cars Used for Culverts	8'6" to 8'11"	40' and longer	\$ 240.00	\$ 245.00	\$ 303.00
2	Railroad Tanker Cars Used for Culverts	9'0" to 9'11"	40' and longer	\$ 240.00	\$ 245.00	\$ 320.00
3	Railroad Tanker Cars Used for Culverts	10'0" and greater	40' and longer	\$ 250.00	\$ 245.00	NO Bid
4	Railroad Tanker Cars Used for Culverts	Other	40' and longer	\$ -	\$ 245.00	Rubber Lined 8'-8'6" 260.00