

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
HELD ON**

November 12, 2019

- A. The meeting was called to order by Joshua W. Allen, Sr., President.
- B. The following Directors were present:

Joshua W. Allen, Sr.	President
Charles "Chuck" Guillory	Secretary
Miriam K. Johnson	Vice President
Bernie Daleo	Director

Directors Absent: Bart L. Owens, Director

Staff present:

Darin Auer	Shop Supervisor
Doug Canant	Interim General Manager/District Engineer
J. Thad Heartfield	District's Legal Counsel
Steve Hubert	Shop Supervisor
Jason Jones	Assistant Superintendent
Paula Karasek	Administrative Assistant
Doug Landry	Engineer Technician
Stephen LeBlanc	Operations Manager
Danielle LeBlanc	GIS Coordinator/Title Abstractor
John Murff	Project Manager
Nelson Nixon	Superintendent
Chuck Oakley	Chief Financial Officer
Karen J. Stewart	Business Manager

Visitors: Jennifer Trahan – *Examiner*
Marcelo "Mo" Molfino – Area Resident
Stephen Hoffman – Area Resident

- C. Pledge of Allegiance was led by Mr. Allen.
- D. Invocation was given by Mr. Nixon.
- E. Workshop Session:
1. Mr. Oakley presented the District's Financial Report for fiscal year ending September 30, 2019.
 2. Presentation on Taylors Bayou Watershed Past, Present, and Future by Mr. Canant.
- F. Public Comments: Citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. There were no comments.
- G. The Minutes of October 29, 2019 and November 7, 2019, were approved on a motion made by Mr. Guillory, seconded by Mrs. Johnson, with the voting as follows: ayes—all; nays—none.


H. Business Session:

1. Payment of routine bills received since October 29, 2019, that were not expressly authorized or denied for payment elsewhere on this agenda was authorized on a motion made by Mrs. Johnson seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
 2. It was acknowledged that Jefferson County Drainage District No. 6's "Investment Schedule" for October 2019, pursuant to Section 2256.023 of the Public Funds Investment Act, was received by the Board of Directors and filed in the District's records.
 3. On a motion made by Mrs. Johnson, seconded by Guillory, with the voting as follows: ayes—all; nays—none, the Board accepted an agreement from LJA Engineering (PROF 19-015/KJS) for Phase II of the Drainage District No. 6's GIS Database Project, in the amounts noted below; and authorized execution of this agreement:
 - \$30,800 for delivery of 440 documents to GIS database (estimated);
 - \$10,000 to develop and deploy the GIS web application;
 - \$200/mo. to host and maintain the GIS web application; and
 - \$400/mo. to provide On Call Services to the District.
 4. A "Discretionary Exemption" as authorized by Local Government Code 262.024 (a)(11) vehicle and equipment repairs, to K&L Clutch & Transmission, Inc. for two (2) twin disk torque converters for the District's Manitowoc 4600 Dragline to be disassembled, evaluated for repair and possibly rebuilt, for an estimated cost of up to \$42,000.00 was authorized on a motion made by Mr. Guillory, seconded by Mrs. Johnson with the voting as follows: ayes—all; nays—none.
 5. In connection with drainage improvements to Ditch 200, a "Correction Drainage Easement" donated by Jane Latta Leger consisting of a 4.3285-acre tract of land in the David Choate Survey, Abstract No. 11 correcting the recording date of the easement was accepted on a motion made by Mr. Guillory, seconded by Mr. Daleo with the voting as follows: ayes—all; nays—none.
 6. Board comments, no action items:

Mr. Daleo commended Mr. Canant on his Taylor's Bayou presentation noting that it clearly explained what is currently going on and what the future holds.

Mr. Guillory commented that he is starting to see the District's maintenance crews working throughout the District and that they are doing a great job. He commended Mr. Nixon and the maintenance crews for their efforts.

Mrs. Johnson noted that she was very impressed with the amount of maintenance work that is being performed at this time; "It is encouraging." She expressed her thanks to everyone working on the District's behalf.
- I. No other business and Mr. Allen called for the meeting to be adjourned.



Secretary/Asst. Secretary