

**MINUTES OF A MEETING OF THE DIRECTORS  
OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6  
HELD ON**

**October 29, 2019**

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.	President
Charles "Chuck" Guillory	Secretary
Miriam K. Johnson	Vice President
Bart L. Owens	Director
Bernie Daleo	Director

Directors Absent: None

Staff present:

Doug Canant	District Engineer
Connie Carmon	Payroll Technician
J. Thad Heartfield	District's Legal Counsel
Jason Jones	Assistant Superintendent
Doug Landry	Engineer Technician
Stephen LeBlanc	Operations Manager
Christy Lyons	Accounting Technician
Candy Melancon	Right-Of-Way Agent
John Murff	Project Manager
Nelson Nixon	Superintendent
Chuck Oakley	Chief Financial Officer
Karen J. Stewart	Business Manager
Stephen Townsend	District's Legal Counsel

Visitors: Numerous citizens from throughout Jefferson County.

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Nixon.

E. Public Comments:

Citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District has retained the public comment cards reflecting individuals who addressed the Board.

F. Texas Representative Dade Phelan presented an update on state funds for flood disaster relief and mitigation.

G. The Minutes of October 15, 2019 were approved on a motion made by Mrs. Johnson, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.

H. Business session:

1. Payment of routine bills received since October 15, 2019, that were not expressly authorized or denied for payment elsewhere on this agenda was authorized on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.

2. Acknowledgement (no action taken): The District publicly acknowledged that, in accordance with established succession procedures, Doug Canant, PE, RPLS, CFM was currently the Interim General Manager, acting with the full duties and powers of General Manager, until such time a new General Manager is hired by the District.
3. A resolution authorizing the casting of the District's 171 votes for Allison Nathan Getz, nominated to serve on the Jefferson Central Appraisal District Board of Directors for the 2020-2021 term of office, was adopted on a motion made by Mrs. Johnson, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
4. Waivers of penalty and interest on the five (5) accounts listed below, pursuant to Section 33.011 of the State Property Tax Code as requested by the County Tax Assessor-Collector was authorized on a motion made by Mr. Owens, seconded by Mrs. Johnson, with the voting as follows: ayes—all; nays—none.

<b><u>Taxpayer's Name Account Number</u></b>	<b><u>Total Levy Paid</u></b>	<b><u>Waiver of P&amp;I Requested</u></b>
Thad Anthony Kimball 041000-000/003600-00000	\$35.98	\$14.97
James & Brandy LeBlanc (2018) 300102-000/178403-00000	\$84.66	\$35.22
James & Brandy LeBlanc (2017) 300102-000/178403-00000	\$86.43	\$48.40
James & Brandy LeBlanc (2016) 300102-000/178403-00000	\$88.79	\$62.51
ASA-Holdings LP 036080-000/000100-00000	\$1,297.29	\$539.68
Ernest Antoine, Sr. 066400-000/004550-00000	\$8.34	\$2.55
Michael J. Ritsema (2018) 300016-000/245001-00100	\$49.08	\$20.41
Michael J. Ritsema (2017) 300016-000/245001-00100	\$49.08	\$27.48

5. Execution of a "Quit Claim Deed" to Jane Latta Leger of a 4.3285-acre tract of land in the David Choate Survey, Abstract No. 11, in connection with drainage improvements on Ditch No. 200, was authorized on a motion made by Mr. Owens, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
6. A "Drainage Easement" donated by Jane Latta Leger consisting of a 4.3285-acre tract of land in the David Choate Survey, Abstract No. 11, in connection with drainage improvements to Ditch 200, was accepted on a motion made by Mr. Daleo, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.



7. The execution of a "Letter of Agreement" (on file in the District's records) between Jefferson County Drainage District No. 6, Mark S. Lee, Stuart T. Scarborough and James C. Scarborough outlining work to be performed by the District in exchange for a drainage and access easement donation on Ditch Nos. 1205 and 1205-A, equal to the existing width of these ditches, plus 25 feet on each side; and a 30-ft access easement on an existing shell road, was authorized on a motion made by Mrs. Johnson, seconded by Mr. Owens, with the voting as follows: ayes—all; nays—none.
8. Pursuant to a Letter of Agreement between the District and Mark S. Lee, Stuart T. Scarborough and James C. Scarborough, a "Drainage and Access Easement" donated by Mark S. Lee, James C. Scarborough, and Stuart T. Scarborough, consisting of the actual width of the corresponding ditch, including improvements, plus 25 feet on each side of the ditch top on Ditch No. 1205, which includes and adds to that certain 80-ft Drainage Easement conveyed to Jefferson County Drainage District No. 6 and recorded in the Deed Records, Volume 1,312, Page 463, was accepted on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
9. Execution of a "Letter of Agreement" (on file in the District's records) between Jefferson County Drainage District No. 6, and Richard Guseman of Guseman Enterprises, the developer of the Reserve Subdivision, outlining the developer's responsibilities for excavating a new ditch (Ditch No. 1205-A), and the donation of additional right-of-way on the newly constructed ditch equal to the new ditch width plus 25 feet on each side was authorized on a motion made by Mr. Owens, seconded by Mr. Johnson, with the voting as follows: ayes—all; nays—none.
10. This item was TABLED: "Discretionary Exemption" as authorized by Local Government Code 262.024 (a)(11) vehicle and equipment repairs, to K&L Clutch & Transmission, Inc. for two (2) twin disk torque converters for the District's Manitowoc 4600 Dragline to be dis-assembled, evaluated for repair and possibly rebuilt, for an estimated cost of up to \$42,000.00.
11. A "Request for Qualifications" (RFQ 19-014/KJS) for Professional Engineering Services for Jefferson County Drainage District No. 6, was approved on a motion made by Mr. Guillory, seconded by Mrs. Johnson, with the voting as follows: ayes—all; nays—none.
12. Workshop Session: The Board recognized Mayor William "Butch" Sanders, Mayor Kerry Abney, and Cynthia Pickett, counsel for developer Mike Doguet, who all participated in a workshop to discuss drainage in China, Texas and Nome, Texas. This workshop session was limited to 30 minutes.
13. At 11:17 pm, the President called for an executive (closed) session under Title 5, Subchapter D, of the Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, and under Title 5, Subchapter D, of the Government Code, Section 551.071 to consult with the District's Attorney regarding pending or contemplated litigation with the District and for consultation on legal matters pursuant to Section 551.071(2).
14. The Board reconvened in Open Session at 1:50 pm.
  - I. There were no Board comments or any other actions taken.
  - J. Mr. Allen called for adjournment of the meeting at 1:51 pm.



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Secretary/Asst. Secretary