

**MINUTES OF A MEETING OF THE DIRECTORS
OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6**

**HELD ON
October 15, 2019**

A. The meeting was called to order by Joshua W. Allen, Sr., President.

B. The following Directors were present:

Joshua W. Allen, Sr.	President
Charles "Chuck" Guillory	Secretary
Miriam K. Johnson	Vice President
Bart L. Owens	Director
Bernie Daleo	Director

Directors Absent: None

Staff present:

Doug Canant	District Engineer
Connie Carmon	Payroll Technician
J. Thad Heartfield	District's Legal Counsel
Jason Jones	Assistant Superintendent
Doug Landry	Engineer Technician
Stephen LeBlanc	Operations Manager
Christy Lyons	Accounting Technician
Candy Melancon	Right-Of-Way Agent
John Murff	Project Manager
Nelson Nixon	Superintendent
Chuck Oakley	Chief Financial Officer
Karen J. Stewart	Business Manager
Stephen Townsend	District's Legal Counsel

Visitors: Numerous citizens from throughout Jefferson County.

C. Pledge of Allegiance was led by Mr. Allen.

D. Invocation was given by Mr. Nixon.

E. Public Comments:

Citizens in attendance were given the opportunity to address the Board of Directors on agenda items or concerns not on the agenda. The District has retained the public comment cards reflecting individuals who addressed the Board.

F. Workshop Session:

1. Doug Canant conducted a presentation regarding Tropical Storm Imelda Report and Observations.

G. The Minutes of September 10, 2019, were approved on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

H. Business Session:

1. A resolution was adopted authorizing the payment of routine bills received since September 10, 2019, and not expressly authorized or denied for payment elsewhere on this agenda on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.

2. It was acknowledged that Jefferson County Drainage District No. 6's Investment Schedule for September 2019 was received by the District's Board of Directors pursuant to Section 2256.023 of the Public Funds Investment Act on a motion made by Mrs. Johnson, seconded by Mr. Guillory with the voting as follows: ayes—all; nays—none.
3. The Certified Roll Jurisdiction Summary of the tax roll for Tax Year 2019, pursuant to the Texas Property Tax Code, Section 26.09 was approved on a motion made by Mrs. Johnson, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
4. The Board adopted Jefferson County's Holiday Schedule for the Year 2020, on a motion made by Mr. Guillory, seconded by Mr. Daleo, the voting as follows: ayes—all; nays—none.
5. In connection with Ditch 500/North Fork Taylor's Bayou, and pursuant to a Cost Sharing Agreement for Pipeline Relocation (on file in the District's records), approved by the Board on April 24, 2019, payment to Texas Eastern Transmission (Enbridge) in the amount of \$1,500,000.00 for a portion of the costs incurred to lower their 30-inch line contingent upon approval of the supporting documents by the District's management staff was authorized on a motion made by Mr. Daleo, seconded by Mr. Guillory, the voting as follows: ayes—all; nays—none.
6. The Board accepted a Statement of Sole Source for the purchase of a Commercial Slope Mower, Kut Kwick Model SSM-T4, and authorized the purchase of this mower in the amount of \$67,779.74, as exempt from the standard bidding requirements as a sole source procurement, pursuant to Section 49.278 of the Texas Water Code, on a motion made by Mrs. Johnson, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
7. A bid award for a new 145-HP, 4WD John Deere Tractor to Brookside Equipment (IFB 19-010/KJS); the lowest bidder meeting the District's specifications for this equipment, in the amount of \$111,212.00 for a John Deere 6145M Tractor; and the execution of an Acceptance of Offer for same were authorized by the Board on a motion made by Mr. Guillory, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
8. A bid award for a new 175-HP, 4WD Tractor (IFB 19-011/KJS) to Shoppa's Farm Supply; the lowest bidder meeting the District's specifications for this equipment, in the amount of \$156,895.63 for a John Deere 6175R Tractor; and the execution of an Acceptance of Offer for same were authorized on a motion made by Mr. Daleo, seconded by Mrs. Johnson, with the voting as follows: ayes—all; nays—none.
9. Bid specifications, advertising and administrative bid opening for IFB 19-013/KJS John Deere Tractors and Mowers, 2019 or newer were ratified; a bid award to Brookside Equipment Sales; the lowest bidder meeting the District's specifications for two new 100-HP, 4WD John Deere Tractors in the amount of \$46,450.00 each (\$92,900.00), two 15-ft Batwing Mowers at \$21,404.50 each (\$42,809.00) and one 12-ft Batwing Mower in the amount of \$12,405.00 was approved, and the execution of an Acceptance of Offer for this equipment was authorized on a motion made by Mr. Guillory, seconded by Mrs. Johnson, with the voting as follows: ayes—all; nays—none.

10. The Board authorized the execution of an "Application and Agreement for Pipeline/Utility Permit No. 2019-PL-14" submitted by CenterPoint Energy Texas Gas Operations, requesting permission to access the District's right-of-way on Ditch No. 123 (Delaware Extension Development) to install one, 2-in plastic natural gas line, and approved fees associated with the permit in the amount of \$1,000.00 on a motion made by Mrs. Johnson, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
 11. The Board authorized the execution of an "Application and Agreement for Pipeline/Utility Permit No. 2019-PL-15" submitted by Enterprise TE Products Pipeline Company, LLC, requesting permission to access the District's right-of-way on Ditch Nos. 505, 400, 406, 405-B, 402-A1, 402, 300, 303 (2 crossings), 302, 100, 102, 102-D and Sand Rd. to install one, 30-in Ethane line, and approved fees associated with this permit in the amount of \$73,500.00, which is comprised of 8 open cuts (\$5,000 each), 6 borings (\$1,000 each) and 11 temporary bridges (\$2,500 each), on a motion made by Mrs. Johnson, seconded by Mr. Daleo, with the voting as follows: ayes—all; nays—none.
 12. The President declared a public hearing in session for the purpose of notifying the public of award of a Texas Water Development Flood Protection Grant Contract #1800012311 for Alert Station System to Jefferson County Drainage District No. 6. There were no comments.
 13. At 10:30 a.m., the Board President called for an executive (closed) session under Title 5, Subchapter D, of the Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, and under Title 5, Subchapter D, of the Government Code, Section 551.071 to consult with the District's Attorney regarding pending or contemplated litigation with the District and for consultation on legal matters pursuant to Section 551.071(2).
 14. The Board reconvened in Open Session at 11:44 a.m.
 15. The Board adopted a resolution approving procedures for filling the permanent position of General Manager on a motion made by Mr. Owens, seconded by Mr. Guillory, with the voting as follows: ayes—all; nays—none.
- I. Board Comments, no action items: No comments were made.
 - J. No further business or comments and the meeting was adjourned.



Secretary/Asst. Secretary